



## **Budget Advisory Committee**

### **Meeting notes**

**Date and Time: April 12, 2023**

**Meeting Time: 12 – 1:00 pm**

**In person in A 149 and/or <https://peralta-edu.zoom.us/j/89349653730>**

Co-Chairs: Augustine Gill, Ava Lee Pang, Jane McKenna

Note Taker: John Taylor & Ava

Committee Members present: Richard Kaeser (faculty), John Taylor (faculty), Jane McKenna (faculty), Augustine Gill (VPAS), Maurice A Jones (AVPI), Mildred Lewis (Interim VPSS), Ava Lee Pang (classified professional), Donna Jones (classified professional), Kawanna Rollins (classified professional), Junhao Ma (Jay) (student representative)

Absent: none

<b>Topic</b>	<b>Facilitator</b>	<b>Min</b>	<b>Action</b>	<b>Outcomes/Follow Up Actions</b>
Call to Order	Gill	2	Call to order	12:08pm
Adoption of Agenda	Gill	3	Adopt the agenda as distributed	Approved, m/s/u, Rollin/Kaeser
Review and approval of minutes	All	2	Discussion	Approved, m/s/u, Jones/Rollin
Introductions/Announcements	Ava	5	Information	Augustine announced that the ground breaking ceremony of new building was postponed due to weather issues. The new date is May 3 <sup>rd</sup> .  Donna announced next Friday, 4/21/23 will be a career date. She requested volunteers to help.
FY 24 Budget Update	Gill/Ava	10	Update	Augustine informed everyone that the 2 <sup>nd</sup> round of position control & discretionary budgets have been submitted to the District on time. The District is in the process of uploading the budgets in the system for 23-24 FY. At this point, we are waiting to hear from the District about the next steps. Ava wanted

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				everyone to be aware that California is facing billions of dollars budget short-fall for next year based on information from public news. They might revise the numbers in the near future. What is that really means to us? It is possible that it will be passing the cuts downward. We are confident that the Chancellor's office will let us know of any future changes.
FY 22-23 Purchasing Deadline	Ava	5	Information	Ava mentioned that the District sent out the 22-23 FY purchasing deadlines on 4/7/23. On behalf of COA Business Office, she sent out the COA internal deadlines on 4/12/23 to remind all users and department managers. She also stressed the importance of purchasing necessary supplies, equipment, etc. in a timely manner to accommodate the receiving and invoicing, so the District can close the books before the deadlines.
Any Other Business	All			John asked Augustine to follow up with the construction folks about the new building details and he agreed to do so.
Adjournment	Gill			The meeting was adjourned at 12:33pm

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