



1. Faculty Prioritization Joint meeting

- 1) Chemistry
- 2) EOPS
- 3) Geology

2. Program Maps for all new programs – *Vinh Phan*

No longer funding for updating maps. Now, have them in the format as fillable PDFs at attached files in our programs. As you make changes to your program, make changes to program map. The idea isn't to make it more work, but to retain the good work that we did during guided pathways. Is this a reasonable way to do this?

If the PDF "lives" in our programs, the person that's responsible for taking info out of our programs will know where to look for our updated programs. It seems logical that everything is in one place.

This will be brought back to curriculum.

3. Proposed New GE Math Requirement Change – *Vinh Phan*

New change to accept High School Algebra 2 or Integrated 3 to

Take TOP code from each course we offer at the college and align it with minimum qualifications (to teach the course) from Chancellor's Handbook. Check the list and let Vinh know if you agree or it should be something else. Please put recommendations in the suggestions column that Vinh sent out February 14 morning. Please complete this by end of the month for March CIPD meeting.

4. Enrollment – *Maurice Jones*

Good news: it's going up with our late start courses. The February start courses are doing well. We are second in terms of productivity. Want 65% regular session; this was sent out in scheduling notes. We are finding that 8, 10 and 14 week classes are enrolling well. The open entry/open exit courses are struggling.

Hoi: "Because of hybrid schedule, it's hard for chairs to manage retention. Is there a way to capture some sort of data of how many student enroll and then drop before census? By the time we find out, we can't do exit interviews because we don't get to see the instructors."

5. Scheduling – *Maurice Jones*

Continue to work on updates to the scheduling. Maurice wants scheduling to be an on-going discussion and glad that dept chairs are discussing with faculty. The researcher is



populating information for scheduling on the team site: FTES trends, modality and others.

6. Catalog – *Maurice Jones*

Just submitted the first draft of the catalog. Min Wu is pulling all the curriculum information and putting it into the new catalog. The draft has been shared with chairs, please share with your department and look closely at your areas: if there's anything that's wrong or need to be changed, please send back to your dean. In the back of the catalog, there are biographies of the employees. Please update who is new and not working with us anymore.

Student services is working on policies. Business office is working on any new maps.

7. Announcements –

Modality for meetings: district has not provided us more guidance which is what Maurice was waiting for. Maurice wants in-person meetings because they are very helpful. When we have our meetings, we will have a zoom link. When we get more guidance from the district, we will discuss further. It's Maurice's hope to transition into in-person fully.

Agenda for next meeting: meeting modality

Last home basketball game is this Friday against Merritt College at 530pm.

Happy Valentine's day from Lilia.

Drew recently sent an email about FLEX day. He spoke with Danny yesterday about having a dance performance about the theme of treasure.

Lilia thanks department chairs for submitting schedules and discipline plans. If you have not updated your catalog section please do so. And gratitude for the work you've done so far.

8. Attendance: Hoi Ko, Sue Altenbach, Drew Burgess, Olga Fish, Sue Altenbach, Khalilah Beal-Urbe, Jennifer Fowler, Jane McKenna, Blair Norton, Cady Carmichael, Chrisa Ferrero-Castaneda, Didem Ekici, Eddie Loretto, Jayne Smithson, John Taylor, Blair Norton, Leslie Reiman, Vanson Nguyen, Maurice Jones

9. Guests: Lilia Celhay, Reza Majlesi