



# Classified Senate of the College of Alameda

## AGENDA

**Date:** December 08, 2023

**Time:** 12:30 to 1:30 PM

**Meeting Location/Zoom Meeting:** H-153 and <https://zoom.us/j/5042627156>

**Occurrence of the Meeting:** College of Alameda, First Friday of Each Month. No meetings in December 2023 and January 2024.

**Meeting Chair(s):** Louie Martinez y McFarland , Classified President

**Classified Senate Leadership: Vice President:** Kawanna Rollins; **Secretary:** Vacant; **Treasurer:** Caitlin Gardner;

**Classified Senator:** Anna O'Neal, Lashawn Brumfield, Chevonn Herbert

**Recorder:**

Topic	Facilitator	Action	Materials
<b>Purpose of Meeting:</b> Classified Senate includes all members of the full-time Classified Staff and part-time permanent staff members. The College of Alameda Classified Senate represents the concerns and interests of the Classified Staff in participatory governance, collects, evaluates, and disseminates information for the classified staff, and promotes staff professionalism and development. The Senate is responsible for representing all classified in the participatory governance processes of the college and district (See: Education Code Section 70901.2, California Administrative Code Title 5 Section 51023.5). The Senate is responsible for appointing classified representatives to college and district participatory governance committees.			
1. Call to Order	Louie		
2. Approval of Minutes & Action Items	Louie	Approved	Prior Action Meeting Minutes
3. Approval of Agenda	Kawanna	Approved	Agenda
4. Discussion Items: 1) Remote Work and 2) Professional Development -2024 Spring	All	<ul style="list-style-type: none"><li>- Reviewing the draft remote work policy. Reviewed the draft administrative policy. District HR is still developing the forms.</li><li>- Proposed the first professional development with COA and funding through IEPI. Gathering professional development topics. Committee Chair – Kawanna Rollins.</li></ul>	
5. Reporting Committees (if applicable)	All Committees	Reporting Status	None
6. Updates Items		None	None
7. Review of Action Items		None	None
8. Future Agenda Items		None	None
9. Future Meeting Dates		College of Alameda: Classified Senate Meetings, First Friday of Each Month.	
10. Adjournment		Meeting adjourned at 1:30 PM	