|  |
| --- |
| **COA Academic Senate****Meeting Minutes****Thursday, May 4, 2023** |
| Meeting Called To Order at College of Alameda, A232 at 12:20 pm and Zoom <https://peralta-edu.zoom.us/j/84378478000> Note: For Virtual attendance, senators indicate in the Zoom Chat No’s and Abstentions. Quorum: 50% + 1 In person Quorum: 8 or more senators |
| **Senators in Attendance In Person**: Fathia Mohamed, Sue Altenbach, Matthew Goldstein (chair), Marissa Nakano (note-taker), George Cruz, Bruce Pettyjohn, Jacinda Marshall, Rich Kaeser, Andrew Park, Matthew Goldstein (chair)**Senators in Attendance Online:** Cady Bow, Jacob Schlegel**Guests in attendance**: Jody Campbell, Pres. Diana Bajrami, VP Mildred Lewis, Drew Burgess, Linda Dewrance |
| **Agenda Item**  | **Summary**  | **Motion**  |
| Agenda Review & Approval for May 4, 2023 | Next week, enrollment update information will be tabled for next AS meeting | Motion to approve Agenda May 4, 2023**First**: Andrew Park**Second:** Sue AltenbachMSU |
| Review of minutes April 27, 2023   | Any grammatical changes can be sent directly to M. Nakano or M. Goldstein.     | Motion to approve minutes from April 27, 2023**First**: George Cruz**Second**: Andrew ParkMSU |
| Action Items:1. Endorsement of EMP (J. Campbell)

1. Endorsement of Institutional Set Standards (A. Park, D. Benevides)
 | 1. J. Campbell presented slides with President Bajrami providing context behind the process of the EMP (Educational Master Plan) since April 2022. It was a group effort of dedicated folks. Provided context behind creating the Mission, Vision, and Values.
	1. Provided the goals made within the ABC’s of COA (6 goals)
	2. Many town-halls and flex day activities were held to include the COA community with West Ed consultants

M. Goldstein expressed appreciation at the responsiveness and communication among administrators and faculty. Other notes expressed that COA is a man-made island, but not the only Community college on an island!1. Presented slides on progress ISS. looking for AS endorsement for set standard until 2026. After 2026, review and reevaluate. Institutional set standards and stretch goals are important for individual area/discipline to compare their success numbers. Aspiration goals. Part of accreditation to demonstrate how we are meeting goals; how we are using allocations
 | **Motion to approve the endorsement of the EMP****First:** Andrew Park**Second:** Fathia MohamedMSU**Motion to Endorse the Institutional Set of Standards****First:** Sue Altenbach**Second:** Marissa NakanoMSU |
| Discussion Items:  1. Enrollment Management Taskforce Pilot (M. Lewis on behalf of M. Jones)
2. Senate Election update (J.Fowler, M. Goldstein, A. Park)

   | **Summary of #1*** VPI Lewis: taskforce will begin to meet next week of instructing faculty, student services faculty, and classified. Coming together to find the gaps to enrollmentExample: AUSD invitation to help identify barriers; A. Park suggested if staff can access Math and English courses the way we expect students to. Data Coaches will be present. Scheduled meeting being figured out and
	1. M. Goldstein comments this is not a shared governance initiative; but administrative driven at this time. Hopefully to build in a shared governance aspect. Stems from the lack of clarify to “enrollment management” and what that requires/who that involves
	2. A. Park: when met last week, counselor presence lacking
	3. Faculty driven taskforce moving at the district level eventually

**Summary of #2:*** M. Goldstein: nominations for AS are in. One seat is contested. The ballot will be available for two days next week. All other senators are returning!
* Election for officers will occur next AS meeting for Executive Board
* After elections, DAS will take results and have its internal elections the following week (finals week)
 |  |
| Officer Reports   | S. Altenbach on behalf of Vice President: Emeritus Luncheon is Friday, May 12 at 12pm at Encinal Yacht Club. Price is $20 for faculty and administrations, free for classified. Four honorees this year!Treasurer: Determined that announcement of scholarship winners to post in SPLASH in Sept issueSecretary: website will be updated with all current minutes. Thank you to J. Fowler and A. Park for taking meeting minutes in my absences in April!President: J. Fowler will be speaking at commencement representing faculty. R. Olive received notice she will be the honoree at African American Graduation May 20! |   |
| Announcements  | None |  |
| DAS Updates/Announcements | M. Goldstein: Had a DAS meeting at COA this month. Confusion regarding ConexED presentation that was cleared up. |   |
| Public Comment  | D. Burgess: reminder to submit your workshop and session ideas for Fall Flex day in August! |  |
| Proposed agenda items for next meeting Thursday May 18, 2023 on Zoom and in person, A-232 | Email M. Goldstein for agenda items.  |   |
| Adjournment 1:16  |  | Motion to adjourn at 1:16 p.m.**First**: Bruce Pettyjohn**Second**: George CruzMSU |