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| **COA Academic Senate**  **Meeting Minutes**  **Thursday, October 5, 2023** | | |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:21pm  Note: For Virtual attendance, senators indicate their votes in the Zoom Chat  Quorum: 50% + 1  In person Quorum: 7 or more senators (15 seats, 2 vacant) | | |
| **Senators in Attendance In Person**: Jenn Fowler, Rich Kaeser, Andrew Fittingoff, Andrew Park (note-taker), Jacinda Marshall, Nadeesha Dias, and Carla Pegues  **Senators in Attendance Online:** George Cruz, Bruce Pettyjohn, Jody Campbell, and Cady Carmichael  **Guests in attendance**: Iolani Sodhy-Gereben, Jayne Smithson, Jane McKenna, Maurice Jones, Robert Brem, Vinh Phan, and Olga Fish | | |
| **Agenda Item** | **Summary** | **Motion** |
| Agenda Review & Approval for October 5, 2023 | No changes. | Motion to approve Agenda October 5, 2023  **First**: A. Park **Second**: S. Altenbach M.S.U. |
| Review of minutes September 21, 2023 | No substantive changes.  Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from September 21, 2023  **First**: J. Marshall **Second**: S. Altenbach M.S.U. |
| Action Items  None | N/A | N/A |
| Discussion Items:   1. Processes for Program Review (M. Jones) 2. Curriculum Topics for ASCCC Plenary and Regional Meetings (I. Sodhy-Gereben) | **Summary of #1** J. Fowler introduced the topic and AVPI Jones. The timelines for the program review has been shared.  AVPI Jones started the discussion about the program review submission and validation timelines. Deadline for submission by program leads is October 15, and the validation starts October 16.  Discussion of Concerns Raised:   * Concerns about not receiving feedback: some departments have shared not receiving the program review validation form. * What feedback would people like to receive? (Rubric we are using this year?) * A. Park: Not our practice to validate APUs. * Institutional Researcher resigned (today!) * Add a line to the program review rubric specifying how, to whom, and when the feedback will be disseminated (for program reviews … and APUs?). * Lead contact for validation? * IEC still leading the process. * Next year, a formal class to prepare the chairs? (More training and early; possibly push back the timeline?) * Maybe possible to get ahead of it next year with the new researcher, start in the spring. * Also, reminder to look into curriculum review while going through the program review. Update the curriculum with “Title 5” option (keeps curriculum the same, just marks it as reviewed and updated; easy). * Collation of resource requests: last year Marivic did that out of program reviews and APUs. * IEC doesn’t make decisions about resource requests; they validate program reviews for completeness (is there data missing, etc.). * The deans are responsible for reading the APUs and responding to the program leads as necessary. * And justifications for new full-time faculty are vetted through the chairs’ meeting. * Chart of metrics for justification of full-time faculty member? (Previously forwarded by Vanson; J. Fowler will pass it along.) * IEC is holding validation training meeting next meeting, and the week after that (1 hour after senate meeting), we will hold a validation meeting with the whole college invited.   Participated in discussion: A. Park, Jane McKenna, C. Carmichael, Robert Brem, Jayne Smithson, S. Altenbach, J. Fowler, J. Marshall, C. Pegues, Vinh Phan, Maurice Jones.  An aside: given the recent personnel issues and several resignations, is this a potential future senate agenda item?  **Summary of #2** J. Fowler introduced the topic and the speaker, Iolani, as the CoA-appointee to the ASCCC curriculum committee, soliciting input for potential curriculum topics.  Iolani Sodhy-Gereben spoke, introducing herself and seeking input on issues that are impacting our students at the curricular level.  Fall curriculum regional meeting is at Woodland Community College (decided and announced yesterday). A number of people will be talking at the regional meeting, addressing some of the questions that have come up in the past (changes to repeatability of courses? work experiences?) and changes that are coming up (dual enrollment).  Q&A and Discussion:   * Q: Overview of AB 1111 and AB 928 (possible presentation from our AO/curriculum committee co-chair?) * Q: Something about what was discussed at a webinar about AB 1111 (two weeks ago) and AB 928 (last week)? A: Things are still in flux … still not sure if we are going by C-ID or not C-ID (for the common course numbering system). The purpose of the webinar was to (… gather input? Present?) before producing the next draft * Guess to a potential thing against C-ID: UCs weren’t part of it; UCs can’t be made to do things (by their charter), unless they want to do it. * At the webinar, there was some discussion about where in the GE pattern Ethnic Studies would be. * American Institutions requirement: some people talked about getting rid of it or moving it into a graduation requirement (it’ll devastate our programs; it’s the only area that’s connected to preparing future citizens—concerning that we would remove it). * Comment re. a problem with CalGETC: UCs and CSUs have different requirements. CSUs accept Ds sometimes, but UCs won’t accept courses with Ds for transfer. They sent out the draft (“a done deal”) but it still has issues and will impact our students. (J. Fowler will send the draft to the senators with the link to the comment form for feedback.) * CalGETC is supposed to be finalized July 2024 (more time for AB 1111; might get pushed back). Our AO is supposed to submit courses for CalGETC approval in Fall 2024; we should start doing the work now, so that we have courses ready to submit.   Part of the ASCCC committee’s charge is to put on the summer curriculum institute; going into planning meetings with logistics in mind, and how to plan the institute so that attendees come away learning something.  Iolani’s contact info: isodhygereben@peralta.edu  Participated in discussion: J. Fowler, Jayne Smithson, Iolani Sodhy-Gereben, A. Park, Robert Brem, Vinh Phan, J. Marshall |  |
| Officer Reports | **Vice President**: Nothing to report.  **Treasurer**: Nothing to report. Q: Any response to the email sent out to encourage more full-timers to donate? A: Yes, it was sent out with form attached. (And no, no one responded---and yes, people can write individual checks to the CoA Academic Senate and hand it to Rich.)  **Secretary**: Nothing to report.  **President**: Emailed FTEF “wishlist” survey prepared by Chris Weidenbach (Laney Faculty Senate). Please fill it out; will send a second reminder to the department chairs. (Two questions: (1) Could you have used more FTEF in fall, and (2) how much more FTEF could you use in planning for spring?)  Question: Basis for the FTEF request estimates (what data? Will ask question to C-Dub). |  |
| Announcements | ASCCC OER Liaison (Olga Fish): Will be presenting at the next senate meeting, XB12 coding requirements (re. textbook costs), and a report of ongoing progress of ZTC grants and a grant proposal for a ZTC acceleration grant. Also will be making a similar presentation at the department chairs’ meeting. |  |
|  |  | Motion to extend the meeting by 5 minutes.  **First:** A. Park **Second:** C. Carmichael M.S.U. |
| DAS Updates/Announcements | Jayne Smithson reporting on DAS meeting: open meeting, everyone is welcome.  A lot of the conversations were about the budget (“a more ambitious budget calendar needs to be proposed and adhered to” for our next budget cycle).  Conversations about FTEF allocations for AY 2024-2025 will be taking place at the Educational Services Committee meeting on Oct. 13.  Also a discussion about CVC-OEI teaching colleges---Peralta colleges will be becoming “teaching colleges” soon (students outside our district can take any of our online class through a streamlined process via CVC-OEI; badged courses---POCR---will appear higher on search results).  DEI (IDEAA) item to be agendized later.  CurriQunet new user interface is being implemented soon. |  |
| Public Comment | None. |  |
| Proposed agenda items for next meeting Thursday, Oct. 19, 2023 | Call for additional proposed agenda items (beyond those noted above) was made.  Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:26 pm | Meeting adjourned at 1:26 p.m. with all agenda items having been addressed. |  |