



1. Announcements

Spread the word: building better campaign designed for students to be successful in college.

Had a holiday party last week and thank you to everyone who brought a toy for the toy drive for the Alameda Housing Authority and adopt-a-family through EOPS.

Academic Senate does a yearly scholarship.

EMP Teaching & Learning group meeting will take place Wednesday 12/14 9am-10am in L237.

FLEX day activities in progress: multiple people to do workshops and scheduled to be in person.

2. Fall Enrollment Update – *Maurice Jones*

Doing ok towards reaching our target. Winter intersession is very robust. Thanks to everyone who are teaching; it's our best intersession since we've started.

3. Spring 2023 Efforts – *Maurice Jones*

We have Rock Enroll events; there's one today and on January 10 and 17<sup>th</sup>. To get students enrolled and make students aware of resources available. We have Spring is free campaign and \$500 on us campaign with qualifying requirements. We are doing all we can in terms of marketing: busses, digital billboard, social media, post cards and events. We're seeing some progress. Any other ideas, Diana encourages to participate tomorrow in the environmental scan. There are entire communities for whom we can make a huge change and we are not being successful at bringing them here. Please participate tomorrow and have some ideas on how do we reach out. One area that leads poorly is dual enrollment.

4. Educational Master Plan Update – *Maurice Jones*

There are several teams that will meet this month and in January and present at the spring FLEX. The EMP townhall is tomorrow 12-1pm. We are working with Dominique Benavides Institutional Research and West Ed. We are looking for a writer for the Ed Master Plan the call went out.

5. IEPI Update – *Maurice Jones*

Institutional Effectiveness Partnership Initiative (IEPI). Accreditors said we needed to improve areas of effectiveness. We applied for the grant to assist with effectiveness.



There was an initial meeting in October where Partnership Resource Team. Based on their meetings with us, they wrote up their findings and suggestions and came back for a follow up visit on November 30. They reviewed our primary institutional success and provided menu of resources. They provided optional resources in our development of innovation and effectiveness plan to apply again for another \$200k grant.

6. Dual Enrollment – *Maurice Jones*

This is an area where we can really grow in. What Maurice would like in terms of chairs: suggestions in terms of courses that we offer. If there are faculty in our area who have an interest and/or passion to work with dual enrollment. We should be doing this and more because this is our community and we need to do as much as we can.

Could we do more dual enrollment with AUSD during the summer? Maybe that's a time that they can better handle college workload.

We used to have Paula and now each division dean and office of instruction now oversee the dual enrollment over class they teach. Could we have a special assignment to create a pipeline of faculty and providing the training and coordinating? If we had dedicated instructors and courses to dual enrollment, like adjunct faculty, that could help. Some teachers at the high schools have credentials to teach at community college as well.

Maybe St. Joe's and other private high schools in the area.

We have \$21000 to provide free books and material for dual enrollment.

Sarah hired for dual enrollment and that worked out because it was online. Now high schools require in person. Dual enrollment haven't always been consistent in terms of demand from high school.

Latinx and Asian students are the highest student population with most of the Latinx students coming from OUSD. Since pandemic, Latinx students had the highest dropout rate and most number of students who decided not to go to college. There's a lot of students from OUSD that were coming to Peralta and now aren't. We also need to improve our relationship with OUSD to get some of those classes again. We need to serve our black and brown students who are coming from Oakland and less Alameda.

7. Program Review – *Maurice Jones*

IEC met last week to validate program reviews and will continue the work in January, scheduling an additional meeting. Dom will compile the list of resource requests. The resource requests will populate the departments who are asking for faculty and the chairs will have a joint meeting with Senate in February to discuss and vote on prioritization of faculty.



We will get \$324,000 of IELM money. 20% goes directly to library. We have a nice formula on how the money is divided up by discipline. However, if you have any urgent need, forward the need to your dean and it will go to Maurice so we can help right away. Very soon, we can get a laptop refresh including different versions. If you have current any issues with your laptop, we have some backup in reserves both in Mac and PC's.

8. Student Learning Outcomes – *Maurice Jones*

We had to do them in response to accreditation. The district had allocated some money into curricunet. At this stage, assessment of SLO's is part of our department flow. SLO's are also part of our on-going accreditation process. Department and clusters need to start having discussions about assessment and inputting information. The financial incentive will no longer be in place effective Spring 2023. This is where the department and clusters need to have the discussions.

PT faculty have entered data into curricunet, but haven't had dialogue about their data. How can we promote that? Do we need to increase the load for our SLO Coordinators because their load was reduced to pay for stipends? We are looking to redirect the funding to initiate the changes we need. This is where administration needs help.

Please have a FLEX day workshop on SLO entry and curricunet. In anthropology, they learned to change images and that improved SLO results. Talking across colleges, we did the same and SLO results improved. For departments with no full-timers, there is no incentive. In this instance, we'd have to find a PT faculty and compensate them. Prioritize the departments that don't have full-time faculty. If having PT faculty improve the quality of dialogue, we definitely need to hear that. Wherever that dialogue occurs, we need to prioritize that.

Dept chair job description says that dept chair's jobs include "assist faculty to do SLO's". In the past, the Amanda offered to take people's data and enter that in for them. We don't have that resource anymore.

Have reminders: every end of fall and end of spring. If we are going to include part-timers, we need to start early so we can budget better for this. Perhaps department chairs can make the list of PT faculty who enter SLO's so we can budget properly.

9. ZTC: Zero Textbook Cost – *Olga Fish*

The ZTC taskforce is working on identifying programs that can fit into ZTC specifically IGETC courses: Anthropology, Math and Cal-GETC are pathways that can be taken without paying for textbooks. The taskforce is also working on identifying instructors who are interested in making their courses ZTC which includes finding and creating materials that are zero cost. We are also in the process of identifying low-cost (\$50 or



less) classes. So far, we have reached out to faculty in the pathways to see if they are interested in working with us.

We need chairs to start conversations with their faculty around ZTC. Please communicate to Olga which classes have ZTC options so we can advertise it to the students in the schedule.

If another college has a course that's ZTC, we can have faculty collaborate between colleges and help to exchange knowledge about materials. If you're interested in converting your classes to zero textbook cost, reach out to Olga who can provide you with resources, materials or connect you to colleagues from other colleges.

10. Attendance: Didem Ekici, Derek Piazza, Drew Burgess, Olga Fish, Jennifer Fowler, John Taylor, Sarah Peterson-Guada, Sue Altenbach, Khalilah Beal-Urbe, Blair Norton, Jayne Smithson, Hoi Ko, Leslie Reiman
11. Guests: Lilia Celhay, Reza Majlesi, Dominique Benavides, Diana Bajrami, Eva Jennings