

Peralta Community College District

Health & Safety Meeting

**Date of Meeting:** 9/28/2023

**Present:** Rachel Goodwin, Selwyn Montgomery, Natalie Rodriguez, Amy Marshall, Angela Kimble, Linda Dewrance,

**Chair/Co-Chair:** Natalie Rodriguez/Rachel Goodwin & Selwyn Montgomery

**Guests:** Amy Marshall

**Facilitator/Recorder:**

**Absent:**

Agenda Item	Committee Goal	Strategic Planning Goal and/or Institutional Objective	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved or Unresolved)
Meeting Called to Order			Time 1:13 PM		
1. Agenda Review			Approved		
2. Review of Minutes			Approved		
3. Committee Members			<ul style="list-style-type: none"> <li>• Remove Caitlin Gilbert and Jacob Schlegal</li> <li>• Add Shuntel Nathaniel</li> <li>• Need a student representative</li> <li>• Rachel &amp; Selwyn will continue as chairs</li> </ul>		
4. Charts/Bldg. Monitors			<ul style="list-style-type: none"> <li>• Selwyn informed the committee that Carrie Burdick will be changing each chart to a more condensed chart with less pages. Per Amy, the main poster should be completed by the end of the calendar year.</li> <li>• Public safety to assist in establishing and working with building monitors. Name changes were made to the building</li> </ul>		

			monitor list – Selwyn to provide the list at the next meeting.		
5. District Update			<ul style="list-style-type: none"> <li>• Amy Marshall is working on goals. All meetings are now on board docs.</li> <li>• Committee chairs are supposed to be a part of the District Health &amp; Safety meetings.</li> </ul>		
6. District Wide Safety Town Hall			<ul style="list-style-type: none"> <li>• Natalie will email the link to the committee.</li> <li>• City of Oakland crime rates compared to PCCD are extremely low</li> <li>• People feel less safe during the evenings/nights – Security can transport people to their cars by calling 510-466-7236 (Flyers with this info can be posted). Shuntel will ask Shane to post info on the student services website.</li> <li>• Lost and found will now be located at the welcome center.</li> </ul>		
7. Student Health/Mental Health/Menstrual products			<ul style="list-style-type: none"> <li>• Student nurse is located at Laney college</li> <li>• Mental health counseling is located at CV124 (open house will be held on 10/11/2023 at 11:30 am</li> <li>• Currently there is no wait list for mental health services</li> <li>• Menstrual products – machines are placed in the restrooms. Selwyn will speak with the head custodian to have the products restocked.</li> </ul>		
8. Other			<ul style="list-style-type: none"> <li>• Safety polls with signage needs to be installed.</li> <li>• Key issue is still being resolved (Cesar is now making the keys for the District).</li> <li>• Safety, first aid trainings to be offered annually. The safety report will be by next week.</li> <li>• Security guard booths – Amy to follow up.</li> </ul>		
9. Announcements –			<ul style="list-style-type: none"> <li>• Emergency Operation Plans being</li> </ul>		

Amy Marshall			<p>updated.</p> <ul style="list-style-type: none"> <li>The District is working on parking permit enforcement program to issue tickets, and will implement towing services. A soft launch is being planned (signage will be posted). Dates to be added to parking permits, and slips will be placed on cars that do not display parking permits.</li> </ul>		
10.					
11. Adjournment			Time: 1:59 PM		

Minutes taken by: Shuntel Nathaniel

Attachments: All documents and/or handouts for this meeting can be found at: