**Planning, Research & Institutional Effectiveness** **Committee (PRIEC)**

**Meeting Notes - DRAFT**

**Date and Time: May 15, 2018 12:00 - 1:00 p.m.**

**Meeting Location: L237 - BRING YOUR LUNCH!**

Co-Chair(s): Don Miller, Vice President of Instruction

Karen Engel, Interim Dean of Research, Planning & Institutional Effectiveness (excused)

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| **Item** | **Facilitator(s)** | **Time (minutes)** |
| **Welcome & Introductions**   * Approval of Minutes & Action Items * Approval of Agenda | Don | 10 |
| **COA Institutional Set Standards**   * Review revisions made at the last meeting * Action Required: (College Council approved April 25, 2018) * *Discussion was carried out a vote was taken. 7 in favor, 1 abstention* | Don | 5 |
| **Participatory Governance – proposed changes**   * Discuss the proposed change in role of PRIEC – to include Enrollment Management. Format for the committee for 2018-19 * Name change to: Institutional Effectiveness Committee * *Questions arose as to how the two committees would be combined, especially what would be the roles of the SLOACs based on the new campus-wide shared governance committee structures. Suggestions were made that the committee charge would need to change to morph with Enrollment Management. It was suggested that the new committee membership and charge should be solidified in the first joint meeting of the Fall 2018 semester. While the proposed removal of SLO review from the committee charge is plausible, the question became how will the SLOACs carry out SLO review and to whom will they then report progress/work on SLO creation and assessment.* | Don | 15 |
| **COA Annual Strategic Plan 2018-19 DRAFT**   * Discuss suggested changes to the Plan (3, synthesized goals and related metrics)   Suggestion changes to the chart titled: Strategic Plan Framework  Column 2, under Deepen Our Understanding….  Bullet point 2, change wording to: *Preliminary selection and alignment of* meta majors…  Bullet point 3, Begin work to align career exploration & work-based learning (WBL) opportunities to preliminary met majors  Bullet point 4, Begin to review and revise existing career exploration across the curriculum  Column 3, Bullet point 2, (e.g., case management, matching students with counselors, align counselors with academic depts….   * Action Required: Review, modify if needed, adopt | Don | 30 |
| **Close** |  |  |

**Committee Members as of May 15, 2018:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Title/Representative** | **Present at this meeting (please sign)** |
| [MaryBeth Benvenutti](mailto:mbbenvenutti@peralta.edu) | Director of Business and Administrative Services |  |
| Don Miller | Vice President of Instruction, co-chair |  |
| [Amy H. Lee](mailto:ahlee@peralta.edu) | Dean of Enrollment Services |  |
| [Vinh](mailto:dburgess@peralta.edu) Phan | Curriculum Committee Chair |  |
| [Eileen Clifford](mailto:eclifford@peralta.edu) | SLO Coordinator(s) |  |
| [Matthew Goldstein](mailto:mgoldstein@peralta.edu) | SLO Coordinator(s) |  |
| [Evan Schloss](mailto:jmears@peralta.edu) | SLO Coordinator(s) |  |
| [Rochelle Olive](mailto:rolive@peralta.edu) | Academic Senate President |  |
| [Karen Engel](mailto:kengel@peralta.edu) | Interim Dean of Research, Planning & Institutional Effectiveness, Co-Chair | Absent, excused |
| Clemaus Ozell Tervalon | ASCOA representative (1) |  |
| Ana McClanahan | Dean of Academic Pathways |  |
| [Brenda J. Lewis](mailto:bjlewis@peralta.edu) | Staff Assistant |  |
| [Lashawn Brumfield](mailto:lbrumfield@peralta.edu) | Staff Assistant |  |
| [Shuntel Owens Rogers](mailto:sowensrogers@peralta.edu) | Classified Senate President |  |
| Peter Pappas | Faculty |  |
| [Mary Shaughnessy](mailto:mshaughnessy@peralta.edu) | Faculty |  |
| [Arthur Morgan](mailto:amorgan@peralta.edu) | Faculty |  |
| Drew Burgess | Faculty |  |