

DISTANCE EDUCATION



MINUTES

College of Alameda Distance Education Committee
 Wednesday, February 15, 2023
 12:30p – 1:30p
 Location: Zoom

Members: Place X in box adjacent to name when present.

<input type="checkbox"/>	Jennifer Fowler	<input type="checkbox"/>	Khalilah Beal-Uribe	<input checked="" type="checkbox"/>	Robert Brem
<input checked="" type="checkbox"/>	Richard Kaeser	<input type="checkbox"/>	Brielle Erike	<input checked="" type="checkbox"/>	Stefanie Ulrey
<input type="checkbox"/>	Anthony Villegas	<input type="checkbox"/>	David Leitner	<input checked="" type="checkbox"/>	Cady Carmichael

Guests: List full name below. Place X in box adjacent to name when present.

<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
--------------------------	--	--------------------------	--	--------------------------	--

AGENDA ITEM	DISCUSSION	FOLLOW UP ACTION
1. Call to order: Approval of Agenda – (5 minutes)		Called to order 1230p,
2. DE Updates – (5 minutes)	Rich K: Mentioned District DE Coordinator stepped down and Tina V. is serving as role until a replacement has been found. Updated more on Teaching College for CVC Exchange	
3. Action Items – (10 minutes)		
A. Approval of Minutes from		

11/16/2022		
4. Discussion Items (35 minutes)		
A. In-Progress Committee Goals	Discussed creating Canvas Sandbox (using Distance Education Committee Sandbox) with helpful items for AI assignments.	
B.		
5. Announcements – (5 minutes)		
A.		
B.		
C.		
6. Adjournment		Meeting Adjourned

Abbreviations:

- ❖ COA – College of Alameda
- ❖ DE – Distance Education
- ❖ CVC-OEI – California Virtual Campus – Online Education Initiative
- ❖ POCR – Peer Online Course Review
- ❖ PCCD – Peralta Community College District
- ❖ AP – Administrative Procedure
- ❖ BP – Board Policy