



Budget Advisory Committee

Meeting AGENDA

Date and Time: Sept. 11, 2024

Meeting Time: 12 – 1:00 pm

In person in A 149 and/or <https://peralta-edu.zoom.us/j/85671968600>

Co-Chairs: Ava Lee-Pang, Eva Jennings, Jane McKenna

Note Taker: Ava Lee-Pang

Present: Jayne Smithson (faculty), Olga Fish (faculty), Jane McKenna (faculty), Eva Jennings (Acting VPI), Mildred Lewis (VPSS), Ava Lee Pang (classified professional),

Absent: TBA (classified professional), Donna Jones (classified professional), Erson Payopay (Student)

Guest: Jennifer Fowler (Faculty Senate President)

	Facilitator	Min	Action	Outcomes/Follow Up Actions
Call to Order	Ava	2	Call to order	12:05pm. Ava indicated that she would need to verify with the President's office regarding each group's representations.
Adoption of Agenda	Ava	3	Adopt the agenda as distributed	Removing Jane as facilitator in Lottery Allocations, without any additional, approved, m/s/u, Jane/Eva.
Review and approval of notes/minutes	All	2	Discussion	5/8/24 notes/minutes, approved, m/s/u, Jane/Milred.
Introductions/Announcements	Ava	5	Information	Ava reminded everyone regarding the Chancellor and president have been working on the road-showing, presented the budgets for the entire district, on how we are going to resolve around \$12 million deficits. Every college is playing a role into helping. As far as she knew that COA has been very supporting in moving that target and helping to offset the deficits. Business Office has been providing data projections for management to make decisions. Eva mentioned that the budget deficits have been very transparent and posted in the PCCD website and have capability to drill-down. Mildred indicated that the President will be attending all Student Services meeting on 9/12/24 to talk about

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				transparent budgets and meeting “Student Outcomes” within our budgets. Ava mentioned that COA had a projected deficit of around \$100,000 in May 2024, but COA achieved a surplus before the closing of 23-24FY because with the support of Department managers, the Business Office made many adjustments by leveraging many categorical funds. It was very hard work and she thanked the dept’s support for working together.
Lottery Allocation	Eva	10		<p>Eva mentioned that she presented the Lottery Allocation model to the Department Chairs. Jane said that she also sent the spreadsheet to Chairs. She recommended to them that they can also come to the Budget Committee meeting if they have questions and could not resolve them. Jayne questioned where were those unused funds by end of year from each discipline. Eva indicated that might be another conversation. Ava reminded everyone that the process may change depends on each new administration because people looked at data differently, and also depends on funding availability. She provided examples of past practices on carryover funds. Eva mentioned that she will have the president to review the distribution model before moving the funds to the disciplines.</p> <p>ILEM funds: Jane indicated that the Senate recommended the Library would get 20% of the top and 80% will be distributed to disciplines. She will provided that back-up documentation. She considered to waive that 20% since the District/COA did not have any new allocations from 23-24FY. Ava mentioned that we are not going to get any IELM funds for 24-25FY. She also indicated that District carryover the IELM funds in the system, but not sure whether they will take and return them to State or not. We do not really know the status of IELM, proj. #0897 funds. The President may need to have a conversation with the District whether we can spend the funds or not.</p>
Fund 01 & 08 Budget Updates	Ava	10	information	Ava mentioned that she was working on projections for COA to assess where COA will stand. Ava discussed the district’s plan to remove salary savings from the college budget and move it to the District to offset the \$12 million deficits. As of 9/11/24, the District had not removed those savings from COA. Ava also mentioned that they had recently hired 2 classified employees: executive assistant and researcher and the District will take any savings from these positions. She expressed difficulty in projecting the budget due to the constant changes and the heavy workload in the Business Office. Jennifer asked the # of vacant faculty positions that might be hiring based on previous prioritize list from the Faculty Senate. Ava referred that to the Executive Team for further investigation.

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Calif. Comm. Colleges Compendium/categorical funds	Ava	2	Information	https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Budget-News Ava provided the budget link from State for everyone who may have an interest in seeing. She mentioned that State has been giving us less \$'s because the State deficits. Categorical funds have been coming down in various stages. She mentioned that the total \$ amounts of Lottery funds in PeopleSoft is in correct because the State has not giving us new allocations for 24-25FY, but it is loaded in PS. She said that COA should only have the carryovers from previous years, around \$260k available. COA has not remove the 24-25FY allocation from PS because the State budget workshop/presentation that the Lottery allocation may come down in the October Compendium. COA will request to remove the 24-25FY allocation from PS if we won't see them in the October Compendium.
Any Other Business	All			Adjourned, 12:41pm
	Ava			

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