

# ASSOCIATED STUDENTS OF COLLEGE OF ALAMEDA

## Meeting Minutes

October 18th, 2022 | 1:00 PM

In-Person Meeting Location: H building room H204

Zoom Meeting Link: <https://us06web.zoom.us/j/8599114318>

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **September 27th, 2022 at 1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Viviana Rodriguez at [coastudentlife@peralta.edu](mailto:coastudentlife@peralta.edu) no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such date, if possible. Please contact the ASCOA Council Secretary for any agenda-related questions.

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### ORDER OF BUSINESS

#### 1. Call To Order

- a. President Myers called the meeting to order at 1:24

#### 2. Roll Call

- a. Natay Myers - Present
- b. Semeon Thomson - Present
- c. Karen L. Torrez - Present
- d. Guilherme Pacheco Santos - Present
- e. Ouahiba Khourchech - Absent
- f. Demarquis (Marcus) Sillemmon - Present
- g. Sahar Sadat - Present
- h. Junhao (Jay) Ma - Present

#### 3. Adoption of the Current Agenda (October 18th, 2022)

- a. President Myers moved to adopt minutes of the current agenda for October 18th and Senator Pacheco seconded.
- b. The motion passed by a vote of
  - i. Yays - 5
  - ii. Nays - 0
  - iii. Abstentions - 0

#### 4. Approval of Previous Minutes (October 11th, 2022)

- a. President Myers moved to approve minutes for October 11th and Senator Pacheco
  - i. Yays - 5

- ii. Nays - 0
- iii. Abstentions - 0

## **5. Public Comment**

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. **Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Viviana Rodriguez-Smith, ASCOA Advisor at [coastudentlife@peralta.edu](mailto:coastudentlife@peralta.edu)**

- a. No Public Comment

## **6. Standing Business**

- a. No Standing Business

## **7. Unfinished Business**

- a. **October 25 event / Tasty Tuesday - Senator Torres (update)**

- i. Senator Torres says everything is going well and all of the things that are needed have been ordered. There are a few items that have been postponed or canceled. Was able to reorder pumpkins that will be here by the event. She reached out to most different departments. Athletic, ACESSO, Social Science, Health, and Business Administration want tables. She is counting how many different departments want to join and need tables. She is adding to the Excel sheet to see who needs tables. They will figure out how to set up their tables. The departments are figuring out how to prepare.
- ii. Advisor Rodriguez-Smith is asking if these tables are having alters for the day or information.
- iii. Senator Torres says they are having alters
- iv. Advisor Rodriguez-Smith asked if it is for the day or if they are staying for a few days.
- v. Senator Torres says it is for the day and she is figuring out the number of people that are joining to figure out how to space it out and set it up.
- vi. Advisor Rodriguez-Smith says if it is just for the day they can be set up outside.
- vii. Senator Torres says she will add it to the email.
- viii. Advisor Rodriguez-Smith asks where the materials are and if Senator Torres is dropping them off.
- ix. Senator Torres says she has them so she can prepare them and all that is left are instructions and who is needed as a volunteer. She will have them set up so it is easy. She will have them dropped off by the 20th or the 21st.
- x. Advisor Rodriguez-Smith says that is good so they can check in on Monday to be prepared for the event by Tuesday. She also asks Senator Torres if she needs help with anything.
- xi. Senator Torres plans to send out an email to ask if people can meet up to prepare and see who figures out what to do as well as finish the activity

description and the closing. Ask for help facilitating when the departments come to complete the alters.

- xii. Advisor Rodriguez-Smith says we need to know the number of tables and whether they are inside or outside by this week.
- xiii. Senator Torres will send it as soon as possible.
- xiv. President Myers ask if there are any flyers that are ready and can be printed out.
- xv. Senator Torres says Senator Ma has the flyers and they are just seeing if there is a Pan de Muertos quote to get that on there.
- xvi. President Myers wants that to be printed out so that it can be ready and that students can learn about the event. She also asks if a mass text can be sent out.
- xvii. Senator Torres says the information was sent to Dean Lee two weeks ago.
- xviii. Advisor Rodriguez-Smith says to make sure to send flyers and other documents to Advisor Rodriguez as well to make sure that nothing is missing and get that sent out.
- xix. Advisor Rodriguez says as a rule of thumb when promoting events aim to promote them two weeks early.
- xx. Senator Ma asks if flyers should be sent out now and everyone says yes.
- xxi. Advisor Rodriguez-Smith says for next week everyone needs to come early to set up and that there are enough folks. About 10 o'clock is good.

**b. October 18 event / Tasty Tuesday/Undocustar Event Report**

- i. Advisor Rodriguez-Smith asks for an update on the events
- ii. Senator Thomson says it was nice meeting the other people and learning more about what they were doing. The turnout wasn't too big. For the event, not too many people asked questions.
- iii. Senator Guilherme did not come to the event.
- iv. Senator Sililmeon did not come either.
- v. Senator Ma said it was a very nice event and more students should be told about the event to bring students to the campus.
- vi. Secretary Sadat liked the event and enjoyed the speaker and was happy to learn more about everything.
- vii. President Myers did not like where the ASCOA was set up and believed that we need to be more visible and that we should be in a more central location. She did like that people were told to come in. She was glad that we were more visible, but we need to be in the midst of things to know what students needed. If you are sitting at a table and no one is coming by make sure to mingle. We need to put our names and faces out there. Professors aren't happy because some students are coming in late to get produce and food. If one program starts at 12:30 all programs should start at that time.
- viii. Advisor Rodriguez-Smith says that Tasty Tuesdays are set from 11:30 to 1:30.
- ix. President Myers says that some people are here for a set time and they only have a specific amount of time.
- x. Advisor Rodriguez says that if you are in CTE programs, they have short break times and they can say that they have short time and they can come to the front of the line.

- xi. Advisor Rodriguez-Smith says that we have t-shirts and she can get those out and use them as a uniform so people know who we are when we do different events.
- xii. President Myers hands out SSCCC cards and received those from the regional chairman to show our rights.

**8. New Business**

- a. Wellness Services Collaboration
  - i. Dean Duke was unable to come so it will be rescheduled.

**9. Report (1 minute each)**

**10. Senators**

- a. Natay Myers - She went to her governance meeting and it was all about the approval of programming they were asking for volunteers, but they are just getting started with everything like paperwork so they will be busy getting that done.
- b. Semeon Thomson - No update
- c. Karen L. Torrez - No update
- d. Guilherme Pacheco Santos - No update
- e. Ouahiba Khourchech - Absent
- f. Demarquis (Marcus) Sillemmon - No update
- g. Sahar Sadat - No update
- h. Junhao (Jay) Ma - No update

**11. ASCOA Advisor: Viviana Rodriguez-Smith**

- a. Viviana introduces Natalie Rodriguez who is the ASCOA advisor and she is taking over the meetings now and she is the main contact.
- b. Advisor Rodriguez says she is just supporting and helping with clerical tasks.

**12. Communications from the floor**

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. NO action will be taken and the total time limit for this shall not be extended.

**13. Adjournment**

- a. President Myers motioned to adjourn the meeting at 2:03 PM.