



COA Curriculum Committee Meeting  
 Tuesday Sept 6, 2022  
 1:00 pm – 2:30 pm  
 Zoom meeting necessitated by  
 coronavirus precautions.  
 Please join us through the  
 following link:  
<https://us06web.zoom.us/j/86976405526>

**Curriculum Committee Members:**  
 V. Phan (C), P. Nelson (C), J. Smithson (STEM), Vacant (Curric Spec), K. Beal-Urbe (STEM), D. Burgess (LSLA), J. Campbell (LSLA), O. Fish (CE), R. Kaeser (At Large), H. Ko (CE), J. Rose (LIS), I. Sodhy-Gereben (At Large); AS Pres. M. Goldstein, VPI D. Bajrami, Deans L. Celhay, E. Jennings, R. Majlesi

## Minutes

### 1. Organizational Items

- 1.1. *Call to Order @ 1:21; Members Present: J.Smithson, R.Mailesi, E. Jennings, M.Wu (for Curric Spec), T.Nelson, R.Kaeser, O.Fish, I.Sodhy-Gereben, D. Bajrami, V.Phan*
- 1.2. Approval of Agenda of September 6, 2022 meeting *MSC: To approved the agenda. J.Smithson, R.Kaeser. Unanimous. Changed "ANTHRO" to "ANTHR", Moved ANTHR 801 to 2.1.8. Changed BUS 140 to BUS 139.*
- 1.3. Approval of Minutes for May 17, 2022 meeting *MSC: To approve the minutes as amended. J.Smithson, R.Mailesi, Unanimous. Changed the title from "Agenda" to "Minutes".*

### 2. Continuing Business

#### 2.1 Course/ Program Approvals

##### 2.1.1. New Courses: Consent Agenda: two separate votes:

DE addenda approval, then new curriculum approval

Discipline	Course #	Course Title	Units	Min. Dur.	SLOs	DE	Consultation
AFRAM	10	Sociology of African Americans	3	>6 wks	Mapped	Yes	Yes
ANTHRO	801	Cultural Field Studies Abroad	NC	>6 wks	Mapped	No DE	N/A: Fee-based
BUS	140	Calculation of Product Cost and Price	1	.6 wks	Mapped	Yes	
HLTED	502B	Certified Nursing Assistant – Clinical Rotations	NC	>6 wks	mapped	Yes	Yes [Does anyone know how this got an effective date of Fall 2022?]

*MSC: To approve AFRAM 10 and BUS 139. J.Smithson, E.Jennings, Unanimous. V.Phan mentioned that there looked to be discrepancies with HLTED 502B & 502A. He referenced the PPCAH regarding effective date timelines. J.Smithson stated that both course had all approvals and had received state control numbers. I.Sodhy-Gereben stated that Laney often has courses active faster than the PPCAH timeline. E.Jennings stated that the effective date timeline should to be flexible to accommodate industry especially for CE courses. D. Bajrami asked if non-CE courses must be bound by the PPCAH timeline.*

*MSC: To approve the DE for AFRAM 10 and BUS 139.*

##### 2.1.2. Course Reactivations: Consent Agenda: two separate votes:

DE addenda approval, then new curriculum approval

Discipline	Course #	Course Title	Units	DE	Justification
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### 2.1.3. Course Deactivations: Consent Agenda

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Justification</u>
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### 2.1.4. Course Updates:

**Catalog Changes:** Consent Agenda: two separate votes:  
DE addenda approval, then curriculum updates approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes, including consultation</u>
HLTED	502A	Certified Nursing Assistant	NC	Course revised to separate lecture and skills lab from clinical rotations (HLTED 502B new course). DE hybrid under emergency circumstances only [Does anyone know why all approvals were skipped on this course?]

**Non-Catalog Changes:** Consent Agenda: two separate votes:  
DE addenda approval, curriculum updates approval

<u>Discipline</u>	<u>Course #</u>	<u>Course Title</u>	<u>Units</u>	<u>Changes</u>
ETHST	001	Introduction to Ethnic Studies	3	Performance Objectives, Lecture Content

**MSC: To approve ETHST 1, R.Mailesi, J.Smithson, Unanimous. No DE changes.**

### 2.1.5. Program Updates: Modified Programs Consent Agenda

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Changes</u>
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### 2.1.6. Program Updates: New Programs Consent Agenda

<u>Dept</u>	<u>Program</u>	<u>Proposed start</u>	<u>Justification</u>
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### 2.1.7. Program Updates: Deactivations: Consent Agenda

<u>Dept</u>	<u>Program</u>	<u>Justification</u>
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### 2.1.8. Community Education Courses

<u>Dept</u>	<u>Course</u>	<u>Proposed start</u>	<u>Justification</u>
ANTHR 801	Cultural Field Studies Abroad		

**MSC: To approve ANTRH 801, I.Sodhy-Gereben, R.Kaeser, Unanimous.**

## 3. New Business / Discussion Items:

3.1 Reports: Curriculum Specialist, Tech Reviewer, Articulation Officer:

**T.Nelson provide an overview of AB1111 & AB928.; V.Phan mentioned that results of the CSU GE and IGETC submission are in and will be going out to faculty soon.**

### 3.2 Meeting Format and Schedule Discussion

CC meetings in September/October 2022: Zoom or in person?

***MSC: To approve keep meeting times at 1pm with a “hyflex” option for the rest of the year.***

***J.Smithson, E.Jennings. A discussion about AB361 and COA Academic Senate’s resolution took place regarding the format of the Curriculum Committee meetings for 2022-23.***

### 3.3 Equity Luncheons Discussion

Discussion on holding luncheons regarding equity “best practices.”

***MSC: To hold at least two equity community meetings, E.Jennings, O.Fish. Unanimous. A discussion about the value of having some COA community meetings regarding presenting and cataloging some equity best practices regarding equity took place. It was suggested to have the discussions lead to curriculum tie-ins***

4. **Mini-Training:** Look at the charge of the Curriculum Committee (from PCAMP) and other important policies & procedures.

***A training on the Peralta Program and Course Approval Procedures was provided.***

5. **Announcements:** *E.Jennings congratulated D.Bajrami on the Acting President position.*

6. **Next Meetings:** Tuesday, September 20, 2022, 1:00 p.m. – 2:30 p.m.

7. **Adjournment:** *MSC: To adjourn. E.Jennings,*