

Peralta Community College District

Health & Safety Meeting

Date of Meeting: 2/22/2024

Present: Rachel Goodwin, Selwyn Montgomery, Natalie Rodriguez, Amy Marshall, Esther Cheng, Shuntel Nathaniel, Shawn Foster, William Ramos Ochoa, Sabeen Sandhu

Chair/Co-Chair: Natalie Rodriguez/Rachel Goodwin & Selwyn Montgomery

Guests: Amy Marshall

Facilitator/Recorder:

Absent:

Agenda Item	Committee Goal	Strategic Planning Goal and/or Institutional Objective	Discussion	Follow-up Action	Decisions (Shared Agreement/ Resolved or Unresolved}
Meeting Called to Order			Time 1:09 PM		
1. Agenda Review			Approved		
2. Review of Minutes			Approved		
3. Safety Monitors & Safety Charts			<ul style="list-style-type: none"> • Selwyn informed the committee that Carrie Burdick is still working on the charts. • The building monitor list was reviewed and discussed. 		
4. District Update			<p>Amy Marshall informed the committee of the following items</p> <ul style="list-style-type: none"> • The emergency notification system – Rave mobility emergency system will have the ability to send texts, calls and emails to all faculty & staff in the event of an emergency. Testing of the system 		

			<p>is schedule for March 2024</p> <ul style="list-style-type: none"> • ARMS (Automated Reporting System) was discussed and included a review on maps of the daily crime log. The ARMS system is in the beta testing phase. • Parking decals have arrived and will be sent out to each campus in the weeks ahead. At this time, there will be no ticketing. The guards will be monitoring the parking lots. The District is working on a towing contract for abandoned cars. • Narcan is now available at Public Safety. The guards carry it for emergency purposes only. 		
5. Chairs in the H-building			<p>Concerns of students falling from leaning forward in the chairs was discussed. Suggestions included the following.</p> <ul style="list-style-type: none"> • Educate the students • Place signage on the chairs • Rachel suggested that SAS students get an assessment in her department to receive proper chair accommodations. 		
6. Evacuation Procedures			<p>Selwyn informed the committee of the following</p> <ul style="list-style-type: none"> • Evacuation procedures, locations & meeting points. • New AUSD tenants will need to be informed of the evacuation procedures • Evacuation chairs are in every building on campus. Training to be provided to the administrators on using the chairs. • Concerns of the radio's batteries were discussed. 	<p>Selwyn to send an email to all monitors to inform them of their role. An evacuation map will be included. He will also discuss the procedures with Tracy for the AUSD tenants.</p>	
7. AMT Facility Health & Safety – Esther Cheng			<p>Esther Cheng informed the committee of the following issues at AMT</p> <ul style="list-style-type: none"> • No heat in Hangar B • Alarm system not working 	<p>Since the meeting, Shuntel has generated another work order for the</p>	<p>Amy announced in the facilities meeting that the engineers turned the loud alarm sound off in the aviation office.</p>

			<ul style="list-style-type: none"> • Very loud ongoing alarm sound in aviation office • Portable toilets still have not been removed in over two years. 	<p>heat, and asked DGS to put the heat and alarm system on the facilities project priority list.</p> <p>Shuntel reached out to DGS and was told that the toilets will remain in place until the sewer ejector replacement project is completed (DGS signed a contract on 2/22/24 to begin the work).</p> <p>Selwyn will provide mega phones since the alarm system is down.</p>	
8. SAS tripping hazard			The SAS threshold is a tripping hazard. Also it is causing students in wheelchairs to have a very difficult time getting in and out of the office.	Since the meeting, DGS stated that HPLE is working with the site engineers to have the threshold modified. They anticipate that the work will be complete in three weeks.	
9. Adjournment			Time: 2:01 PM		

Minutes taken by: Shuntel Nathaniel

Attachments: All documents and/or handouts for this meeting can be found at: