



Form #5 - Custom Verification Worksheet

Your Free Application for Federal Student Aid (FAFSA) was selected for the review process called “Verification”. In this process we compare your FAFSA with information on this worksheet and other required documents, such as your 2021 IRS tax information. If there are differences, the Financial Aid Office will make the necessary changes. The Financial Aid Staff will not make any financial aid payments to you until all verification and required documentation have been met and the necessary corrections have been made under the financial aid program regulation (34CFR, part 668).

STUDENT INFORMATION

Last Name (Please Print)

First Name

M.I.

Peralta Student ID

Telephone Number to best reach you

FAMILY/HOUSEHOLD INFORMATION (Please check one of the boxes below).

Dependent Student: List the people in your parents’ household. Include yourself, your parent(s) (including stepparent) even if you don’t live with your parents, and other children if (a) your parents will provide more than half of their support between July 1, 2023, and June 30, 2024, or (b) if the other children would be required to provide parental information if they were completing a FAFSA for 2023-2024. Include children who meet either of these standards even if the children do not live with the parents. Also include any other people who now live with your parent(s) and for whom your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.

Independent Student: List the people in your household. Include yourself, your spouse (if married), and children if you will provide more than half of their support between July 1, 2023 and June 30, 2024, even if the children do not live with you. Include also, any other people who now live with you and for whom you are providing more than half of their support and will continue to provide more than half of their support between July 1, 2023 and June 30, 2024.

Write the names of all household members including yourself. Also write the name of the college for any family member, excluding your parent (if dependent), who will be attending college at least half-time in a degree, diploma, or certificate program at an eligible postsecondary educational institution between July 1, 2023 and June 30, 2024. Include the name of the college. If more space is needed, attach a separate page with the student’s name and Peralta Student ID# at the top.

| Full Name | Age | Relationship to Student | College Attending |
|----------------------------|-----|-------------------------|------------------------|
| Theodore Cleaver (example) | 19 | Brother | Yellowstone University |
| | | | |
| | | | |
| | | | |
| | | | |



Berkeley City College
2050 Center Street
Berkeley, CA
510.981.2805



College of Alameda
555 Ralph Appuzzato Mem.Pkwy
Alameda, CA 94501
510.748.2228



Laney College
900 Fallon Street
Oakland, CA 94607
510.464.3314



Merritt College
12500 Campus Drive
Oakland, CA 94619
510.436.2465

STUDENT'S (AND SPOUSE'S, IF MARRIED) INCOME & BENEFITS INFORMATION

Check the appropriate box below and provide the requested information and documents:

- I/we used the IRS Data Retrieval Tool to transfer my/our 2021 income information to the FAFSA.
- I/we did not (or could not) transfer my/our 2021 income information to the FAFSA using the IRS Data Retrieval Tool. I/we have attached a copy of my/our 2021 IRS Tax Return Transcript(s).
- I (and, if married, the student's spouse) was not employed and had no income earned from work in 2021. I have provided a copy of my IRS Verification of Non-Filing Letter for 2021 (*for independent students only*).
- I (and, if married, the student's spouse) have income earned from work and not required to file a 2021 income tax return with the IRS. I have entered all income information below, listing the names of all employers. I have provided copies of all 2021 IRS W-2 forms and/or 1099 forms. In addition, I have provided a copy of my IRS Verification of Non-Filing Letter for 2021 (*for independent students only*).

| Employer's Name | 2021 Amount Earned | IRS W-2, 1099 Provided? |
|--------------------------------------|--------------------|-------------------------|
| <i>Acme Auto Body Shop (example)</i> | <i>\$2,000.00</i> | <i>Yes</i> |
| | | |
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| | | |

PARENTS' INCOME & BENEFITS INFORMATION (Dependent Students Only)

Check the appropriate box below and provide the requested information and documents:

- I/we used the IRS Data Retrieval Tool to transfer my/our 2021 income information to the FAFSA.
- I/we did not (or could not) transfer my/our 2021 income information to the FAFSA using the IRS Data Retrieval Tool. I/we have attached a copy of my/our 2021 IRS Tax Return Transcript(s).
- I was not employed, had no income earned from work in 2021, and did not and was not required to file taxes for 2021. I provided a copy of my IRS Verification of Non-Filing Letter for 2021.
- I/we worked but did not and was not required to file a 2021 Federal Income Tax Return. I/we have listed below the names of all employers, the amount earned from each employer in 2021, whether an IRS W-2 form or 1099 is provided. I/we listed every employer even if the employer did not issue an IRS W-2 or 1099 form. I/we provided copies of all 2021 IRS W-2 and/or 1099 forms issued to me/us and provided verification from the IRS of Non-Filing status.

| Employer's Name | 2021 Amount Earned | IRS W-2, 1099 Provided? |
|--------------------------------------|--------------------|-------------------------|
| <i>Acme Auto Body Shop (example)</i> | <i>\$2,000.00</i> | <i>Yes</i> |
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IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (TO BE SIGNED IN PERSON AT THE CAMPUS FINANCIAL AID OFFICE)

You must appear in person at your home Financial Aid Office within the Peralta Community College District (PCCD) to verify your identity by presenting a valid government-issued photo identification ID such as, but not limited to, a **driver's license, other state-issued ID, or passport** (note: Military ID cannot be accepted). The institution will maintain a copy of your photo ID that is annotated by the institution with the date it was received and reviewed along with the name of the official at the institution authorized to collect your ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

Statement of Educational Purpose: (To Be Signed in the presence of the Institutional Official)

I certify that I _____ am the individual signing this Statement of Educational
Print Name

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending PCCD for the 2023-2024 Award Year.

| |
|---------------------------------------|
| |
| For Office Use Only/Date and Initials |

Student Signature *Date*



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IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE (TO BE SIGNED WITH A NOTARY)

If the student is unable to appear in person at one of the Peralta Community College campus Financial Aid Offices to verify your identity, the student must provide:

- A copy of the valid government issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID or passport (note: Military ID cannot be accepted); and
- The original Statement of Education Purpose provided below must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the
Print Name

federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Peralta Community College District for 2023-2024.

Student Signature

Peralta Student ID

Date

Notary's Certificate of Acknowledgement

State/of _____

City/County/ _____

of On _____, before me, _____,
Date *Notary Name*

personally appeared, _____, and provided to me on basis of
Printed Name of Signer

satisfactory evidence of identification _____ to be the above-named person who signed the
Type of government-issued photo ID provided

oregoing instrument.

WITNESS my hand and official seal:



Notary signature

My commission expires on _____
Date

CERTIFICATION AND SIGNATURE

By signing below, I/we certify the information reported on this worksheet is complete and accurate and authorize the Financial Aid Office to perform necessary electronic ISIR correction on my behalf. I/we agree to provide proof of any information reported on this form or on my FAFSA. I/we realize that any false statement or failure to give proof when asked may be cause for denial, reduction, withdrawal, and/or repayment of my financial aid. I/we also understand if we purposely give false or misleading information I/we may be fined, sentenced to jail or both. If you are an independent and married student, a spouse signature is optional. If you are a dependent student, one parent **must** sign below.

Student Signature

Date

Spouse Signature (if married) or Parent Signature (if a dependent student)

Date



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