

ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

Meeting Minutes

November 29th, 2022 | 1:00 PM

In-Person Meeting Location: H building room H112

Zoom Meeting Link: <https://us06web.zoom.us/j/94083675750?pwd=dEF3Q0tVR1BDSnJmekZhWkkOMnJZZz09>

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **November 29th, 2022 at 1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at nrodriguez@peralta.edu no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such date, if possible. Please contact the ASCOA Council Secretary for any minutes-related questions at coastudentlife@peralta.edu

ORDER OF BUSINESS

1. Call To Order

- a. President Myers called the meeting to order at 1:21

2. Roll Call

- a. Natay Myers - Present
- b. Semeon Thomson - Present
- c. Karen L. Torres - Present at 1:30
- d. Guilherme Pacheco Santos - Present
- e. Ouahiba Khourchech - Absent
- f. Demarquis (Marcus) Sillemmon - Present
- g. Sahar Sadat - Present
- h. Junhao (Jay) Ma - Present

3. Adoption of the Current Agenda (November 29th, 2022)

- a. Senator Santos asked to have a typo fixed under 8b.
- b. President Myers moved to adopt the change of the current agenda for November 29 and Senator Thomson seconded.
 - i. Yays - 5
 - ii. Nays - 0
 - iii. Abstentions - 0
- c. Senator Thomson moved to adopt the current agenda for November 29 and Senator Sillemmon seconded.
 - i. Yays - 5
 - ii. Nays - 0
 - iii. Abstentions - 0

4. Approval of Previous Minutes (November 22th, 2022)

- a. Senator Thomson moved to approve the previous minutes for November 22 and Senator Ma seconded.
 - i. Yays - 5
 - ii. Nays - 0
 - iii. Abstentions - 0

5. Public Comment

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at nrodriguez@peralta.edu

No public comment

6. Standing Business

- a. No standing business

7. Unfinished Business

a. Coffee Bar Updates

- i. Advisor Rodriguez says there is an expectation that ASCOA will manage the Coffee Bar Cart and it will be funded by ASCOA. The first day we are expected to host is December 13. She has emailed out vendors that are in the system. All are Oakland-based vendors and we can look at more vendors to get them ready for January, but it is good to use people in the system for December.
- ii. President Myers said it is good to use the people in the system and Advisor Rodriguez said she would get quotes by the next meeting.
- iii. Senator Torres volunteered to get the quotes on prices by the next meeting.
- iv. Senator Torres is the quotes for the 17 and the 10 to prepare for the launch and continuing next month.
- v. These meetings would go in during the same time as the Rock and Roll dates for January.
- vi. President Myers believes that Waterfront Deli would be the best option.
- vii. Senator Thomson said that it is a good idea since they are in the system already and we have worked with them already.
- viii. Senator Thomson motioned to work with Waterfront Deli For December 13 and Senator Ma seconded.

- a. Yay-6
- b. Nay-0
- c. Abstentions-0

- ix. The event starts at 10 o'clock so people would need to arrive by 9:30 AM at the latest.
- b. Office for International Students
 - i. Senator Ma asked to add back in spring because they need to figure out more events.
- c. Photo Day
- d. Student Representative Fee

- i. Money has been divided into travel and conferences. Local travel \$791, conference registrations \$550, General Operations \$2900, Travel nonlocal \$4137.
- ii. Senator Torres asked about putting \$5000 into office supplies previously. Will get reimbursement done later.

Account Description	Fund	Fund Code Description	Project Description	ChartField3 Description	Budget	Expense	Available Budget*
Supplies-office	71	TRUST AND AGENCY FUNDS	ASB General	Student Clubs	5,500.00	0	5,500.00
Events/Programs-Outside Prod	71	TRUST AND AGENCY FUNDS	ASB General	Student Clubs	10,000.00	0	10,000.00
Travel Non-Local	71	TRUST AND AGENCY FUNDS	ASB General	Student Clubs	2,000.00	0	2,000.00
Travel Non-Local	71	TRUST AND AGENCY FUNDS	Black African Diaspora	Student Clubs	1,000.00	0	1,000.00
Conference/Seminar Reg	71	TRUST AND AGENCY FUNDS	ASB General	Student Clubs	3,000.00	0	3,000.00
Conference/Seminar Reg	71	TRUST AND AGENCY FUNDS	Black African Diaspora	Student Clubs	1,000.00	0	1,000.00
Conference/Seminar Reg	71	TRUST AND AGENCY FUNDS	ASCOA	Student Clubs	0	0	0
Misc. Operational Exp.	71	TRUST AND AGENCY FUNDS	ASCOA	Student Clubs	0	0	0
Travel Non-Local	72	Student Rep Fee Trust	General/Zero Project NO.	Student And Co-curriculum Act	5,000.00	862.66	4,137.34
Travel Local	72	Student Rep Fee Trust	General/Zero Project NO.	Student And Co-curriculum Act	1,000.00	208.63	791.37
Conference/Seminar Reg	72	Student Rep Fee Trust	General/Zero Project NO.	Student And Co-curriculum Act	1,100.00	550	550
Misc. Operational Exp.	72	Student Rep Fee Trust	General/Zero Project NO.	Student And Co-curriculum Act	2,900.00	0	2,900.00
Misc. Operational Exp.	81	STUDENT REPRESENTATION FEE-ALAMEDA	General/Zero Project NO.	Student Clubs	9,000.00	0	9,000.00

8. New Business

- a. Climate Action Day Announcement

- i. Karen and Candace talked about their mission and they have an event for Climate Action day and bringing up volunteer opportunities. They are looking to recruit 300 volunteers to spread out throughout partners in Oakland to do different projects, gardening, planting trees, shoreline work, and more. The overall goal is to bring volunteers, including employees, students, and other volunteering groups, to join in on climate work or learn about the service. Day of community building.
 - ii. President Myers asks them to leave flyers so we can get the word out so people can come.
 - b. T-shirts and Swag
 - i. This would come out of student representative fees.
 - ii. Advisor Rodriguez said she could find the vendors to see where people get swag and bring in options next week.
 - iii. President Myers knows we need to do t-shirts so we need to do sizes and asked if we need to make a design. She said she liked the paw print.
 - iv. Senator Thomson asked if we could personalize and have names on the back.
 - v. President Myers asked if we should get hoodies or shirts and it was agreed by all to get both. We can also get business cards.
 - vi. Work on design and then finalize information in Spring.
 - vii. President Myers asked about goodies to give away. Decide on shirts and hoodies and then decide on something different. Maybe stationery kits could be nice.

9. Senator's Report (1 minute each)

- a. Natay Myers - Met with Dr. V and asked for ideas for the F-Building, but add to the next agenda to beautify the area. Maybe movie day or playing board games. Make the F-Building more lively so that more students will come. Can do many events, but we need to come up with ideas for Student Life. Add things after events so more people are willing to stay.
- b. Semeon Thomson - No report
- c. Karen L. Torrez - No report
- d. Guilherme Pacheco Santos- No report
- e. Ouahiba Khourchech - Absent
- f. Demarquis (Marcus) Sillemon
 - i. Add shuttle to college to the next agenda
 - ii. Add extended library hours to the agenda
- g. Sahar Sadat - No report
- h. Junhao (Jay) Ma - No report

10. ASCOA Advisor: Natalie Rodriguez

- a. Add Calendar of Cultural Events to the next agenda.

11. Communications from the floor

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

12. Adjournment

President Myers Motioned meeting adjournment at 2:37 PM