



1. Announcements

Keep your eyes out for APIDA Heritage month events, one hosted by Cady.

If you have any ideas for August FLEX day, Drew wants to get everything done before the end of semester. He'll send an announcement in a week or 2.

4th Global Online Peralta Equity Conference. Free and 3-day conference.

For the 1st time ever, the English will offer Asian American Lit in the Fall. Encourage your students and feel free to take the course yourself.

IEC is working on an employee voice survey. If you have a pressing question you'd like to ask, reach out to Drew Burgess and Didem.

ASCCC Spring Plenary will be next week in San Jose. If you have any feedback about resolutions, changes you want to see, let President Fowler know by end of day on Wednesday April 17.

2. Department Chair elections – *Vanson Nguyen*

Several departments and clusters do not have nominations. Please get your nominations in.

3. Waitlists - *Tina Vasconcellos*

Expanding/changing waitlists. Currently, we have a waitlist once a class gets full and shuts off the night before the class starts. We could keep the waitlist for a week, for example, and students would automatically get into a class without permission numbers when a spot opens up.

For intersession and short-term courses like 8-week courses, can we have another option? This change makes the most sense for full-term or 14-week courses.

Can the instructor of record have some say in how long to leave it open? We cannot. It has to be uniform across all campuses.

If a student gets automatically enrolled into a course, they might not know that and could receive an F.



4. POCR/Distance Ed – *Rich Kaeser*

CVC Exchange <https://cvc.edu/online-courses/> has badge courses and we want to make sure our classes are there. If you want a quality review badge which puts your course at the top of the list of the exchange, talk to Rich. We have a bunch of people in this room that have been badged which can promote enrollment boost. This is for async courses, but you can still work with Rich to work on your Canvas for in-person and sync courses.

5. Institutional Set Standards – *Andrew Park*

We are preparing for program review cycle next year. We should start planning now so when fall semester starts, we have template and everything ready to go. One of the things we compare our department's numbers to: <https://alameda.edu/our-college/institutional-effectiveness/institutional-set-standards/>. Please review these and see if you see anything's that unreasonable; the time to change anything is for the spring semester. Please let Andrew know ASAP and he'll bring back to IEC.

6. ADT's and AB928 & AB1111 – *Trish Nelson*

AB928 is acceptance of transfer ADT (CALGETC) and AB1111 is common course numbering. We need to transfer all ADT's General Ed requirements to CALGETC which is 34 units. Before, it was CSU GE, but now it's CALGETC. Within the next year, we'll get working on common course numbering system which will help facilitate transfer within community colleges and UC's and CSU's. Curriculum committee doesn't want faculty to do much more work. Between CIPD and COA's curriculum committee, we've come up with this plan: the chairs and curriculum specialist will look at existing 11 ADT's and change for the faculty; if there's a discrepancy they will work with originator, chair or best specialist in the area. Are department chairs ok with the curriculum committee looking at their ADT's? We want to get this process confirmed with Academic Senate so that when we have new administration, we can say this is how faculty want to do this with their curriculum.

Eventually, we'll need to do this for AS and AA degrees. We'd work with Academic Senate.

7. Guided Pathways update – *Didem Ekici, Cynthia Haro*

In January 2024 FLEX, we indicated that we're working on part-time maps. We had difficulty getting funding, but Dr. Droker gave us the green light to move on with this. Counselors are integral with guided pathways and we are trying to work with counselors, but they are working with Mobile CoA. So we are planning for the fall semester to get the ball running.



Part-time students finish within 4 years, so we are developing maps for them to finish within 4 years. In the past, we did full-time maps with all disciplines with teams of discipline leads, classified, student and counselor. We are hoping to do the same for part-time maps, but will only be able to do it with discipline lead and counselor.

Please look at your full-time maps (<https://alameda.edu/academics/degrees-certificates/>) and see if there's anything that needs to be updated. Let Didem and Cynthia know a name(s) for part-time mapping as discipline lead by filling out this form (https://forms.office.com/Pages/ResponsePage.aspx?id=Fmqh7q9Ie0eREwWxwBEj_3Vz55nd_whBp0c-raL2sYhUOE9SSFgxQU82VFJNOVdCNzNHUUZTNRGOC4u)

There will a brown bag meeting April 23 from 12pm – 1pm. Didem will send out a flier.

8. Deans updates/reminders – *Reza Majlesi, Will Ochoa*

Make sure to follow up with evaluations. Will has a 1-page form about procedures. Vanson will send out.

In collaboration with MESA and some learning communities, we are establishing a field trip to the East Bay to the STEM center with food; this happens next week. We are also having a field trip to SJSU on May 10.

All requisitions for purchasing were done at end of March. We can't send any requisitions unless it's an absolute emergency. For the money that's left in your department, Reza will work with VPI to redirect the money to put it where the needs are.

9. Attendance: Carla Pegues, Jody Campbell, Trish Nelson, Derek Piazza, Drew Burgess, Sue Altenbach, Leslie Rieman, Jennifer Fowler, Cady Carmichael, Sarah Peterson, Didem Ekici, Olga Fish, Blair Norton, Stephanie Droker, Vanson Nguyen
10. Guests: Reza Majlesi, Will Ochoa, Rich Kaeser, Andrew Park, Tina Vasconcellos