

Peralta Community College District

Facilities/IT Committee Meeting

Date of Meeting: 1/26/2023

Present: Eva Jennings, Shalamon Duke, Augustine Gill, Rachel Goodwin, Selwyn Montgomery, Saurav Pudasaini, Shuntel Nathaniel

Chair/Co-Chair:

Guests:

Facilitator/Recorder:

Absent:

Agenda Item	Committee Goal	Strategic Planning Goal and/or Institutional Objective	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved or Unresolved}
Meeting Called to Order			Time 2:10 pm		
1. Agenda Review			Approved		
2. Review of Minutes			Tabled		
3. AECOM (Sharon Serrano)			Sharon Serrano was unavailable but the following items was discussed NCLA Building <ul style="list-style-type: none"> • Art work complete except for braille on sign – closing out contract • AV equipment complete – closing out contract 860 HVAC <ul style="list-style-type: none"> • Contract going to board NTTC notice to proceed was given on 1/24/23	Gill to follow up with Sharon on irrigation control.	

			<p>ADA Construction docs submitted to DSA</p> <p>Irrigation Controller Complete</p> <p>Aviation Sewer Pipe – replacing 140 ft line to start after the existing pumps are determined to be salvageable.</p> <p>Aviation phase 1 – Docs submitted to DSA Phase 2 – per Eva, the meeting has been set up.</p>		
4. Update from District Facilities meeting (Rachel Goodwin)			Rachel to create and send out committee goals & assessment.		
5. Campus Facilities update (Shuntel & Augustine)			<p>Heat at 860 – no timeline until ordered parts are received.</p> <p>Mold issues in the F-building are being addressed in two rooms.</p> <p>D bldg. elevator is currently out of order due to water/oil that needs to be flushed out.</p> <p>Concerns of parking in the fire lane by the library discussed.</p> <p>H bldg. thermostats not working.</p> <p>Recruitment for Head custodian happening now.</p>	No parking signage will be placed in the fire lane	
6. Update from District Technology meeting and campus update (Saurav)			<p>The first meeting will take place on 2/3/2023. The following items were discussed:</p> <ul style="list-style-type: none"> • Smart classroom trainings • Lab equipment • Security cameras installed – COA does not have access to camera footage and must contact the security team. 		
7. Other			Selwyn reported on the key situation at the district - no locksmith and district does not have access to the prior locksmith's system for tracking keys.		

			ASTI requesting keys Employees requesting keys Dean Duke notes some employees request keyed access to A-building interior staff restroom.		
8. Adjournment			Time: N/A		

Minutes taken by: Shuntel Nathaniel

Attachments: All documents and/or handouts for this meeting can be found at: