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| **COA Academic Senate****Meeting Minutes****Thursday, April 4, 2024** |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:20 pmNote: For Virtual attendance, senators indicate their votes in the Zoom ChatQuorum: 50% + 1 In person Quorum: 7 or more senators (15 seats, 2 vacant) |
| **Senators in Attendance**: Jenn Fowler, Carla Pegues, Andrew Fittingoff, Bruce Pettyjohn, Cady Carmichael, George Cruz, Jody Campbell, Andrew Park (note-taker), Kwesi Wilson, Sue Altenbach, Jacinda Marshall, Rich Kaeser, **Guests in attendance**: Christine Trowbridge, Matt Goldstein, Jane McKenna, Trish Nelson,  |
| **Agenda Item**  | **Summary**  | **Motion**  |
| Agenda Review & Approval for April 4, 2024 | No changes. | Motion to approve Agenda April 4, 2024**First**: A. Park**Second**: J. CampbellM.S.U. |
| Review of minutes March 21, 2024  | Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from March 21, 2024**First**: S. Altenbach**Second**: J. CampbellM.S.U. |
| Action ItemsNone | None |  |
| Discussion Items:  1. Community College Undergraduate Research Initiative (CCURI) Taskforce & Subcommittees (C. Trowbridge)
2. Faculty Discipline Review Groups (FDRGs) for Course Identification (C-ID) and Transfer Model Curriculum (TMC) work (T. Nelson)

1. Class Cancellation Timeline Resolution (A. Park)
 | **Summary of #1**J. Fowler introduced Christine Trowbridge and the agenda item. Christine introduced herself (MESA Connect program manager, an NSF-funded project that supplements the state-funded MESA) and the course-based research initiative. * Had opportunity to bring in an outside presenter from CCURI network through the grant funding and show us how to integrate this work in the community college context.
* CCURI Workshop 2.21.24 slide was shared on screen (slide deck to be shared with J. Fowler for sharing with senate)
* During the workshop, the group worked on Needs Assessment and 10-year action plan.
* Here to present at the beginning of this process to tap in with the wider college community.
* CURE (Course-based undergraduate research experience) shared goals were shared (some bolded keywords): “equity and promote belonging, inclusion and diversity”, “culture of collaboration”, “interdepartmental research plan”.
* Highlights of to-dos were shared.
* Call for volunteers for CCURI Taskforce. Interested in: “integrating a course-based research experience into your course?”, “collaborating across disciplines?”, “working to build a culture of collaboration among STEM Fields and Research?”, “learning more about the NSF grant that we have and how to apply for your own?”
* Currently finishing out NSF track 1, and will be applying for NSF track 2 within the next year.

Q: Could a new course be created to participate in research? [A: Yes (and a reason to join the taskforce), and our CCURI presenter did describe this; also, faculty currently participating are using modules/sections within an existing course.]K. Wilson expressed interest in cultural integration and NSF grant. The slide deck will be sent out to the senate later when available.Participated in discussion: S. Altenbach, K. Wilson**Summary of #2**J. Fowler introduced the topic and Trish Nelson to present on the agenda item.Trish Nelson spoke to the topic, representing the statewide group trying to encourage faculty to volunteer to serve on FDRGs.* FDRGs meet periodically to work on C-ID course descriptors and transfer model curriculum.
* A. Park and Jayne Smithson are volunteering on FDRGs.
* There is a shortage of *active, currently working* community college faculty serving on FDRGs.
* How do we incentivize FDRG participation?
	+ Local college administration can pay stipends for their faculty serving (have them write a report, etc.)
	+ Double professional development hours credit
	+ Make it explicit part of tenure review process
	+ Possible use of professional development funds? (J. Fowler will reach out to Drew Burgess, the PD chair)
	+ Guided Pathways funding used to support FDRG participation

Q: How many hours are spent serving on FDRG? (A: It varies; there were years with only one meeting, so only 2 hours for that year; recently there were more meetings, but this is probably an outlier.)Participated in discussion: A. Park, J. Campbell, M. Goldstein, J. Fowler, and others.**Summary of #2**J. Fowler introduced the topic, inviting A. Park to summarize the discussion at the enrollment taskforce meeting about possibly re-upping last year’s class cancellations resolution.* Discussion started with comparison of cancellation timelines apparently utilized by neighboring districts (e.g. Chabot) and Peralta, where other districts let classes fill for longer before cancelling.
* Academic senate’s power is to force a written response from the administration.
* With new administration, it might be worthwhile to re-up the class cancellations resolution from last year, possibly with the addition of cancellation timeline language.

The senate discussed different possible paths for a new/updated resolution, to be passed before the end of the semester, with considerations for protecting course sections that might come under “consider cancelling” during the Summer and early Fall semester. A. Park, S. Altenbach, C. Pegues, Jane McKenna, J. Fowler, M. Goldstein, and others participated in the discussion.Some of the topics addressed included:* Senate’s potential response if the administration does not agree to cease and desist in the use of class cancellations as a routine tool of enrollment management.
* Interaction between FTEF budgeting process, data affected by class cancellations, and fairness in how cancelled class FTEF is used to fund the intersession.

Matt Goldstein shared some points of discussion in his meeting with the chancellor on Peralta faculty’s position regarding class cancellations and in particular how administration’s push for more in-person classes is not backed up by support for low-enrolled in person classes. The chancellor wants to work on district-wide scheduling and have disciplines work together across the district in coordinating schedules.General agreement to re-up and reaffirm last year’s resolution with updated data without bringing in the cancellation timeline just yet. A. Park will update the resolution and send it to senators by weekend, add the emphasis on not cancelling in person classes, hoping to have first reading of the resolution at the next meeting, and passage/approval of the perfected resolution on May 2.Matt Goldstein added a note on the district needing to make an investment in building trust with the community and the students and potentially risking a year or two of lower productivity by committing to not cancelling classes. |  |
| Officer Reports   | **President**: ASCCC Spring Plenary is coming up, April 18 (Thursday). Link to the resolutions to be considered at the plenary will be shared soon. Congratulations to sabbatical recipients: Cady Carmichael and Lisa Sawadogo; looking forward to learning more about their projects.**Vice President**: Nothing to report. Still working on finalizing the details for the emeritus luncheon.**Treasurer**: Nothing to report.**Secretary**: Nothing to report. |   |
| Announcements  | Election committee (R. Kaeser, C. Pegues, and A. Fittingoff) worked on the nomination form to be sent out on April 8 for this year’s senate elections. Remember that some of the seats will be designated as 1-year or 2-year this (one) time, so that we can stagger the terms of full-time positions. The nomination form will specify whether the nomination is for 1-year term or 2-year term.Voting period will be April 24 and 25 (if secret ballot becomes necessary).  |  |
| DAS Updates/Actions | Matt Goldstein gave a report: No action items last Tuesday. We returned to the issue of modality vs. right of assignment. The senate agreed to develop our own position before hosting a conversation on the topic. There was also a presentation on enrollment trends (a version of the board presentation by AVC Herrera) given by Dr. Yang Hu. There was a discussion on the modality break-down in the presentation. Also a discussion on the drive/push to return to in-person instruction on the campuses to a greater degree. |   |
| Public Comment  | None. |  |
| Proposed agenda items for next meeting Thursday, Apr. 18, 2024 | Call for additional proposed agenda items was made.Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:23 pm  | Meeting adjourned at 1:23 p.m. with all agenda items having been addressed. |  |