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| **COA Academic Senate****Meeting Minutes****Thursday, November 2, 2023** |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:20pmNote: For Virtual attendance, senators indicate their votes in the Zoom ChatQuorum: 50% + 1 In person Quorum: 7 or more senators (15 seats, 2 vacant) |
| **Senators in Attendance In Person**: Jenn Fowler, Sue Altenbach, Rich Kaeser, Carla Pegues, Andrew Park (note-taker), and KL Nadeesha Dias**Senators in Attendance Online:** George Cruz, Jody Campbell, Bruce Pettyjohn, and Cady Carmichael**Guests in attendance**: Julie Saechao, and Jayne Smithson (DAS rep) |
| **Agenda Item**  | **Summary**  | **Motion**  |
| Agenda Review & Approval for November 2, 2023 | No changes. | Motion to approve Agenda November 2, 2023 with the proposed addition**First**: S. Altenbach**Second**: R. KaeserM.S.U. |
| Review of minutes October 19, 2023   | No changes.Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from October 19, 2023**First**: J. Campbell**Second**: R. KaeserM.S.U. |
| Action ItemsNone | N/A | N/A |
| Discussion Items:  1. Second reading of updated AS constitution (A. Park)
2. VPSS Finalists Public Forum interview question recommendations (J. Fowler)
3. Next CoA AS meeting during ASCCC Fall Plenary (J. Fowler)

  | **Summary of #1**J. Fowler introduced the second reading of updated AS constitution.Discussion for firming up language in a few areas:* Constitution Article II, Section 2, G: Two options presented in comments were discussed. Preference for Option 1 but language is a bit unclear. After some discussion, consensus was to:(i) Instead of as another item “G”, end the list at “F” and add a final paragraph for Section 2, which reads,(ii) “The Academic Senate is empowered to add up to two (2) additional senator positions by an amendment to its bylaws describing the representative scope of the new positions. An election shall be held for any new position, for a term of office starting on July 1.”
* Bylaws Article IV: At the beginning of the article, add the following note in brackets “[New article to be added, pending consultation with the current committee chairs.]” After consultation with the committee chairs, the note will be removed.
* Bylaws Article I, Section 2, D: The language is a bit difficult to parse, and several senators were uncomfortable with the provisions of “If there are vacancies of differing term lengths within one area, the candidate with the highest number of votes shall receive the longest term.” After some discussion, the consensus was for the following edits:(i) Replace “D” with a simpler language, saying: “For each vacancy, the candidate who receives the highest number of votes shall be elected.”(ii) Add a new item under D (new “E”; old “E” is pushed down to “F”), saying: “In the event of multiple vacancies within one area, the Academic Senate shall set the rules for that election by passing a formal resolution.”

A copy will be distributed to the Faculty seeking additional input for substantive changes, with a request to submit input by December 5, so that at the December 7 AS meeting, any remaining substantive changes can be discussed and decided for a finalized version to be approved for secret ballot in early February.Participated in discussion: G. Cruz, J. Fowler, C. Pegues, S. Altenbach, A. Park, … and more.**Summary of #2**J. Fowler introduced the agenda item referencing the email announcement that went out announcing the VPSS finalists and the public forum date. Looking for recommendations for questions. One note: unlike the chancellor forums this past week, members of the public will have an opportunity to ask questions live.J. Fowler displayed the academic senate 10+1 as a reminder and encouraged the senators to think about “wishlist items for VPSS,” as this is the start of filling a lot of vacant positions with permanent hire, and this is an important first step.Some suggestions for question ideas in the discussion:* What is their plan for community outreach?
* Something about knowledge of or participation in 5-year plan?
* How do they leverage campus constituency groups for inclusive decision making?
* Example of when you sought input in decision making process from faculty and classified?
* Question re. facilities coordination and risk management in communication
* How do you see yourself fitting into the requirements of the job description?

A. Park will send the job description of VPSS to J. Fowler (if it can be found).J. Fowler will email the day and the times of the VPSS public forums to the senate.Participated in discussion: J. Fowler, Jayne Smithson, S. Altenbach, C. Pegues, A. Park.**Summary of #3**J. Fowler introduced the item. She is attending the plenary in person; there are other senators attending the meeting virtually.We could have the VP preside the meeting in the absence of the president; we could also cancel the meeting. Thoughts on holding or cancelling?There was a suggestion for cancelling the second meeting in November.There are some topics that will be coming up (potential argument for not cancelling the meeting): IELM fund disposition (to be discussed at the budget committee meeting next week). Senators are suggested to send any salient information by email; if we need to meet earlier than December 7 for an urgent action, we can call a special meeting on November 23 or 30.Faculty hiring prioritization is one time-sensitive item – it will be a special meeting anyway, as a joint meeting with chairs (potentially Nov. 14, 12:30 – 2). J. Fowler will coordinate with Vanson Nguyen (chair of chairs).Consensus: AS Meeting on November 16 cancelled; next regular meeting will be December 7. |  |
| Officer Reports   | **President**: Nothing right now.**Vice President**: Nothing to report.**Treasurer**: Nothing to report.**Secretary**: Nothing to report. |   |
| Announcements  | None. |  |
| DAS Updates/Announcements | Jayne Smithson gave an update on DAS discussions and actions: DAS hasn’t met for November yet. |   |
| Public Comment  | None. |  |
| Proposed agenda items for next meeting ~~Thursday, Nov. 16, 2023~~Thursday, Dec. 7, 2023 | Call for additional proposed agenda items was made.Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:11 pm  | Meeting adjourned at 1:11 p.m. with all agenda items having been addressed. |  |