

# ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

## Meeting Minutes

November 1st, 2022 | 1:00 PM

In-Person Meeting Location: H building room H204

Zoom Meeting Link: <https://us06web.zoom.us/j/8599114318>

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **November 1st, 2022 at 1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu) no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such date, if possible. Please contact the ASCOA Council Secretary for any minutes-related questions.

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### ORDER OF BUSINESS

#### 1. Call To Order

- a. President Myers called the meeting to order at 1:17

#### 2. Roll Call

- a. Natay Myers - Present
- b. Semeon Thomson - Present
- c. Karen L. Torrez - Present
- d. Guilherme Pacheco Santos - Present
- e. Ouahiba Khourchech - Present
- f. Demarquis (Marcus) Sillemmon - Present
- g. Sahar Sadat - Present
- h. Junhao (Jay) Ma - Present

#### 3. Adoption of the Current Agenda (November 1st, 2022)

- a. President Myers moved to adopt the current agenda for November 1st and Senator Thomson seconded.
- b. The motion passed by a vote of
  - i. Yays - 7
  - ii. Nays - 0
  - iii. Abstentions - 0

#### 4. Approval of Previous Minutes (October 18th, 2022)

- a. Senator Thomson asked to add the absence of Senator Khourchech
- b. President Myers moved to approve minutes for October 18th and Senator Thomson seconded
  - i. Yays - 7
  - ii. Nays - 0

iii. Abstentions - 0

**5. Public Comment**

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu)

**6. Standing Business**

- a. No standing business

**7. Unfinished Business**

**a. October 25 event / Tasty Tuesday Event Report**

- i. Senator Torres says that getting all the materials and knowing that Dollar Tree takes longer than stated and calling them for the items helped redirect the package so that it could come on time. Next time when purchasing it is good to have someone call weekly so packages are fulfilled.
- ii. President Myers said the event was good and many people came and take part in the event and all the supplies were gone by the end of the event.
- iii. Senator Thomson said that the frames were finished as well.
- iv. President Myers said it was a really good turnout and many people came and participated in the event.
- v. Senator Thomson said many people didn't know what the event was, but because of the decorations, people came by.
- vi. Senator Thomson spoke on what people took and so next time there may need to be an easier activity.
- vii. Advisor Rodriguez-Smith spoke about how everything was very organized which was helpful. People enjoyed how mess-free everything was.
- viii. Senator Torres said it was nice being able to reach out to the departments and asked to know who did participate so she could send out a thank you letter. She thinks even more people could have participated by sending out the flyer to those departments so they could share it with their students.
- ix. Advisor Rodriguez said only four departments participated which were Oakland Promise, Acceso, Health Services, and Liberal Arts in the Ofrendas.
- x. Senator Torres really likes the brainstorming and the meetings when planning. She thinks next time jobs can be assigned so that everything occurs more smoothly.
- xi. Advisor Rodriguez-Smith said that she really agrees because there were some things that weren't as organized and if work is distributed everyone will know exactly what is going to go on.
- xii. President Myers said despite not being present, Senator Torres had items prepared so it was more organized and nice to understand.
- xiii. Senator Thomson said that the budgeting was very well done.

- xiv. Senator Torres says she needs to get one more reimbursement done and Advisor Rodriguez asks how that is gonna occur.
- xv. Advisor Rodriguez-Smith says this reimbursement will be done through Treasurer Pacheco.

**b. Wellness Services Telehealth Collaboration**

- i. President Myers asks for this to get added to next week's agenda. She talks about how this is a new event and how to get a doctor available at your fingertips but will get more information from Dean Duke at the next meeting.

