

ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

Regular Meeting Minutes

November 8th, 2024 | 1:00 PM

In-Person Meeting Location: F building room F-216

Zoom Meeting Link:

<https://us06web.zoom.us/j/85380513912?pwd=nSZiF75XcirlCYqYRmnfTp9VbsB22R.1>

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **November 8th, 2024 at 1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at nrodriguez@peralta.edu no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such a date, if possible. Please contact Director Natalie Rodriguez at nrodriguez@peralta.edu for any agenda-related questions.

ORDER OF BUSINESS

1. **Call to Order** – Meeting was called to order at 1:09 p.m.

Motion to approve: Shemicka Johnson

2nd motion: Abigail Yu

Vote: Unanimous

2. **Roll Call**

- a. President, Erson Payopay - Present
- b. Vice President of Operations, Anne Gormley – Late (Arrived 1:15 p.m.)
- c. Vice President of Programs, Jubilee Lew - Present
- d. Secretary, Abigail Yu - Present
- e. Treasurer, Jane Outlaw - Present
- f. Communications Officer, Khadiga Zaabal - Present
- g. Senator, Carlene Beck - Absent
- h. Senator, Cristiana Gomez - Present
- i. Senator, Shemicka Johnson - Present
- j. Senator, Julie Deap – Excused (Technical difficulties with joining on Zoom)

3. **Adoption of the Current Agenda (November 8th, 2024)** - Motion to pass with edit passed unanimously

Motion to approve: Cristiana Gomez

2nd motion: Abigail Yu

4. **Public Comment** – No public comment was made

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary

for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at nrodriguez@peralta.edu

5. Standing Business

- a. **New Appointments (Discussion & Action)** - None were made.
- b. **Dismissals (Discussion & Action)** - No dismissals were proposed.
- c. **Clubs – Review any recently submitted/pending club constitutions** – Director Rodriguez gave an update regarding the Pre-Med club. The Pre-Med club President is self-recruiting for a new faculty advisor in the absence of their current faculty advisor who is on Sabbatical.
- d. **Senator Office Hours** – Office hours will start on Tuesday, November 12th. Motion to adopt the current office hour schedule was passed unanimously.
Motion: Jane Outlaw
2nd motion: Cristiana Gomez

6. New Business

- a. **Request the right to initiate a recall on the recent election under Article V and By-law 4 (Discussion & Action)** - Senator Johnson has initiated a request on the grounds that “not all senators were present at the election, preventing some from casting their votes or nominating candidates. Ensuring full participation is essential for a fair and representative election process.” -
 - i. Shemicka suggested that the entire election be recalled due to Senator absences on the grounds that it was unfair to make decisions without those who were unable to be present and were excused.
 - ii. Abigail requested not to move forward with the recall.
 - iii. Natalie accepted her error in not having allowed Carlene the opportunity to vote by proxy in her absence given that her prior absence was excused. Noted that not moving forward would put ASCOA in violation of its own Constitution and Bylaws.
 - iv. Motion to recall the election was passed unanimously
Motion: Shemicka Johnson
2nd motion: Jane Outlaw
 - v. Motion to table the item of re-election was passed unanimously
Motion: Anne Gormley
2nd motion: Khadiga Zaabal
 - vi. Motion to table the item of re-election until Director Rodriguez is present on Friday, November 22nd passed unanimously
Motion: Anne Gormley
2nd motion: Shemicka Johnson
- b. **Shared Governance Committee Appointments (Discussion & Action)** - Senators will now serve on the following committees:
 - i. Budget Committee: Erson Payopay & Jane Outlaw
 - ii. College Council: President will serve once one is elected
 - iii. Curriculum: Shemicka Johnson, Abigail Yu, Anne Gormley
 - iv. Facilities/Technology:
 - v. Health & Safety Committee: Cristiana Gomez & Jubilee Lew
 - vi. Institutional Effectiveness: Anne Gormley
 - vii. Professional Development Committee: Khadiga Zaabal & Anne Gormley
 - viii. Student Equity & Achievement Committee: Erson Payopay & Abigail Yu
- c. **ASCOA Constitution & By Laws** – Motion to table agenda item for next week’s meeting was passed unanimously.
Motion: Anne Gormley

2nd motion: Jubilee Lew

- d. **Brown Act & Roberts Rules of Order** – Motion to table agenda item for next week's meeting was passed unanimously.
- e. Motion: Anne Gormley
- f. 2nd motion: Jubilee Lew

7. Reports (1 minute each)

- a. **Senators** – Erson Payopay mentioned the upcoming Board meeting taking place next Tuesday. Requested a volunteer to give the board report in his absence. Jane Outlaw volunteered, and Anne Gormley volunteered as a possible backup. Erson also mentioned that he met with a representative of SSCCC regarding his role and responsibilities.
- b. **ASCOA Advisor: Natalie Rodriguez** – Director Rodriguez had five announcements:
 - i. Request from the President's Office for student leader volunteers to assist during the VPI finalist forums. The student government leader volunteers are:
Student Leader 1, 8:00am-11:00am: Anne Gormely
Student Leader 2, 9:00am-12:00pm: Erson Payopay
Student Leader 3, 10:00am-1:00pm: Cristiana Gomez
Student Leader 4 (back up): Shemicka Johnson
 - ii. Request from the VPSS' office for two student leader representatives for the Outreach Task force. Volunteers pending confirmation of meeting dates/times
 - iii. CARES Team announcement and review of one-page document and how to file a report of concern.
 - iv. Request for Special Meeting to vote on participation in collegewide coat drive. Special meeting scheduled for Wednesday, November 13th at 1 p.m.

8. Communications from the floor – There was no communication from the floor.

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

9. Adjournment – The meeting was adjourned at 2:21 p.m.

Minutes submitted by Director of Student Activities and Camus Life, Natalie Rodriguez.