

**College of Alameda Spring 2023
Professional Development Committee
October 2, 2023 12:30PM**

ZOOM: <https://peralta-edu.zoom.us/my/drewburgess>

Members:

Reza Majlesi, Maurice A. Jones, Glen Pearson, Stefanie Ulrey, Stefanie Bradshaw, Kawanna Rollins, LaShawn Brumfield, Louie Martirez, Marivic Lizardo, William Ramos Ochoa, Drew Burgess (chair)

Guests (optional)

Nadeesha Dias, Jenny Lemper

AGENDA

1) Call to Order	Drew Burgess
2) Approval of AGENDA	Committee
3) Approval of 9-5-23 MINUTES	Committee
4) Announcements	Committee
5) Updates on PD funding process, sabbaticals	Drew Burgess
6) Budget Report	Drew Burgess/Marivic Lizardo
7) Travel Requests—updates on process	Marivic Lizardo
8) Professional Development Proposals	Drew Burgess/Committee
9) Planning Fall Flex Day, workshops, theme, food, speakers	Drew Burgess/Committee
10) Closing Ideas—reflection--discussion	Committee
11) Adjournment	Drew Burgess

Website:

<https://alameda.edu/our-college/college-leadership/professional-development-committee/>

MINUTES 9-5-2023

Members Present: LaShawn Brumfield, Stefanie Ulrey, Marivic Lizardo, Drew Burgess

Guest: Peralta Professional Development co-chair Chelsea Cohen

1. Call to Order 12:34PM
2. Approval of Agenda
3. Approval of 5-1-23 Minutes
4. Announcements. Chelsea Cohen introduced herself as the co-chair of Peralta Professional Development. Committee member Introductions.

5. Discussion of Professional Development application form updates, needed updates for the PD web pages, developing a process of funding for faculty through the Peralta Federation of Teachers. The committee is waiting for information.

A PD chair meeting is planned for September 8th and the PFT president will be attending.

Discussion concerning the make-up of the committee and the position of Chair. The chair position is for two years, Drew Burgess will seek information regarding additional members including the LSLA Dean.

Discussion of the four proposals and how to move forward. Drew will send an email to the faculty that have submitted requests.

6. There is not a budget report----waiting on the Peralta Federation of Teachers

7. Travel Requests will be handled differently----no report

8. Tabled as we do not have the necessary methodology to process the requests.

9. Discussion of Flex Day. Moving forward with creating a positive event. The methodology for funding will be needed to order food.

10. Closing thoughts concerning creating a nurturing work environment.

11. Adjourn 1:00PM.