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| **COA Academic Senate**  **Meeting Minutes**  **Thursday, December 7, 2023** | | |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:20pm  Note: For Virtual attendance, senators indicate their votes in the Zoom Chat  Quorum: 50% + 1  In person Quorum: 7 or more senators (15 seats, 2 vacant) | | |
| **Senators in Attendance In Person**: Jenn Fowler, KL Nadeesha Dias, Sue Altenbach, Andrew Park (note-taker), and Carla Pegues  **Senators in Attendance Online:** Andrew Fittingoff, Bruce Pettyjohn, Cady Carmichael, George Cruz, Jody Campbell, and Rich Kaeser  **Guests in attendance**: Iolani Sodhy-Gereben, Jayne Smithson (DAS rep), and Dr. Mildred Lewis | | |
| **Agenda Item** | **Summary** | **Motion** |
| Agenda Review & Approval for December 7, 2023 | No changes. | Motion to approve Agenda December 7, 2023  **First**: J. Campbell **Second**: S. Altenbach M.S.U. |
| Review of minutes November 2, 2023 | No changes.  Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from November 2, 2023  **First**: S. Altenbach **Second**: C. Pegues M.S.U. |
| Action Items  None | N/A | N/A |
| Discussion Items:     1. Third reading of updated AS constitution and bylaws (A. Park) 2. ASCCC fall meeting updates regarding Curriculum (I. Sodhy-Gereben) 3. Artificial Intelligence Tools (Farzan Riazati) | **Summary of #1** J. Fowler introduced the third reading of updated AS constitution and bylaws.  As part of the third reading, “[constitution change map](https://peralta4.sharepoint.com/:x:/s/coaacademicsenators/EZcGTWTSfgZNtpC8e33j-OABWi0ILDoYh4tGaRWisRgTWw?e=WMHetg)” sent out earlier by A. Park was displayed. A. Park: the map was intended to be responsive to anyone looking to see which parts of current constitution remain somewhere in new constitution & bylaws.  This is the last meeting to suggest any substantive changes. College community had until December 5 to send suggested changes; hoping to finalize everything at this meeting today. Secretary Park will produce a final draft incorporating the changes to the academic senate as soon as possible and will draft the resolution for approving and putting the updated constitution forward for a vote of faculty.  Standing committees list – J. Fowler consulted with the current chairs of the committees on including them on an official standing committees list. There were additional discussions on other committees on participatory governance handbook. One of the committees on the list (Guided Pathways) opted to stay as ad hoc advisory group.  A. Park will email out finalized draft of the new constitution and bylaws, before break and at the beginning of Spring.  Participated in discussion: J. Fowler, S. Altenbach, C. Pegues, and A. Park.    **Summary of #2** J. Fowler introduced the agenda item and Iolani Sodhy-Gereben, who serves on statewide curriculum committee.  Iolani gave an update from Fall curriculum regional meetings. North meeting was at Woodland Community College (end of Oct/beginning of Nov).  We talked about at the curriculum meeting   * Representative from CCCCO: Vision 2030 (long-term planning and goal-setting state-wide), including dual enrollment. * Equitable placement: CIOs and affected department (ENGL, MATH) leads are submitting audit report, re. following AB 705/1705. * Work Experience (a recent update in law): need to be completed by Feb. 2024. Repeatability language re. work experience – we have to follow the language of the chaptered law; there might be legislative action to change it. * Ethnic Studies – new area and associates’ degrees.   Q&A:   * When will we bring repeatability (in general) for courses back?   + A: Larger discussion about repeatability is still on-going; there was a bill earlier in the fall that failed; ASCCC supports bringing repeatability back.   Fall plenary update. Meetings at the plenary included:   * Discussion about dual enrollment. * Panel on curriculum updates (work experience, equitable placement, ethnic studies, …) * Resolutions passed: support change in Title 5 language to include IDEAA; support change in acronym “ESL” (change to “EMLS” possibly); support acceptance of “D” grade as passing for CalGETC; etc. * AB 1111 – common course numbering * AB 928 – CalGETC * Timelines for changes to associates’ degrees for compliance with AB 928.   Q&A:   * What was interesting about discussion around dual enrollment?   + A: A lot of moving pieces and details needed in coordination; role of the curriculum committee in approving courses that can be taught in dual-enrollment; implementing dual-enrollment with intentionality; more professional development needed for classroom management of college classes in high school   + A2: J. Campbell shared his experience teaching dual-enrollment classes. Dual-enrollment is very valuable for students, not just for those going on to colleges but also as a credit-recovery mechanism (one dual enrollment course might count double a high-school course would in their system).   Upcoming items in Spring 2024:   * Currently organizing Spring regional curriculum meetings. North meeting will be at De Anza in March. * Some topics being considered include: generative AI in education, DEI, CalGETC, … * Spring plenary in April. * Curriculum Institute in July.   For any topics/suggestions for discussion at state level, send them to Iolani as CoA’s representative to ASCCC curriculum committee.  Participated in discussion: S. Altenbach, A. Park, Iolani Sodhy-Gereben, J. Fowler, and J. Campbell  **Summary of #3** J. Fowler introduced the topic, brought to the senate by Farzan Riazati.  Will table the topic for Spring meeting. |  |
| Officer Reports | **President**: Report from spring plenary – Dr. Sonya Christian was at the plenary and gave an overview of Vision 2030. There will be some discussion around Vision 2030 at Peralta district level (equity in access, equity in support, …). Dual enrollment as a way to address enrollment declines at community colleges. DAS – communication to the board about more FTES for Spring 2024 and improvement to budget calendar  **Vice President**: Nothing to report.  **Treasurer**: Nothing to report.  **Secretary**: Nothing to report. |  |
| Announcements | Please see announcement about the holiday party and the toy drive and participate if you can.  We have joint meeting with department chairs next Tuesday (December 12, 2023). The sole item on senate agenda is to approve the faculty prioritization list. (Also there was a suggestion about improving the voting/decision timeline for the future.)  Dr. Lewis presented the Annual SEA Report for the academic senate. The report includes sections: (1) Expenditures, (2) Metrics (DI student groups identified in the college’s SEA Plan), and (3) Progress on activities (identified in COA’s 2022-2025 SEA Plan). NOVA screenshots were shared in the presentation. Additional components: success story (optional), elaboration on activities we reported progress. A few items are pending (due to office of VPSS on December 8), for inclusion in the SEA report. The SEA report is due on December 29, 2023; CoA plans to submit no later than December 22, 2023. NOVA requires signatures of president, VPSS, VPI, and academic senate president. |  |
| DAS Updates/Announcements | Jayne Smithson gave an update on DAS discussions and actions since our last meeting, on: enrollment management, budget discussions, … There’s a meeting tomorrow morning for PBC. Items from PBC agenda was shared. DAS discussed future work on removing carceral languages (e.g. “academic probation”). Enrollment Management Ad Hoc Advisory Committee gave its update. There is also Educational Services committee meeting tomorrow morning. |  |
| Public Comment | None. |  |
| Proposed agenda items for next meeting  Thursday, Feb. 1, 2024 | Call for additional proposed agenda items was made.  Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:22 pm | Meeting adjourned at 1:22 p.m. with all agenda items having been addressed. |  |