



**COLLEGE OF ALAMEDA
COLLEGE COUNCIL
DRAFT NOTES**

September 27, 2023

Co-Chair Dr. Diana Bajrami, Acting President
 Co-Chair Jennifer Fowler, Academic Senate President
 Co-Chair Louie Martirez, Classified Senate President

Attendees: Maurice Jones, Diana Bajrami, Mildred Lewis, Vanson Nguyen, Jody Campbell, Drew Burgess, Louie Martirez, Dominique Benavides,

Topic	Presenter	Discussion	Info/Action
1. Approval of the Agenda	Rollins	Motion to approve the 9/27/23 College Council Meeting agenda by Vanson Nguyen, seconded by Jennifer Fowler Motion passed	Approved
2. Approval 4/26/2023 College Council Meeting Notes	Rollins	Motion to approve the 4/26 College Council Meeting notes by Dominique Benavides, seconded by Diana Bajrami Motion passed	Approved
3. Announcements	Rollins	Drew Burgess announced that Dean William are planning a Halloween event, details to follow; Jody Cambell announced Latinx history/Heritage month celebration kicked off with Art, food, and culture; Dr. Bajrami tasked Dean Rodriguez to form a task force for event planning, to have subject matter experts involve as well as advance budget planning for events.	Information
4. Motions/Requested Actions or Reports from Other Shared Governance Committees	Rollins	Professional Development committee report – District and Colleges are trying to work out the process; there are several requests for funding and recommended for approval; Flex Day planning is underway. Dr. Bajrami suggested using college funds to provide overtime to Marivic in continuation of supporting faculty related professional development travels. Dr. Bajrami is concerned about	Information

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		<p>the \$1,100 threshold, which is hard to cover all the costs for faculty due to price increase. Also, there is no professional development committee for classified professionals and Dr. Bajrami would like to seek feedback on collaboration to institutionalize professional development for classified professionals, faculty, and administrators.</p> <p>SEA committee report – Dean Duke and Director Bradshaw were invited to speak about rising scholars grants and have a plan in place. Next SEA meeting, Dean Rodriguez will do a presentation on LGBTQ task force.</p> <p>Faculty senate report: There had been two meetings, and one of the topics was making minor constitution updates, a draft will go to faculty to vote. Also, invited Thomas from international education to talk about contract Ed. Dr. Bajrami mentioned about the presentation at the Board meeting regarding contract Ed. She and VPI Jones were planning to have some of the funds from contract Ed to support a faculty special assignment. And explore other countries beyond China to bring more students to various part of the world.</p> <p>Institutional effectiveness committee report – Program review timeline and programs were discussed; next meeting will discuss best practices for validation</p>	
5. Pathway to Success/Promotion for classified professional	Rollins	Ms. Rollins attended the LIFT (Leadership Institute for Tomorrow) conference and was promoting that to other classified professionals. She has been working with HR to validate training and provide leadership opportunities.	Information
6. IEPI 3 rd visit feedback	Lewis/Jones/Bajrami	Dr. Liang will have the report for us. Item tabled	Information

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7. HR/Recruitments	Rollins	VPAS Gills transitioned, and Ms. Lee-Pang and Ms. Nathaniel were elevated to work out of class to support the business office and Dr. Bajrami is now the acting VPAS; Permanent VPSS and Dean of Enrollment position hire is underway; Dean of community engagement and partnerships will be posted to hire soon. Curriculum specialist position is under second level interview.	Information
8. Program review/APU	Benavides/ Jones	Program review timeline started on Sept 6 and is due on October 16 th ; there are 19 programs and student service departments are doing program review. Director Benavides will have a workshop during next week's college hours. Ms. Fowler suggested having a one-page guide beside the timeline to assist the process. Dr. Bajrami recommended having a workshop during flex day every term.	
9. Other	Rollins	None	Information
10. Adjournment	Action	Motion to adjourn by Diana Bajrami, Mildred Lewis seconded. Motion Passed The meeting adjourned at 3:40 pm	Approved

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