- 1. Please open your internet browser(Chrome, Firefox, Internet Explorer)
- 2. Please use the link below:

• C L • https://senservice.peranta.edu.9251/snowLogin.cc	ਸ <u></u>		
Velcome to Peralta Password Reset Website	Sign in		
ote: You must register with the system before you can use it. If you have forgotten	User		
our password and have not already registered, you will need to contact the	Name:		
istrict Helpdesk at 510-587-7800, or via email at helpdesk@peralta.edu	Password:		
User Registration	Log on to: PERALTA T		
One-time Registration is required to use the service. Registration takes just a couple minutes.	Login		
Change Password Change your password using current password	۶		
LEGAL NOTICE: USE OF THIS SITE IS RESTRICTED TO CURRENT ACTIVE PERALTA STAFF AND FACULTY MEMBERS ONLY. ALL OTHER USE IS PROHIBITED.	Reset Password Forgot your Passund? Reset it nov! (First-time users, you must register to use this service. Click the User Registration link on the left)		

- 3. Type your username (The first part of your Peralta email address, without @peralta.edu) and for the password, type employee's last name with the first letter capitalize and the last 4 of social security number.
- 4. Click Login button

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https://selfservice.peral ×		
← → C ☆ 🔒 https://se	Ifservice.peralta.edu:9251/UserMustChangePwd.cc?methodToCall=view	☆
	Change Password Change your current domain password. Old Password : New Password : Confirm New Password : — Minimum length should be at least 8 characters. 8 — At least one of the following special characters (e.g. (\(\nu\)\"\(\mathbf{e}\)\"\	

- 5. Enter employee's last name with the first letter capitalize and the last 4 of social security number in the **Old Password** field
- 6. Enter your new password in the **New Password** field
 - Password minimum length should be at least 8 characters and the 3 requirements below:
 - At least one of the following special characters (e.g. (~'!@#\$%^&*()+=_?.)
 - Must contain both upper and lowercase characters
 - Must contain at least one number
- 7. Enter your new password again in the Confirm New Password field
- 8. Click on **Change Password** to save password.

Now you should get the message "ACTIVE DIRECTORY-Your password has been changed successfully."

Change Password Change your current domain password.					
P		Click born to continue			
Ŭ	successfully.	CITCK Here to continue			

9. Now you can login to your accounts with your new password.

If you still need assistance please <u>email IT at</u> <u>coahelpdesk@peralta.edu</u>