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| **COA Academic Senate**  **Meeting Minutes**  **Thursday, April 18, 2024** | | |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:21 pm  Note: For Virtual attendance, senators indicate their votes in the Zoom Chat  Quorum: 50% + 1  In person Quorum: 7 or more senators (15 seats, 2 vacant) | | |
| **Senators in Attendance**: Jenn Fowler, Carla Pegues (meeting chair), Rich Kaeser, Andrew Park (note-taker), Jacinda Marshall, Sue Altenbach, Andrew Fittingoff, Bruce Pettyjohn, Cady Carmichael, George Cruz, and Jody Campbell  **Guests in attendance**: Trish Nelson, Jayne Smithson (DAS rep) | | |
| **Agenda Item** | **Summary** | **Motion** |
| Agenda Review & Approval for April 18, 2024 | No changes. | Motion to approve Agenda April 18, 2024  **First**: J. Marshall **Second**: R. Kaeser M.S.U. |
| Review of minutes  April 4, 2024 | Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from April 4, 2024  **First**: R. Kaeser **Second**: S. Altenbach M.S.U. |
| Action Items   1. Curriculum Committee Plan: Updating AD-Ts and AA/ASes (T. Nelson/V. Phan) 2. Academic Senate Scholarship for Students (R. Kaeser) | **Summary of #1**  C. Pegues introduced Trish Nelson to talk about the agenda item.  Curriculum committee came up with the plan to align our degrees with CalGETC.   * In the fall, curriculum folks will look at the updated TMC and our current program and see how well they align. * In cases where the program doesn’t align with CalGETC well, will go back to the program originator to work with them. * In cases where they align well, curriculum folks will process the update in batches. * Trying to go through the work of aligning with CalGETC and later with statewide common course numbering only once. * Bringing the plan to academic senate for consideration and approval.   Participated in the discussion: J. Marshall, and others.  **Summary of #2**  R. Kaeser presented the academic senate scholarship semifinalists (6) for Spring 2024 scholarship cycle.   * Scholarship award is $1,000 per each finalist. * We have $4,600 in the scholarship fund currently. * If we donate $500 from academic senate general fund to the scholarship fund, we will be able to award 5 finalists. * If we donate $1600 from academic senate general fund, we can award scholarship to all 6 semifinalists (they all become finalists). * Recommending the following finalists: Shemicka Johnson, Yujiao Cantu, Mina Spasely, Chanceline Zannou, Shengjie Guan, and Amber White   Q: How many applicants originally? (A: 60 applicants, of whom 6 semifinalists were forwarded to us.)  Q: What other expenses do we still need to worry about? (A: Emeritus luncheon.)  Participated in the discussion: S. Altenbach, J. Campbell, A. Park, J. Marshall, C. Pegues, J. Fowler, and others | Motion to approve the curriculum committee’s plan for updating the curriculum as described.  **First**: J. Fowler **Second**: J. Campbell M.S.U.  Motion to donate $1600 from general fund to the scholarship fund and award scholarship to all 6 semifinalists as finalists  **First**: R. Kaeser **Second**: J. Campbell M.S.U. |
| Discussion Items:   1. First Reading: End Use of Class Cancellations Resolution (A. Park) 2. Academic Senate Election Update | **Summary of #1**  C. Pegues introduced A. Park to discuss the updated resolution on class cancellations.  A. Park highlighted some of the updated items from the Spring 2023 resolution:   * Cancellation data has been updated to include through Fall 2023. Not much change in terms of overall cancellation rate or “sole section cancellation” numbers, there were fewer overall cancellations in Summer and Fall 2023. * One last WHEREAS was added to refer to the Spring 2023 resolution with a link.   One suggestion for change/update for the perfected resolution to be approved at the next academic senate meeting: include Spring 2024 data (not a problem; A. Park will review intersession enrollments to see if there might be likely cancellations there; otherwise Spring 2024 cancellation numbers so far should be final-ish).  The resolution will be brought back next meeting with the suggested changes.  Participated in discussion: S. Altenbach, C. Pegues, J. Marshall, and others.  **Summary of #2**  C. Pegues congratulated all the senators nominated to a new term. All but two positions (PT CE and PT SS) have been filled, with the full-time seat terms staggered to have only half of full-time seats come up for election each year.  No seats were contested, so by academic senate constitution and bylaws, no secret ballot election needs to be held. |  |
| Officer Reports | **President**: Nothing to report. Will report back after the plenary.  **Vice President**: Please RSVP for Emeritus Luncheon on May 10, 5 to 7 p.m. in the H Building Lobby. We have 3 retirees (Wanda Sabir, John Taylor, and Silvester Henderson); Wanda and John will be able to attend. Cost is Free to participate in emeritus luncheon this year.  **Treasurer**: Nothing to report.  **Secretary**: Nothing to report. |  |
| Announcements | C. Carmichael encourages everyone to attend the AAPI-Desi Earth Day event she will be hosting on Zoom on April 22, 12:30-1:30 p.m. (Vanson Nguyen previously sent out a campus-wide announcement; flyer shared in Zoom). |  |
| DAS Updates/Actions | Jayne Smithson gave a report:  Peralta Discipline List (and min quals list) update was discussed. Updated discipline list for “uncontroversial areas” will be brought up, discussed, and perhaps approved at the next DAS meeting.  Gabriel Martinez gave an update on his work with the statewide body on reforming carceral language in our policies, e.g. “academic probation”.  There was additional discussion on lack of sufficient FTEF budget for offering classes that our students need and demand. Chancellor Gilkerson will come and talk with DAS at the May 7 meeting.  Heather Sisneros presented on the statewide common course numbering work that is commencing with the six most offered courses. |  |
| Public Comment | None. |  |
| Proposed agenda items for next meeting  Thursday, May 2, 2024 | Call for additional proposed agenda items was made.  Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:01 pm | Meeting adjourned at 1:01 p.m. with all agenda items having been addressed. |  |