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| **COA Academic Senate****Meeting Minutes****Thursday, October 17, 2024** |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:25 pmNote: For Virtual attendance, senators indicate their votes in the Zoom ChatQuorum: 50% + 1 In person Quorum: 7 or more senators (15 seats, 2 vacant) |
| **Senators in Attendance**: Bruce Pettyjohn, Jenn Fowler, Rich Kaeser, Andrew Park (note-taker), George Cruz, Andrew Fittingoff, Sue Altenbach, Jacinda Marshall, Carla Pegues, Edwin Ochong, Cynthia Haro**Guests in attendance**: Teresa Castro (incoming Student Services PT rep), Inga Langford, Drew Burgess (DAS rep),  |
| **Agenda Item**  | **Summary**  | **Motion**  |
| Agenda Review & Approval for October 17, 2024 | No changes. | Motion to approve Agenda October 17, 2024**First**: G. Cruz**Second**: E. OchongM.S.U. |
| Review of minutes October 3, 2024  | Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from October 3, 2024**First**: J. Marshall**Second**: C. PeguesM.S.U. |
| Action Items:1. Committee Appointments
 | **Summary of #1**J. Fowler introduced the item with reference to the previous meeting where committee appointment process was reviewed.* PD Committee (joint): Khalilah Beal-Uribe
* Health & Safety Committee: Linda Dewrance
* Academic Senate Student Services Part-Time representative: Teresa Castro
 | Motion to approve all the committee appointments.**First**: J. Marshall**Second**: E. OchongM.S.U. |
| Discussion Items:  1. Upcoming Joint Academic/Chairs Meeting for Faculty Hiring Prioritization
2. Processes for Inter-Departmental Reallocation of Excess Supply or Equipment Funding
 | **Summary of #1**J. Fowler introduced the item with the description of the faculty hiring prioritization process, where the faculty-driven prioritized list of full-time faculty will be produced.* At the joint meeting with the department chairs, the departments with full-time faculty requests will come to present.
* Department chairs will vote by ranking the order of priority (each cluster having one vote).
* In past few years, academic senate has endorsed this list; the prioritized faculty hiring list ultimately comes from the academic senate.
* If the college president modifies the list, she will give a written statement explaining/justifying why.

Joint meeting will be Tuesday, November 12, from 12:30 to 2 p.m. in H-280 and on Zoom.Reminder: we are using a modified process in which the faculty hiring list from last year has been rolled over (presuming the same request remains); departments making *new* request could submit program review/APU early to be included. Any other changes (removal from list, etc.) should be sent to Vanson Nguyen (chair of chairs).Participated in the discussion: R. Kaeser, B. Pettyjohn, and C. Pegues**Summary of #2**J. Fowler opened with the question: if a department has supply or IELM funding that goes unused, how should this remaining funding be re-distributed?* Flex day, the proposed funding allocation has been shared (need some corrections/updates).
* Some departments have funding requests (in program reviews and APUs) that exceed the allocation.
* How should these requests be fulfilled?

Points brought up in discussion:* Sometimes when there appears to be “money left over”, they are intended to be spent for equipment/supply requested by the department (sometimes the procurement process falls through).
* Is there a requirement to use them? (A: No, it rolls over, within the college, but not necessarily within the department.)
* Also, need to distinguish between “equipment” and “supply” (differently coded per state requirement; check with business office and/or deans).

Will bring the item back.Q: Where does the income from rental, etc. go? President’s discretionary fund? And how much? (A: Admin promised a dashboard to share budget/flow of funds. Budget committee co-chairs may be able to answer these questions.)Participated in the discussion: S. Altenbach, B. Pettyjohn, J. Fowler, C. Pegues, A. Park,  |  |
| Officer Reports   | **President**: Further updates on fraudulent students issue from the district academic affairs (VC Tina Vasconcellos and staff), with a very comprehensive presentation of the work currently being done at the district level and college A&R to filter out suspected fraudulent students. There are additional improvements that are on the way (and it’s still a system-wide problem that other community colleges also have to deal with).Request/Question: Could we get ability to drop students between census roster and attendance verification roster? (A: District is looking at giving faculty greater flexibility on when to drop students.)**Vice President**: Nothing to report.**Treasurer**: Nothing to report.**Secretary**: Nothing to report. |   |
| Announcements  | ADAM annual fashion show taking place in H building lobby right now. |  |
| DAS Updates/Actions | Additional DAS updates from Drew Burgess:Greg Nelson (deputy chancellor, COO) came for a listening session to address questions from DAS. Enlightening to be part of the conversation.“Wow” on fraudulent students presentation (an eye-opener), being mindful of students’ privacy rights while being vigilant against the fraudsters.At this CoA academic senate meeting, there were discussions involving cameras (with some reference to what was discussed at the DAS meeting):1. Requiring cameras for online classes
2. Cameras in college spaces for security reasons.
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| Public Comment  | None. |  |
| Proposed agenda items for next meeting Thursday, November 7, 2024 | Call for additional proposed agenda items was made. Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:07 pm  | Meeting adjourned at 1:07 p.m. with all agenda items having been addressed. |  |