



**COLLEGE OF ALAMEDA  
COLLEGE COUNCIL  
DRAFT NOTES**

May 7, 2024

Co-Chair Dr. Pamela Luster, Acting President  
 Co-Chair Jennifer Fowler, Academic Senate President  
 Co-Chair Louie Martirez, Classified Senate President

Attendees: Pamela Luster, Mildred Lewis, Jody Campbell, Drew Burgess, Anna O’neal, Vanson Nguyen, Stephanie Droker, Angela Kimble, Natay Myers

Topic	Presenter	Discussion	Info/Action
1. Approval of the Agenda	Luster	Motion to approve the 5/7/24 College Council Meeting agenda by Mildred Lewis, seconded by Anna O’Neal. Motion passed	Approved
2. Approval 4/10/24 College Council Meeting Notes	Luster	Motion to approve the 4/10/24 College Council Meeting notes. Motion passed	Approved
3. Announcements and Public Comments	Luster	Bala presented a new technology standard for purchasing and using computers, printers, and other equipment at Coa, which aims to streamline the process and ensure that only supported products are used. The standard, which will be updated regularly, will also include a process for reviewing and approving non-standard items. President Luster emphasized that this standard will help the IT department to better support users and ensure that resources are used effectively. The motion to endorse this standard was seconded and unanimously approved by the College Council. She also mentioned that they are planning to move more heavily into Measure G technology funds for upgrading classrooms.	Information

**Our Mission**

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4. Motions/Requested Actions or Reports from Other Shared Governance Committees	Luster	<p>President Luster discussed the upcoming budget for the 2024-2025 academic year, highlighting a predicted \$11 million deficit. However, the Chancellor has asked for a 50% reduction in anticipated costs, roughly \$6 million. Dr. Luster also mentioned that the district would be examining potential efficiencies across all departments. In addition, the Chancellor has requested that certain positions, including faculty and administrative roles, be held open to assess the impact of the budget and any departures. It's about \$500,000 for CoA. The final budget for the year is expected to be determined in June.</p> <p>Dr. Luster discussed the need for memorable and celebratory events for students, announced the open hiring positions including the VP of Instruction position. Drew asked for ideas for workshops for the upcoming Flex Day. Dr. Luster also proposed that the new President should conduct faculty and classified recognition as part of the fall opening day. A party was planned for May 22nd to celebrate the end of the semester.</p>	Information
5. 2 <sup>nd</sup> read Parcel Tax Plan	Droker	<p>Dr. Droker brought up the topic of the parcel tax plan, stating that it had previously been presented to the college council and budget committee without receiving any feedback. The plan was to present it again to the PGC and the district. Mildred Lewis motion and seconded by Drew Burgess. Motion passed.</p>	Approved
6. Faculty Hiring Prioritization	Luster	<p>President Luster led discussions on faculty hiring prioritization and the current lack of a process for classified prioritization. Dr. Luster mentioned that she received a list endorsed by President Fowler for this year's faculty prioritization.</p>	Information

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7. Classified Prioritization and staff recognition	Luster	Dr. Luster offered to provide resources for the institution to develop a prioritization process for classified positions, emphasizing the importance of having a list for potential future needs. She also shared her experience with a tough but effective prioritization list at her former institution, where classified positions were evaluated based on various criteria. She emphasized the importance of having a documented set of priorities for the program review to ensure continuity and ease of access to information. She mentioned that she had reached out to Andrew for further insights.	Information
8. Governance Appointment	Luster	Dr. Luster discussed the need for strategic planning for future infrastructure projects, referencing her past experiences. She then moved on to discuss governance appointments, expressing uncertainty about certain details and offering to relay any necessary information. Lastly, she proposed a touch base college council meeting in August to facilitate updates from the President.	Information
9. VAR 2030 and Guided Pathway	Luster	Item tabled	
10. Items for Next Agenda		n/a	Information
11. Adjournment	Action	The meeting adjourned at 3:26 pm	Approved

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