

ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

Meeting Minutes

December 6th, 2022 | 1:00 PM

In-Person Meeting Location: H building room H112

Zoom Meeting Link: <https://us06web.zoom.us/j/94083675750?pwd=dEF3Q0tVR1BDSnJmekZhWkkOMnJZZz09>

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **December 6th, 2022 at 1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at nrodriguez@peralta.edu no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such date. Please contact the ASCOA Council Secretary for any minutes-related questions at coastudentlife@peralta.edu

ORDER OF BUSINESS

1. Call To Order

- a. President Myers called the meeting to order at 1:05 PM

2. Roll Call

- a. Natay Myers - Present
- b. Semeon Thomson - Present
- c. Karen L. Torres - Present
- d. Guilherme Pacheco Santos - Absent
- e. Ouahiba Khourchech - Absent
- f. Demarquis (Marcus) Sillemmon - Present
- g. Sahar Sadat - Present
- h. Junhao (Jay) Ma - Present

3. Adoption of the Current Agenda (December 6th, 2022)

- a. Advisor Rodriguez asked to change item 8B to Tasty Tuesdays
- b. Senator Thomson motioned to edit 8B Senator Sillemmon seconded
 - i. Yays - 5
 - ii. Nays - 0
 - iii. Abstentions - 0
- c. Senator Ma motioned to adopt the current agenda for December 6th, and Senator Thomson seconded.
 - i. Yays - 5
 - ii. Nays - 0
 - iii. Abstentions - 0

4. Approval of Previous Minutes (November 29th, 2022)

- a. Secretary Sadat moved to adopt the previous minutes for November 29th and Senator Semeon seconded
 - i. Yays - 5
 - ii. Nays - 0
 - iii. Abstentions - 0

5. Public Comment

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at nrodriguez@peralta.edu

No public comment

6. Standing Business

- a. Clubs
 - i. A club submitted paperwork, but it is not fully completed so this will be moved to next week and President Myers will figure out where they were submitted to. Advisor Rodriguez will connect with Viviana to see where the paperwork is.
 - ii. Senator Thomson motioned to move clubs to next week and Senator Sillemo seconded.
 1. Yays- 5
 2. Nays - 0
 3. Abstentions - 0

7. Unfinished Business

- a. Coffee Bar Updates
 - i. Senator Torres sent out the quotes this past weekend. The business said they are able to switch things around on the Deli's quotes. Hot chocolates will be for 70 people so the total is 160.651. Hot tea total 114.751 for 50 people. 80 servings of coffee for 183.601. There are assorted pastries about 200 servings for 710\$. The total for everything including tax goes to \$1299.67
 - ii. President Myers said there was a Rock Enroll event today and during the Part of Tasty Tuesdays and there was still a lot of leftover food. Even though these are pastries, many students are not coming to school this week and this may be a lot of leftovers because of final timing. We may need to cut this down because this may be a lot of money that may be wasted. Less than half the staff that usually show up were here today and we need to cut out a lot of it. Senator Torres and President Myers said let's lessen the estimated from 200 and cut it down to 100 so then we can get rid of the food and not have as much waste. Cut it down to save money for future events.
 - iii. Senator Torres is suggesting that outreach slightly in addition to the advertisement of the Rock Enroll events so we can connect it to their marketing so can put our faces out there. Senator Torres says maybe we can budget differently for this event. President Myers agrees, but for future events and to do flyers for the January events and have them ready to go.

- iv. Senator Ma offered to do the flyers after finals and asked for a deadline to get it done and President Myers asked for it to be sent out through WhatsApp in shared folders.
- v. Senator Torres will send out information to Senator Ma about the dates and events. She also confirmed if the quote can be changed from two hundred to one hundred for beverages and 75 for pastries.
- vi. Senator Thomson said maybe we should change to 75 instead.
- vii. Senator Torres said the delivery may be later than usual and President Myers said to set up is needed by 9:30.
- viii. Advisor Rodriguez says that we can run approval for the January 10th event by the next meeting, and the 13th.
- ix. Senator Torres said we should lock down the January 10th event and next week's meeting with the Waterfront Deli because they are quick with responses and President Myers agreed, but we should change the menu for the next event.
- x. Advisor Rodriguez asked for the quotes to be emailed to her.
 - 1. Secretary Sadat motioned to approve 2600\$ for the Tasty Tuesdays for both days and to lock in Waterfront Deli for January 10th and December 13th taken from our account of Fund 71 for events and Senator Ma seconded.
 - a. Yays - 5
 - b. Nay - 0
 - c. Abstentions - 0
- b. T-shirts and Swag
 - i. Advisor Rodriguez showed us possible vendors and who we can use. President Myers said maybe we should table this, but we should use the FabLab and everyone agrees.
 - ii. Senator Ma says it is good to do business with Fablab. Table this for January 10
- c. Business Cards
 - i. Table for Spring

8. New Business

- a. College Shuttle
 - i. Advisor Rodriguez has no update on this. President Myers said the President was talking about this with Matthew Goldstein and they were trying to figure out how to provide shuttles between schools previously they had a shuttle from Lake Merritt Bart to here, but they are talking about this through the student council and the President is trying to get the students here on campus.
 - ii. Advisor Rodriguez will do her best to find more information on this.
- b. Extending Library Hours
 - i. President Myers said on Mondays and Thursdays the hours have already been extended and President Myers heard that Welcome Center may not be open as long, but that is a rumor which may or may not be true.
- c. Beautification of F-Building
 - i. President Rodriguez wanted to bring up that instead of using curtains maybe use mural panels and wanted to present some artists.

- ii. President Myers said that we could have some of the art students present some of their work and show their work as an art night. Maybe have a design night. Put back on the agenda for Spring.
 - iii. Senator Sillemon said we should stream on the TV and Advisor Rodriguez said we can stream as long as we are staff.
 - iv. President Myers said we need to be careful because of licensing, but we should find out what we can do.
- d. Spring Events (Welcome Week/Tasty Tuesday/Cultural Events & Celebrations)
- i. Advisor Rodriguez wanted to open up welcome week to us first in case we wanted an activity to occur. A possible opportunity is a karaoke.
 - ii. One Table we need is club recruitment and then a Bingo Game with prizes. Things like gift cards or prizes with the FabLab. Different events and tables for the entire week are needed.
 - iii. Looking through the events and Senator Torres added an event to possibly happen during Women's History Month.
 - iv. President Myers said we should take one day each month to have a project. Leave January as is because we are working for the welcome week.
 - v. For the 24th of January, we are doing ASCOA game day with Tasty Tuesdays.

9. Senator's Report (1 minute each)

- a. Natay Myers - No report
- b. Semeon Thomson - Talked about changing the website and focussing on the main problems people are confused about.
- c. Karen L. Torres - Friday is a committee meeting for a group of faculty members and students that create a graduation for LatinX students at 2 PM and Senator Torres dropped the link in case people want to participate and join.
- d. Guilherme Pacheco Santos - Absent
- e. Ouahiba Khourchech - Absent
- f. Demarquis (Marcus) Sillemon - No update
- g. Sahar Sadat - No update
- h. Junhao (Jay) Ma - No update

10. ASCOA Advisor: Natalie Rodriguez

- a. Asked for a quote about how the grant has helped you.
- b. She will be at a conference on Thursday and Friday.

11. Communications from the floor

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

12. Adjournment

President Myers Motioned meeting adjournment at 2:31 PM