



Budget Advisory Committee

Meeting Notes

Date and Time: February 8, 2023

Meeting Time: 12 – 1:00 pm

In person in A 149 and/or [Budget Committee ZOOM Room](#)

Co-Chairs: Augustine Gill, Ava Lee Pang, Jane McKenna

Note Taker: John Taylor/Ava Lee-Pang

Committee Members: Richard Kaeser (faculty), John Taylor (faculty), Jane McKenna (faculty), Augustine Gill (VPAS), Maurice A Jones (AVPI), Shalamon Duke (VPSS in charge) Ava Lee Pang (classified professional), Donna Jones (classified professional), Kawanna Rollins (classified professional), Junhao Ma (Jay) – student representative

Guest: Jayne Smithson

Topic	Facilitator	Min	Action	Outcomes/Follow Up Actions
Call to Order	Gill	2	Call to order	
Adoption of Agenda	Gill	3	Adopt the agenda as distributed	Approved, m/s/u
Introductions/Announcements	Ava	5	Information	Information. Donna will be retiring by end of April 2023. Jane will be termed out by May 2023. She will not be on the committee after May 2023.
FY 24 Budget Update	All	30	Report/Discussion	Update and discussion on FY24 budget process. Augustine will be sharing the budget vs actuals with the deans, managers & department personnels on the spending status. Augustine shared the 23-24 FY budget development calendar.
Physical Plant and Instructional Support Fund Allocation (IELM)	Maurice Jones	15	Discussion	Instructional equipment and library materials will be distributed using prioritization

The Mission of College of Alameda is to serve the educational needs of its diverse community by providing comprehensive and flexible programs and resources that empower students to achieve their goals.

				list that was generated by Office of Instruction.
Any Other Business	All			Augustine mentioned that COA is currently updating the building signs, especially the new science building.
Adjournment	Gill			12:33pm

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