**Planning, Research & Institutional Effectiveness** **Committee (PRIEC)**

**Meeting MINUTES - DRAFT**

**Date and Time: February 20, 2018 12:00 - 1:00 p.m.**

**Meeting Location: L237 - BRING YOUR LUNCH!**

Co-Chair(s): Don Miller, Vice President of Instruction

Karen Engel, Interim Dean of Research, Planning & Institutional Effectiveness

Recorder: Interim Dean Engel

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| **Item** | **Facilitator(s)** | **Time (minutes)** |
| **Welcome & Introductions**   * Approval of Minutes & Action Items   + Committee approved the minutes of Nov 21, 2017 meeting as is * Approval of Agenda   + A discussion of PRIEC’s charge and whether or not SLO assessment issues and structures should be included in it was added to the agenda | Don | 5 |
| **Student Learning Outcomes**   * SLO Coordinators’ Report * SLO Data Disaggregation (news from ACCJC)   + KE shared updated information from ACCJC and state Academic Senate re the expectations for the college considering disaggregated information with respect to Student Learning Outcomes (SLOs)   + The Committee decided to consider this (how would COA disaggregate this information and why – for what purpose) more fully at its next meeting.   + VPI Miller will provide information about the new ACCJC requirements related to SLO’s and the new Self-Evaluation structure at the next meeting to help inform this discussion | SLO Coordinators | 10 |
| **Guided Pathways**   * Planning process and initial priorities   + VPI Miller and Rochelle Olive updated the Committee with respect to the progress made by the Guided Pathways planning group and the areas of focus they have discussed. They also answered questions about Guided Pathways and the planning process that the Committee members had. | Rochelle, Don, Karen | 20 |
| **BSI-SSSP-Equity Integrated Plan**   * Overview of final plan elements and how they align with other plans and goals   + Tabled until next time | Amy | 15 |
| **IEPI Goals**   * Chancellor’s Office re 2018-19 integrated metrics and goal-setting   + Tabled until next time | Karen | 10 |
| **Close** |  |  |

**Committee Members as of February 20, 2018:**

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| --- | --- | --- |
| **Name** | **Title/Representative** | **Present at this meeting (please sign)** |
| [MaryBeth Benvenutti](mailto:mbbenvenutti@peralta.edu) | Director of Business and Administrative Services |  |
| Don Miller | Vice President of Instruction, co-chair | X |
| [Amy H. Lee](mailto:ahlee@peralta.edu) | Dean of Enrollment Services |  |
| [Vinh](mailto:dburgess@peralta.edu) Phan | Curriculum Committee Chair |  |
| [Eileen Clifford](mailto:eclifford@peralta.edu) | SLO Coordinator(s) | X |
| [Matthew Goldstein](mailto:mgoldstein@peralta.edu) | SLO Coordinator(s) | X |
| [Evan Schloss](mailto:jmears@peralta.edu) | SLO Coordinator(s) |  |
| [Rochelle Olive](mailto:rolive@peralta.edu) | Academic Senate President | X |
| [Karen Engel](mailto:kengel@peralta.edu) | Interim Dean of Research, Planning & Institutional Effectiveness, Co-Chair | X |
| Clemaus Ozell Tervalon | ASCOA representative (1) | X |
| Ana McClanahan | Dean of Academic Pathways |  |
| [Brenda J. Lewis](mailto:bjlewis@peralta.edu) | Staff Assistant |  |
| [Lashawn Brumfield](mailto:lbrumfield@peralta.edu) | Staff Assistant |  |
| [Shuntel Owens Rogers](mailto:sowensrogers@peralta.edu) | Classified Senate President |  |
| Peter Pappas | Faculty | X |
| [Mary Shaughnessy](mailto:mshaughnessy@peralta.edu) | Faculty |  |
| [Arthur Morgan](mailto:amorgan@peralta.edu) | Faculty |  |