



**COLLEGE OF ALAMEDA
COLLEGE COUNCIL
DRAFT NOTES**

February 28, 2024

Co-Chair Dr. Diana Bajrami, Acting President
 Co-Chair Jennifer Fowler, Academic Senate President
 Co-Chair Louie Martirez, Classified Senate President

Attendees: Maurice Jones, Diana Bajrami, Mildred Lewis, Jennifer Fowler, Jody Campbell, Drew Burgess, Louie Martirez, Anna O’neal,

Topic	Presenter	Discussion	Info/Action
1. Approval of the Agenda	Fowler	Motion to approve the 2/28/24 College Council Meeting agenda by Mildred Lewis, seconded by Anna O’Neal. Motion passed	Approved
2. Approval 11/29/2023 College Council Meeting Notes	Fowler	Motion to approve the 11/29/23 College Council Meeting notes. Motion passed	Approved
3. Announcements and Public Comments	Fowler	Chancellor Gilkerson announced the kick off of searching the permanent President of CoA. Dr. Helen Benjamin and Dr. Cindy, Miles, from HSV. will led the search. Hope to make an appointment in June to allow the new president to start in July. Drew Burgess announced that flex day in progress in terms of food and program. Louie Martirez announced that Kawanna is leading a classified professional development event. There will be school tours for students, such as HBCU tours. Classified professionals have opportunities to attend community events.	Information

Our Mission

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		<p>Anna would like to open the Mesa center and need support to recruit tutors.</p> <p>March 13th, there will be a community partnership event on campus in F building.</p>	
4. Motions/Requested Actions or Reports from Other Shared Governance Committees	Fowler	<p>Drew suggested reviewing the process for Sabbaticals and PD committee will need a couple vacancies to be filled</p> <p>Budget committee now has tri-chairs. Budget has been spent down almost 50% in fund 01 and fund 08 in quarter two. Hope to have a balance budget.</p> <p>VPSS Lewis mentioned about SEA committee that she can provide a draft and co-create survey to get feedback and obtain data to see what benchmarks improved.</p>	Information
5. HR/Recruitments	Bajrami	<p>Permeant CoA President hire is now on the way.</p> <p>Trustee extended contracts to the Acting managements till end of June during last board meeting.</p> <p>Dean of community engagement and partnership is in process.</p> <p>Director of research position is changed to a classified professional position.</p> <p>VPAS position RTA will move forward as well.</p> <p>Two counseling position are in recruitment stage. Curriculum specialist and Executive assistant position are also under way.</p>	Information
6. Recognizing Excellent Services and Leadership	Martiez	<p>Louie made a recommendation to recognize classified, faculty and administrators through the college of Alameda. Reinstitute to nominate classified of the year or faculty of the year. Criteria need to be developed</p>	Information
7. Budget update and State of Budget 2024-25	Bajrami	<p>Current year we projected \$80,000. Cost saving of vacant positions need to be backfilled with some out of class and over time. Also utilities costs are much higher than projected. We do not have solar for any of our building. We need to be budgeted correctly for utility for next year. Louie mentioned that</p>	Information

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		classified would like to have a presentation on budget, possibly on Flex Day.	
8. Campus Safety at CoA		Elevator, unworking doors and ongoing problem with the district are two majoring concerns from facilities meeting. Covid signs should be removed. Kawanna/Louie recommended safety audit around campus so issues can be addressed, or improvements can be made. Dr. Bajrami mentioned that Marina Security can escort personnels to their car in late evening or at night. Mental health specialists could provide trainings to staff on how to defuse incidents.	Information
9. Other	Fowler	Louie talked about food insecurity and staggering participation for involving governance. Dr. Bajrami suggested classified senate design to show how addressing food insecurity look like, how much funding is required. Bringing food on campus that is not licensed or is not vendor is not resolving the issue.	Information
10. Adjournment	Action	Motion to adjourn by Jennifer Fowler Motion Passed The meeting adjourned at 3:45 pm	Approved

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