



1. Announcements

Please complete evaluations.

Spring is free for 6 units or more.

2. Guided Pathways – *Maurice Jones*

Sent out a 4th announcement for a counselor coordinator because we have to work on mapping for Part-time students. Didem has been researching and visiting colleges. We are also working on an academic success center. Only 2 of the 10 colleges she reached out to had Part-Time mapping. As department chairs, input is crucial for these maps. Hopefully, the chairs can help with the maps of 4-year plans for Part-Time students.

Also, there's discussion of having something in Canvas for new students on how to navigate campus resources.

Maybe we can reach out to our respective departments at CSU to see if there's ways to smooth transition for students in the major of our department.

3. Staff Development – *Drew Burgess*

If you have an idea, please let Drew know. He wants to support **faculty on what we faculty want FLEX day to be**. Perhaps having a presentation related to degrees.

4. ZTC – *Olga Fish*

Today is the last day to apply for additional funds for some of the programs. Vinh Phan is working directly with Olga. There are top 10 certificate programs including Dental, ADAM, Business, Humanities, AMT. We can apply for as many programs as we can fill out. For XB12 codes, we are stellar. All of the departments submitted information except for Counseling, Athletics and CIS. Please reach out to Olga for help. Even if you don't use a book, you still need to put in a code.

Math & Anthropology are established. Last semester, a number of faculty worked on classes where students can take courses in IGETC fully ZTC.

We should have workshop on things like financial/wealth literacy.

There's a place in the Course Outline of Record to identify ZTC courses. These are suggestions unless there's a department requirement to use the same textbook across all sections of the course.



ACCESO offers financial literacy workshops. Could we offer this to AMT students? The event calendar was sent to the counselors. Vanson will send it out to all the chairs. There's CSU/UC workshop this Thursday.

5. By-Laws – *Jane McKenna*

Subgroup met and created a draft. We think we've covered some of the areas that have come up in the past and needed more concrete wording. We've looked at other colleges and worked from there.

Vote for accepting - 15

Vote for no - 0

Vote abstain – 0

By-laws can be changed by requested by an elected chair for an agenda item.

6. IELM Funds status -

IELM status. Nothing has changed since the last budget meeting. In each discipline's cost center, you have 50% of your carry over from last year that's allocated. No news of new allocation. The state of CA is taking back money out of IELM and PPIS. We anticipate needs of discipline and put in 50% of your carry over. At this point, that's all the information Maurice has. Please be judicious because we still don't know if we have to pay back even more. Also, any type of supply equipment, please check with IT before ordering equipment. Sometimes things are being ordered that can't be supported. If you order Apple items and don't have a support plan, that's it; IT cannot support Apple. If you buy printer, make sure you think about toner cost as well.

7. Faculty Prioritization Joint Senate Meeting – *Vanson Nguyen*

Goal is to hold the joint meeting at next December 12. Give extra time to submit ballot for co-chairs, like 5pm that day.

8. Attendance: Drew Burgess, Sue Altenbach, Carla Pegues, Cady Carmichael, Jane McKenna, Jody Campbell, Jayne Smithson, Robert Brem, Olga Fish, Derek Piazza, Sarah Peterson-Guada, Hoi Ko, Leslie Reiman, Trish Nelson, Vivian Virkkila, Blair Norton, John Taylor Cynthia Haro, Didem Ekici, Raumundo Vaughn, Vanson Nguyen, Maurice Jones

9. Guests: Reza Majlesi, Eva Jennings, Will Ochoa