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| **COA Academic Senate**  **Meeting Minutes**  **Thursday, September 5, 2024** | | |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:20 pm  Note: For Virtual attendance, senators indicate their votes in the Zoom Chat  Quorum: 50% + 1  In person Quorum: 7 or more senators (15 seats, 2 vacant) | | |
| **Senators in Attendance**: Rich Kaeser, Jenn Fowler, Edwin Ochong, Jody Campbell, George Cruz, Andrew Park (note-taker), Carla Pegues, Jacinda Marshall, Sue Altenbach, Bruce Pettyjohn, Andrew Fittingoff,  **Guests in attendance**: Matt Goldstein, Cynthia Haro, Iolani Sodhy-Gereben, Jayne Smithson, Eva Jennings, Melanie Dixon, | | |
| **Agenda Item** | **Summary** | **Motion** |
| Agenda Review & Approval for September 5, 2024 | Typo correction on Action Item #1 for incoming senator Edwin Ochong. | Motion to approve Agenda September 5, 2024  **First**: J. Campbell **Second**: S. Altenbach M.S.U. |
| Review of minutes  May 2, 2024 | Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from May 2, 2024  **First**: S. Altenbach **Second**: J. Marshall M.S.U. |
| Action Items   1. Appointment of Edwin Ochong to Fill Vacancy for Senator on Fall 2024 Sabbatical Leave (J. Fowler) | **Summary of #1**  J. Fowler introduced the agenda item.   * Senator Cady Carmichael is on sabbatical this semester. Substitute appointment will be for the semester. * Approval by majority vote. * Welcome Edwin! | Motion to approve the appointment.  **First**: J. Campbell **Second**: C. Pegues M.S.U. |
| Discussion Items:   1. Introduction and Conversation with President Dixon about Faculty 10+1 Goals and Priorities (J. Fowler) 2. Proposed changes to District Planning Budget Integration Model (PBIM) (J. Fowler) | **Summary of #1**  J. Fowler introduced Pres. Dixon and the discussion item.   * Started with introductions going around the room (senators and guests), and on Zoom. * Pres. Dixon: Looking forward to starting the working relationship and collaboration on a positive note. * [10+1 shared](https://asccc.org/10_1): faculty roles on curriculum and scheduling, and budgetary considerations. * Looking to improve communication on budget issues and other college decision-making processes that impact faculty, and work together on resource support, advocacy support, etc. * Planning: working with recent legislative changes (mandates) and district-level changes (district “road show” today), and working with the sister colleges. District-wide conversations around governance and what scheduling looks like. Also looking at the community we serve, including lifelong learners (older adult learners, not pursuing certificates or degrees; maybe engaging them through FabLab). * Outreach plan: reached out to academic senate president, classified senate, PFT, and SEIU to put together a team. This work will inform the strategic enrollment management plan. * Looking to build a structure around decision-making process, honoring the contracts, and making sure that people feel included. * Message today: 10+1 is critically important and we will be centering that; leadership team will work on acquiring trust of the college community; the president is open.   Q&A: J. Fowler opened the floor for questions.   * Processes and program review: could we have workshops on these, maybe during flex day? (A: Will pass it on to PD chair Drew Burgess) * Dual enrollment: As we expand dual enrollment, could we proactively plan on what that looks like? Particularly addressing dual enrollment requests which fall outside of existing discipline plan, and those that come from CCAP agreements. Also problems/past issues around hiring new faculty specifically for dual enrollment. * Diversity and inclusion: Seeing all the same faces all the time is problematic. Hoping for collaboration, not dictation. Things happening within a department coming from within the department not from without. * Some response at the meeting: one of the missteps that sometimes happen is around what “right of assignment” means. Right of assignment doesn’t negate the collaborative discussion that should take place. Conflict is a challenge (how people deal with it, avoidance, etc.). Working on “how do we deal with everything ‘above the board’?”. Won’t be appointing people without a process any more (will be running, if necessary, interim process and have constituency representation). Still gaining feedback on faculty perspective (starting on July 15; most faculty came back when fall semester started). Hoping to involve faculty in the CCAP agreement process (dual enrollment).   + Supporting ASTI students on campus, especially now that we are no longer teaching “basic skills” classes (AB705/1705 issue)   + Organizational structure around Adult Ed: should it be under Student Services or Office of Instruction? A lot of the service area’s work involved curriculum and instruction; will be moving to the Instruction side for better mission alignment.   Item ended with an invitation for more questions and requests, either in these forums, individually, or future senate agendas.  Participated in the discussion: Melanie Dixon, J. Fowler, S. Altenbach, J. Campbell,  Some new positions/announcements:   * New basketball coach coming; an official announcement will be sent to the college community once everything is finalized. * Two vacant admin positions in recruiting. * Working on interim VP of admin services program. * Deputy Chancellor Nelson is working on the C Building issues.   **Summary of #2**  J. Fowler introduced the agenda item with the proposed change to PBIM, starting with the proposed modifications to the committees and the reporting structure.   * There was a 4-hour retreat last Friday to discuss what’s been working well in the district and what hasn’t been working well (e.g. inconsistent posting of agendas/minutes, representation on the committee). * Notes from the retreat was shared earlier. * There are still refinements being made for the modification (not going into effect yet); seeking feedback based on the proposed changes being presented here. * Change 1: District Holistic Safety and Wellness Committee is its own committee. * Change 2: PGC is gone; PBC is back in its top-ranking position in the committee reporting structure. * Membership changes (aimed at making the committees more nimble): On PBC (now top-ranking), there are now 2 academic senate presidents (instead of all 4 district-wide). Questions remain on how to disseminate the information and represent constituencies.   Q&A   * What is Holistic Safety & Wellness committee? (A: it comes from the district ending our contract with ACSO and focusing on a holistic approach to safety. They will meet once a month.)   Request to review the document sent out—esp. membership structure and charge of the committees—and to provide feedback for ongoing discussion and finalization of PBIM re-structuring.  Additional updates will be provided.  Participated in discussion: J. Fowler and C. Pegues |  |
| Officer Reports | **President**: AB1111 (common course numbering) – there is a weekly webinar (link sent out by Ann Chun, new curriculum specialist). First DAS meeting will be on September 17.  **Vice President**: Nothing to report.  **Treasurer**: Our funds balances are low from the extra spending on scholarships and the emeritus luncheon. Please consider donating to Peralta Foundation and/or the academic senate. Senate due deduction forms available. $1500 in checking (plus a check to deposit). ZIP file with thank-you letters from the scholarship recipients will be shared with the senate.  **Secretary**: Nothing to report, other than website update. |  |
| Announcements | Director Rodriguez sent an email about ASCOA special election; please encourage students to run.  NANDI conference (emailed); ASCCC is offering 4 scholarships.  District will be on campus today for the district “road show”, in H-153.  ACCJC Mid-Term Report team needs faculty volunteers. |  |
| DAS Updates/Actions | No DAS meeting yet. |  |
| Public Comment | None. |  |
| Proposed agenda items for next meeting  Thursday, September 19, 2024 | Call for additional proposed agenda items was made.  Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:17 pm | Meeting adjourned at 1:17 p.m. with all agenda items having been addressed. |  |