

Peralta Community College District

Health & Safety Meeting

**Date of Meeting:** 10/22/2020

**Present:** Rachel Goodwin, Caitlin Gilbert, Ana McClanahan, Sabeen Sandhu, Chungwai Chum, Esther Cheng, Peter Olds, Selwyn Montgomery, Donna Jones, Linda Thompson

**Chair/Co-Chair:** Chungwai Chum, Rachel Goodwin

**Guests:**

**Facilitator/Recorder:**

**Absent:** Natalie Rodriguez

Agenda Item	Committee Goal	Strategic Planning Goal and/or Institutional Objective	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved or Unresolved)
Meeting Called to Order			Time 1:05 pm		
1. Agenda Review			Approved		
2. Review of Minutes			Approved		
3. Set Current Goals			<p>Goal 1 – Forward to the District a recommendation to implement the 2014 Chemical Hygiene Plan.</p> <p>Goal 2 – Host a series of safety related trainings (Rachel suggested CPR, COVID etc.). Make a request that District Risk Management to bring back First Aid Training.</p> <p>Ana suggested to promote such items to make it happen at COA.</p> <p>Ana brought forth the following District issues</p>		

			<ul style="list-style-type: none"> <li>• No leader</li> <li>• No chemical hygiene plan</li> </ul> <p>Ana &amp; Chungwai to draft a plan.</p>		
4. District's info on preparing proper ergonomic set up for home offices			Per Ana, Lilia is looking into the expenses (Cares Act for possible funding).		
5. Other			<p>Peter/Ana to make recommendations to the District to hire a Chemical Hygiene officer.</p> <p>Concerns of the District failing to hold accountability were discussed (Esther)</p> <p>A lack of reporting and cleaning during COVID-19 was discussed.</p>		
6. Adjournment			Time 2:00 PM		

Minutes taken by: Shuntel Nathaniel

Attachments: All documents and/or handouts for this meeting can be found at: The Drop Box