



1. Announcements

APIDA Heritage month event 5/10: noodles from around Asia

Illustrious emeritus luncheon May 12. If you want to go, there's still a few seats. Email Jennifer (jfowler@peralta.edu) today at 5pm.

Senate election: email for FT at-large seat was sent by Dominique who helped with the ballot.

2. Department Chair Elections – *Vanson Nguyen*

Please disseminate to your departments/cluster. We are waiting for confirmation from the president.

3. ZTC – *Maurice Jones*

Please ask your faculty to see who is using zero textbook cost as well as low textbook cost (\$50 or less). For zero textbook cost (ZTC), an icon on the online schedule exists so that students can easily identify which courses are (ZTC).

Chairs, please help gather this information regarding the material costs to put codes to send data to the state. The office of instruction will work on creating a form for faculty to fill out.

4. Department chairs meet with deans – *Maurice Jones*

Make sure you meet with deans before you leave about scheduling and enrollment. Hopefully we want to mitigate issues with enrollment. Have on-going conversations with your dean. Before you leave for summer, have an idea about classes regarding things like which classes you'd want to be "late-started" if it's low enrolled.

5. Senate resolution regarding class cancellations & administrators response – *Andrew Park*

Course cancellation is public within Peralta and any faculty can look this up; he can show others how to look this up. When deans make a cancellation, it creates a public record. Andrew will begin sharing pertinent information within the college. An example of pertinent information, he can look in the data to see if students found another section to enroll in. He will share a narrative that is not flattering to the administrator(s).

6. Communication turn around time – *Maurice Jones*

Hopes to have turnaround time be 48 hours. Some requests may take additional time, like finding funding.



Office hours for faculty: won't hold office hours for faculty. Schedule appointment with Marivic. Considering having a drop-in hour.

7. Department chair allocation release time – *Maurice Jones*
Maurice sent out the allocation. If there are any questions or you want to appeal, please email ASAP. The single biggest factor is FTEF (like course cuts). Ethnic Studies department chair funding comes from SEA funding.
8. Attendance: Blair Norton, Sue Altenbach, Cady Carmichael, Carla Pegues, Didem Ekici, Drew Burgess, Ed Loretto, Jane McKenna, Leslie Reiman, Nila Adina, Olga Fish, Sarah Peterson-Guada, Derek Piazza, Cynthia Haro, Vanson Nguyen, Maurice Jones
9. Guests: Andrew Park, Eva Jennings, Reza Majlesi