

Peralta Community College District

Facilities & IT Meeting Minutes

Date of Meeting: 2/23/2023

Present: Augustine Gill, Rachel Goodwin, Selwyn Montgomery, Saurav Pudasaini, Sharon Serrano, Shuntel Nathaniel

Chair/Co-Chair: Augustine

Guests:

Facilitator/Recorder:

Absent:

Agenda Item	Committee Goal	Strategic Planning Goal and/or Institutional Objective	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved or Unresolved}
Meeting Called to Order			Time 2:40 PM		
1. Agenda Review			Approved		
2. Review of Minutes			Approved		
3. AECOM – Sharon Serrano			<p>The following items were discussed:</p> <ul style="list-style-type: none"> • The bond spending plan - construction capital projects • campus wide modernization (keyless entry) • Funding options – total cost estimates • Building F modernization (on hold) • COA Infrastructure • Campus refresh funds • 1.3 million in funds should be utilized for library equipment books • Capital projects • NCLA – artwork & A/V completed • Auto diesel new transportation tech center 		

			<p>(Notice to proceed 2/6/23)</p> <ul style="list-style-type: none"> • Aviation phase 1&2 • ADA Assessment • 860 roofing repairs • Aviation sewer pump 140ft line repair • Elevators completed • Irrigation completed • General issues with the H building (campus to share list) • HVAC issues in all buildings • Physical plant instructional services scheduled maintenance <p>Sharon has a spreadsheet that details the above information and is available for review</p>		
4. Other			<p>860 heat was reported as repaired.</p> <p>The District has to hire an outside vendor to remove hazardous water from under the elevators in D & G.</p> <p>Aviation is currently experiencing heat issues</p> <p>H-building doors are not opening on time</p> <p>District to hire a new locksmith</p> <p>Curtis will provide Selwyn with a proposal for new parking signs for poles etc.</p> <p>Grounds breaking event scheduled for 3/22/2023 at 12:30 PM outside between A & B building.</p> <p>DFC Cancelled</p>		
5. IT Report – Saurav			<ul style="list-style-type: none"> • COA's IT is very busy. Handling lots of technical requests - setting up new computers, imaging, workstations. • Reminded that there are only two of them in IT currently. • Campus will be getting a variety of digital 		

			<p>kiosks. Interactive (students and others can touch and navigate through) and non-interactive (information will be set by campus). Working on getting a quote now for 7 wall monitor/kiosks, 5 interactive kiosks, 4 non-interactive kiosks. Including kiosks for 860 and the aviation facility.</p> <ul style="list-style-type: none"> • Computer refresh: IT is at the final part of stage 1. Final assessment to be completed before ordering. Planning to order between 300-275 computers, depending on that final assessment/quote. • B building internet issue on Monday 2/13: due to a pulled the plug. Encourages everyone to call IT rather than trying to figure out on their own. • District Technology Committee - Saurav was not able to attend. Mentioned that single sign on had been a topic at that meeting. 		
6. Adjournment			Time 3:40 PM		

Minutes taken by: Shuntel Nathaniel & Rachel Goodwin

Attachments: All documents and/or handouts for this meeting can be found at: