**Budget Advisory Committee**

**Meeting Notes**

**Date and Time: September 14, 2022**

**Meeting Time: 12 – 1:00 pm**

**In person in A 149 and/or** [**Budget Committee ZOOM Room**](https://cccconfer.zoom.us/j/99639992924)

Co-Chairs: Augustine Gill, Ava Lee Pang, Jane McKenna

Note Taker: John Taylor/Ava Lee-Pang

Committee Members: Richard Kaeser (faculty), John Taylor (faculty), Jane McKenna (faculty), Augustine Gill (VPAS), Diana Bajrami (AVPI), Tina Vasconcellos (VPSS), Ava Lee Pang (classified professional), Louis Martirez (classified profession), Donna Jones (classified professional), Donna Jones (classified professional), Guilherme Pacheco (Student)-- [Gui79pachecosantos@gmail.com](mailto:Gui79pachecosantos@gmail.com)

Guests: CM

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| **Topic** | **Facilitator** | **Min** | **Action** | **Outcomes/Follow Up Actions** |
| Call to Order | Lee-Pang | 2 | Call to order |  |
| Adoption of Agenda | Lee-Pang | 3 | Adopt the agenda as distributed |  |
| Introductions/Announcements | Gill | 5 | Information |  |
| Resource Allocation Model Phase 2 | CM | 15 | Update | CM is a contractor for the District to study Resource Allocation Models. He indicated that it will be FTES focus based on funding! And the funding formula will significantly change in 24-25 FY. The District will have issues with incomes unless PCCD can increase the new 24-25 FY FTES base. PCCD really need to review the expenditures vs the current and future incomes and how they will affect PCCD’s sustainability beyond 24-25 FY. He mentioned that the District needs to adopt the resources allocation model in order to better position our financial future. He stressed that District cannot continue to spend $ that they do not have. He mentioned that PCCD will not able to sustain themselves if there are no additional resources to cover the expenditures. He indicated that he has been scheduled to make a presentation to the Board in Dec. 2022. |
| Parcel Tax--Draft Expenditure Plan | Bajrami | 10 | Report/discussion | Bajrami reported that COA has $1,523,087 Parcel Tax allocation for 22-23 FY. It had specific guidelines to spend these funds. The draft of propose expenditures must be approved by the Board before we can move the funds to specific areas. |
| 21-22 & 22-23 FY Budget Updates | Gill/Lee-Pang | 15 | Report/information | Lee-Pang made a presentation regarding 21-22 FY budgets vs expenditures. Especially, 21-22 FY had a positive balance of more than $400,000 in fund 01 & 08. She also presented the 21-22 FY & 22-23 FY budget Summary comparisons. The presentation slides are available in the Budget Committee folder. |
| 22-23 FY New budget Allocation based on Compendium | Gill | 10 | Report/information | Table for the next meeting |
| Adjournment | Lee-Pang |  |  |  |