December 2022 Newsletter

Semester End Reminders

REMEMBER!

Did you...

🔔 **Extend the Canvas course end date if needed?**

Students will *not* have access to submit assignments in Canvas past the last day of the semester on Friday 12/16 unless you extend the course end date. You must go into your course settings and extend the course end date *before* Saturday 12/17; on 12/17, you will not be able to edit course end dates or extend student access without submitting a Help Desk ticket.

🔔 **Enter zeros in the Canvas gradebook for missing assignments?**

Make sure you have zeros '0' entered for missing assignments (where students didn't submit an assignment). If you do not enter a grade in a student's gradebook column, Canvas will ignore the assignment in the final grade calculation. There is a missing submission policy that allows you to automatically assign zeros (if you like) for missing submissions, however this is best enabled at the beginning of the semester. If you enable this setting at the end of the semester or after a submission date passed, you will still need to manually enter a '0' in that column.

POCR Update

- **College of Alameda officially has 3 badged courses on the California Virtual Campus (CVC) created by Brielle Plump, Jennifer Fowler, and Richard Kaeser.**
- **In the Spring, we are planning to run a small cohort of Faculty through POCR**
- **If you are interested in a future cohort, please fill out the form below**

If you are interested in aligning a course(s) to the CVC Rubric and/or being a POCR reviewer, please fill out the form below.

POCR INTEREST FORM

POCR Practice!

Wanna play some POCR? Sorry, not with cards or chips, but with the the CVC Online Rubric. We will NOT be diving deep into the rubric, but we would love to share some basic things that can help students navigate our courses better.

We have been holding POCR Practice every 2nd Wednesday of the month from 12:30p to 1:30p during the Fall 22 semester.
Our last session for the semester will be Wednesday, December 14.

Community of Practice

Join your Distance Education colleagues in a monthly community of practice session. The goal is to create space for faculty to collaborate regularly, share distance education practices, and advance individual and college goals.

- WHEN: **1st Wednesdays from 12:30PM - 1:30PM.** Remaining Fall 2022 dates are:
  - Wed 12/7
- WHERE: https://us06web.zoom.us/my/distance.education

Live One-On-One Help

- Call Canvas support 24 hours a day, 7 days a week at (844) 592-2199.

Web Resources

- Peralta Faculty Resources Canvas Shell (FRCS)
- College of Alameda DE Faculty Resources
- PeopleSoft User Guides

Distance Education Coordinator Contact Info

- Richard Kaeser: rkaeser@peralta.edu

POCR Coordinator Contact Info

- Jennifer Fowler: jfowler@peralta.edu

See you in Spring 2022!

Distance Education Community of Practice

Join your Distance Education colleagues in a monthly community of practice session. The goal is to create space for faculty to collaborate regularly, share distance education practices, and advance individual and college goals.

- **WHEN: 1st Wednesdays from 12:30PM - 1:30PM.**

College of Alameda Distance Education Committee

The Distance Education Committee is charged with reviewing and recommending policies, procedures, and practices to achieve academic excellence and success for online students. Learn more on the DE Committee website.

- **WHEN: 3rd Wednesdays from 12:30PM - 1:30PM.**