# COApmsCOLLEGE OF ALAMEDA

Institutional Effectiveness Committee

**MINUTES**

April 8, 2021

## 2:00 – 3:30 pm

Via ZOOM

<https://cccconfer.zoom.us/j/98197987707>

### Co-Chair - Admin, Dominique Benavides, Director

Co-Chair - Faculty, Andrew Park

Committee Members Present: Dominique Benavides, Lydell Willis, Andrew Park (note-taker), Khalilah Beal-Uribe, Natalie Rodriguez, Kawanna Rollins

Guests Present: Drew Burgess, Jayne Smithson

Meeting called to order at 2:05 p.m.

|  |  |  |
| --- | --- | --- |
| 1. **Approval of the Agenda**   Moved by L. Willis, seconded by N. Rodriguez; M.S.U. | Action | Chairs |
| 1. **Approval of the Minutes** – Feb. 11 and Feb. 25 minutes   Moved by N. Rodriguez, seconded by K. Beal-Uribe; M.S.U. | Action | Chars |
| 1. Update on College Learning Outcome for Spring 2021   D. Benavides and D. Burgess gave update on the action taken by the college council on college learning outcomes. D. Burgess gave a presentation of the IEC discussion on college learning outcomes at the last college council; the council voted to recommend assessing the diversity ILO (“Engage in respectful interpersonal communications, acknowledging ideas and values of diverse individuals that represent different ethnic, racial, cultural, and gender expressions.”) for Spring 2021.  A question was posed on whether to continue to assess the diversity ILO for Fall 2021, with the committee agreeing with the idea and suggesting a flex day workshop on ILO assessment. D. Benavides will seek input from committee on flex day presentation. | Informational | Dominique Benavides/Drew Burgess |
| 1. **Update on ACCJC**   CoA peer review team report (56 pg. document) was shared. The report will be soon posted on CoA website by our ACCJC liaison (in the meantime, contact D. Benavides or A. Park for a copy). There are no recommendations for the college, 10 district recommendations (shared in meeting), and 2 recommendations to improve quality.  A. Park asked about the distinction between “recommendation” and “recommendation to improve quality” (answer: A “recommendation” may result in probation if not addressed; “recommendation to improve quality” won’t, probably). | Informational | Dominique Benavides  Andrew Park |
| 1. **Update on IEC role in Ed Master Plan**   Last time, it was led by steering committee (VPI, president, with some involvement from IEC). The president may choose to lead the steering committee. In any case, IEC will have a role in updating the Educational Master Plan (EMP). IEC will likely review the EMP first and make a recommendation to College Council. A lot of research that was done for the recently concluded ACCJC visit should prove useful for EMP update.  Committee was asked to watch out for more announcements.  A. Park added a comment. | Informational | Dominique Benavides |
| 1. **Program Reviews 2021**   The committee participated in program review validation in breakout rooms, working in pairs, from about 2:30 p.m. until adjournment. | Action | Members |
| 1. **Adjournment**   Meeting adjourned at 3:22 p.m. |  | Chairs |
| Next Meeting – Thursday, **May** ~~8~~~~th~~**13th** 2-3:30p.m. |  |  |

**Our Mission**

The Mission of College of Alameda is to serve the educational needs of its diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.