

## College of Alameda Spring 2023

### Professional Development Committee meeting May 1, 2023 AGENDA WITH MINUTES

#### Members:

Reza Majlesi, Lilia Celhay, Maurice A. Jones, Glen Pearson, Stefanie Ulrey, Stefanie Bradshaw, Kawanna Rollins, LaShawn Brumfield, Louie Martirez, Marivic Lizardo, Drew Burgess (chair)

1) Call to Order--Announcements	Drew Burgess
2) Approval of AGENDA	Drew Burgess
3) Approval of 4-17-23 MINUTES	Drew Burgess
4) Guidelines for the implementation of the Flexible Calendar Program	Drew Burgess
5) Staff Development Officer Hiring Committee	Drew Burgess
6) Budget Report	Marivic Lizardo
7) Travel requests--updates	Marivic Lizardo
8) Fall Flex day, workshops, theme, food, speakers	Committee
9) Closing Ideas—reflection--discussion	Committee
10) Adjournment	Drew Burgess

#### Website:

<https://alameda.edu/our-college/college-leadership/professional-development-committee/>

#### MINUTES for 5-1-23

**Members Present:** Marivic Lizardo, Drew Burgess, Lilia Celhay, Kawanna Rollins, LaShawn Brumfield, Stefanie Ulrey

#### Call to order 12:33PM

Discussion of the guidelines for the implementation of the Flexible Calendar Program.

Report from Drew Burgess concerning the Staff Development Hiring Committee.

Budget Report from Marivic Lizardo.

Travel requests discussion---noting the module and navigating challenges of implementation.

---Noting funds available for conferences and faulty attendees

Discussion of Fall Flex day and concepts concerning a theme of adventure, happiness and play.

Drew to produce a Flex Day draft by May 12<sup>th</sup>.

Closing ideas and reflection.

#### Adjournment 1:00PM