

**COA Academic Senate
DRAFT Meeting Minutes
Thursday, September 15, 2022**

Meeting Called To Order: 12:20pm on Zoom
 Note: For Virtual meetings, senators indicate in the Zoom Chat No's and Abstentions.
 Quorum: 50% + 1

Senators in Attendance: Matthew Goldstein (chair), Andrew Park, Bruce Pettyjohn, Cady Carmichael, Jacob Schlegel, Jeff Sanceri, Kwesi Wilson, Richard Kaeser, Sue Altenbach, Marissa Nakano (note-taker), George Cruz, Jacinda Marshall

Guests in attendance: Tina Vasconcellos, Olga Fish, Jayne Smithson, Jane McKenna

Agenda Item	Summary	Motion
Agenda Review & Approval for September 15, 2022		Motion to Approve Review of Agenda First: Marissa Nakano Second: Sue Altenbach M.S.U.
Review of minutes from - May 11, 2022 - Sept 1, 2022	Any grammatical changes can be sent directly to M. Nakano or M. Goldstein	Motion to Approve Review of Minutes from May 11, 2022 and Sept 1, 2022 First: Jacinda Marshall Second: Andrew Park M.S.U.

<p>Action Items:</p> <ol style="list-style-type: none"> 1. Endorse CoA accreditation follow up report 	<p><u>Summary of Action Item:</u></p> <ul style="list-style-type: none"> • Updates contributed from A. Park (found links were not updated), but no other updates since last AS meeting • Packet arrived to the Board on Tuesday Sept 13, 2022. Will conduct a reading and endorse next meeting • Once AS endorses and M. Goldstein signs, it will move forward for endorsement/signature • M. Goldstein and T. Vasconcellos reminded AS that most of the updates are with the District, but CoA is still held accountable • No scheduled follow up visit to CoA (virtual or in-person) but if a visit happens, it's likely ALO and CoA President will be requested and District Finance staff 	<p>Motion for COA Academic Senate to endorse the CoA accreditation follow up report</p> <p>First: Andrew Park Second: George Cruz</p> <p>M.S.U.</p>
<p>Discussion Items:</p> <ol style="list-style-type: none"> 1. Administrative directive re sp23 teaching-modality quotas (J. Fowler) 	<p><u>Summary of Discussion item 1:</u></p> <ul style="list-style-type: none"> • Modality targets are being developed without faculty input. • Discussion starts today. within our 10+1. Affects all areas of curriculum, materials, instruction type. When last minute changes before Labor Day were requested, it did not honor all the work done prior to the request (45%-50% must be hybrid or in-person per discipline, not college-wide) • Other PCCD campuses demonstrated a bottom-up approach • Robust discussion: <ul style="list-style-type: none"> ○ Unclear on how 45-50% modality decision was determined. What data is being used? How are these statistics gathered? ○ Senators voiced confusion and frustration, especially since they had created a schedule with their faculty that is finely tuned 	

<p>2. Open Educational Resources overview (O. Fish)</p>	<ul style="list-style-type: none">○ J. McKenna shared that before the pandemic, there was a formal process to establish modality appropriate for certain courses. Was used by admin and chairs.○ Shared the data from the student survey to show (although it was not comprehensive) that students modality preference depends on discipline○ Suggestion for actions (G. Cruz and A. Park): resolution or another action can be taken by AS to communicate our stance on how targets are being reached; connect it with the 10+1. Suggestion by J. Fowler to establish before winter break; make it clear when CoA President comes to our next AS meeting○ Decisions at one campus affect the others; individual disciplines affect each other <p><u>Summary of Discussion item 2:</u></p> <ul style="list-style-type: none">● https://asccc-oeri.org/wp-content/uploads/2022/08/20220830-ZTC-Program-Phase-1-Grants-shared.pdf● Presentation on Zero Cost Textbook grant implementation phases and requirements (“ZTC Degree,” or an AA/AS or CA that is completely ZTC). O. Fish provided an overview on how the phases will be implemented● Across all PCCD colleges: will offer same ZTC, but can use their own materials● J. McKenna reminded AS of the resource for faculty to help create a free to the student reader for courses: https://peralta.instructure.com/courses/5388. She is available to work with faculty to help with this process● A. Park: we have a Math degree that is a ZTC degree! O. Fish stated she will reach out to A. Park and curriculum to get more faculty on board (and K. Wilson mentioned counselors too)	
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	<ul style="list-style-type: none"> M. Goldstein invited O. Fish to return and see how AS can be supportive 	
Officer Reports	<p>Treasurer: A. Park: Reach out to M. Goldstein if you are interested in November Plenary. Hybrid (CoA will send one in person). Check out the SPLASH for an AS scholarship shout out!</p> <p>VP and Secretary: none</p> <p>President: M. Goldstein. Budget Review Committee called for Friday in place of PBI.</p>	<p>Motion to extend meeting for 5 minutes</p> <p>First: Jacob Schlegel Second: George Cruz</p>
Announcements		
DAS Updates/Actions		
Public Comment	PFT and COPE endorsed candidates for Area 3, 5, and 7 for trustees! You will hear from J. Sanceri to see how you can help campaign for these candidates!	
Proposed agenda items for meeting October 6, 2022	Email items to M. Goldstein for next AS agenda	
Adjournment 1:28pm	Next meeting on Zoom until further direction from Board or State	<p>Motion to adjourn 1:28pm</p> <p>First: Kwesi Wilson Second: Marissa Nakano M.S.U.</p>

