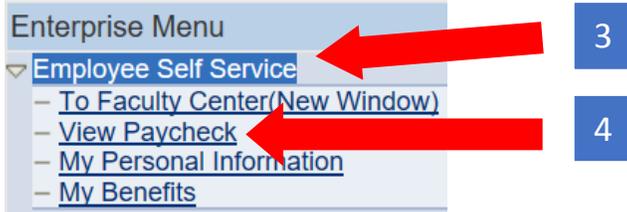


# How to access Paycheck

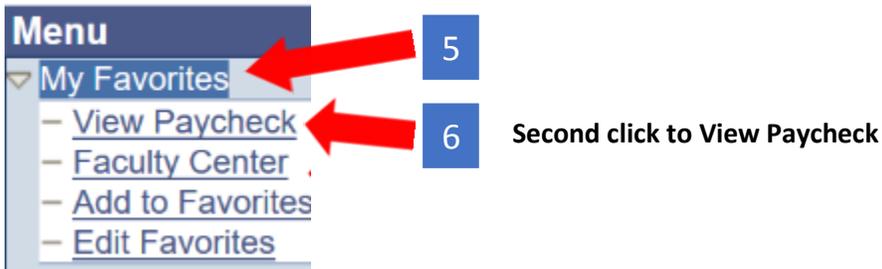
New extra clicks required – follow these instructions, step by step!

1. Please go to **New web address** <https://pr.peralta.edu>
2. Log in with your Peralta username (Example JSMITH, do not use your email address)
3. On the left menu click on **Employee Self Service**
4. On the sub menu click **View Paycheck**



**A new tab/window will open** (If it does not, your browser Popup-blocker has blocked the window. You should see a warning, click allow or add an exception)

5. On the left menu click **My Favorites**
6. On the sub menu click **View Paycheck**



Now View Paycheck window is open. You can now click on the View Paycheck link for the month you want to see

Select Paycheck		
Check Date	View Paycheck	C
04/30/2018	<a href="#">View Paycheck</a>	Pe
04/30/2018	<a href="#">View Paycheck</a>	Pe
03/30/2018	<a href="#">View Paycheck</a>	Pe
02/28/2018	<a href="#">View Paycheck</a>	Pe
02/28/2018	<a href="#">View Paycheck</a>	Pe
01/31/2018	<a href="#">View Paycheck</a>	Pe
12/22/2017	<a href="#">View Paycheck</a>	Pe
11/30/2017	<a href="#">View Paycheck</a>	Pe

If you still need assistance please call Peralta Helpdesk (510) 587-7800 or email at [helpdesk@peralta.edu](mailto:helpdesk@peralta.edu)