**c. Coffee Bar Updates**

- i. President Myers and Senator Thomson met and talked about the coffee because everyone is talking about having something on campus and they came up with some ideas.
- ii. Senator Thomson is choosing from different places, but they plan on having a festive bar in the month of December. Building a little cafe on the second floor of the F-Building.
- iii. President Myers says it needs to be thoroughly cleaned and is hoping for coffee to be made in F-building and then move through to H-building to sell different items. The idea needs to be put out there for one or two weeks to see how it works. The idea needs to be brought up so that it can be promoted first to see if this would be beneficial so we don't waste money.
- iv. Ouahiba thinks that it will especially be good next semester since next semester is mostly in person.
- v. President Myers says that the December time would be like getting feet wet to see if it is a success to see if we can get it done for the Spring semester as well. There are a lot of parts that need to get done in order for it to complete. The budget should be no more than one thousand dollars for just this week. Different items are basic. Asking where to get supplies cheap. They wanted to bring these ideas up.
- vi. Advisor Rodriguez said there are some things to take into consideration like health permits, there is a process to move it since it is done through student funds. The kitchen needs to get cleared so there would need to be food and safety inspections. There needs to be training for preparing the coffee and staffing. There are many options that need to be explored to make this trial good.
- vii. President Myers said that we need to explore options just to see and get started. She just is asking questions to see what we need for the school. Since it is only one week and the hours would be 10-2.
- viii. Advisor Rodriguez says this would require everyone to research in case there are other options since it is tasting instead of selling since it could be selling ready-made. A vendor could be an option.
- ix. Senator Torres said she brought this up to the Health and Safety committee to find a place to have people eat. She looked through the notes, but it wasn't added to the notes. They mentioned that it might be a facilities thing. Talks about microwaves and vending machines. This would have to be mentioned to

facilities, but sometimes food could go bad so this is a worry. She will be talking about this again at the next meeting. Some people on the committee were trying to figure out what is happening at the F-Building and how to have people eating.

- x. Advisor Rodriguez says the second floor of the F-Building is closed because there has to be renovations and there needs to be supervision at all times which is why it is currently closed. There is an ongoing infrastructure issue. Historically, food vendors have been unable to make a profit and the coffee bar was also losing more money than it was making, but this was two years ago. It is important to know this historically. There could be a micro market where there are vending machines with food, but even the ones that were there before providers weren't making money and things were going bad.
- xi. Senator Torres asks for just a place to have people be able to eat and have their own food.
- xii. Advisor Rodriguez says that the H-Building has a microwave accessible to students as well as seating. The F-Building was also another seating place for people to sit down and enjoy their meals.
- xiii. President Myers says if this is not possible for December we can get it done in the next semester.
- xiv. Advisor Rodriguez says there could be different vendors with popups so that it is a meet and greet for faculty, staff and students. This was Viviana's idea.
- xv. President Myers asks this to be added to the next meeting.

## **8. New Business**

### **a. Office for International Students**

- i. Senator Ma says nothing is being done with the sister branch at another campus, so they need to find an advisor to get started here. He is looking to start this office here since there needs to be an office here.
- ii. Senator Thomson says that a portable outside can be used.
- iii. President Myers says when the club gets established then they can figure out where to host meetings so paperwork and club advisor can get started.
- iv. Senator Ma asks for a template so they can get started.
- v. Senator Khourchech says that if you contact an advisor because there is a lot of aid that is given to international students and it needs to be explained.
- vi. Advisor Rodriguez says that is the job of an advisor. There used to be an office, but then they moved to the district, but that conversation is bigger than a campus.
- vii. Senator Ma says the district can give an advisor.
- viii. President Myers asks for this to be added to next week's meeting as well.
- ix. Advisor Rodriguez asks to have the Constitution reading added to the next agenda.

## **9. Senators Report (1 minute each)**

- a. Natay Myers - She went to the CCCASAA meeting where they had information about financial aid. Tried to come up with three different things to lobby for to expand financial aid from 4 years to 6 years, help disabled students more, and all of the college classes that are taken can be transferred to four years. They will see if

they can lobby that. Overall it was a very good meeting trying to change things for financial aid. They also spoke about the remedial classes. Out of East Bay, our campus is 3.7 or better and we were the only ones other than Meritt. Things are changing and moving faster. All classes were in their own thing and Latinos and African Americans are transferring more, but math and English are what is stopping them. It was a good conference overall. She asks for others to go next time.

- b. Semeon Thomson - No report, but is willing to go to the conference next time.
  - c. Karen L. Torrez - She sent out an email and incident reports are being created like medical reports. The email gives access to these reports and asks for questions that might be asked. Senator Torres asks for any questions that might be good to add to a form that might be good. There is a link and a password.
  - d. Guilherme Pacheco Santos - No report
  - e. Ouahiba Khourchech - No report
  - f. Demarquis (Marcus) Sillemmon - No report
  - g. Sahar Sadat - No report
  - h. Junhao (Jay) Ma - No report
- 10. ASCOA Advisor: Natalie Rodriguez**
- a. Asks for people to attend health services meet and greet tomorrow.

**11. Communications from the floor**

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. NO action will be taken and the total time limit for this shall not be extended.

**12. Adjournment**

- a. President Myers motioned to adjourn the meeting at 2:20 PM