

## ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

### Regular Meeting Minutes

November 22nd, 2024 | 1:00 PM

**In-Person Meeting Location: F building room F-216**

**Zoom Meeting Link: <https://peralta-edu.zoom.us/j/89150972434>**

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **November 22<sup>nd</sup>, 2024**, at **1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu) no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such a date, if possible. Please contact Director Natalie Rodriguez at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu) for any agenda-related questions.

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### ORDER OF BUSINESS

**1. Call to Order**

Meeting was called to order at 1:09 p.m.

Motion to call to order: Khadiga Zaabal

2<sup>nd</sup> motion: Shemicka Johnson

Vote: Unanimous

**2. Roll Call**

- a. Senator, Erson Payopay - Present
- b. Senator, Anne Gormley - Present
- c. Senator, Jubilee Lew - Present
- d. Senator, Abigail Yu - Present
- e. Senator, Jane Outlaw - Present
- f. Senator, Khadiga Zaabal - Present
- g. Senator, Carlene Beck - Absent
- h. Senator, Cristiana Gomez - Present via Zoom
- i. Senator, Shemicka Johnson – Present
- j. Senator, Julie Deap – Present

Guest: Kandi Patterson via Zoom. Interested in joining student government next semester.

**3. Adoption of the Current Agenda (November 22<sup>nd</sup>, 2024)**

Motion to approve: Erson Payopay

2<sup>nd</sup> motion: Anne Gormley

Vote: Unanimous

**4. Adoption of the Minutes (November 13<sup>th</sup> & November 15<sup>th</sup>, 2024)**

Motion to approve both minutes together: Abigail Yu

2<sup>nd</sup> motion: Jane Outlaw

Vote: Unanimous

Motion to approve: Jane Outlaw

2<sup>nd</sup> motion: Julie Deap

Vote: Unanimous

**5. Public Comment – No public comment was made.**

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu)

**6. Standing Business**

**a. New Appointments (Discussion & Action) - None**

**b. Dismissals (Discussion & Action) - None**

**c. Clubs – Review any recently submitted/pending club constitutions**

Director Rodriguez gave an update regarding the Pre-Med club. The Pre-Med club President has requested assistance in securing a faculty advisor for the club. Director Rodriguez has reached out to Dean of STEM, Dr. Majlesi who suggested she reach out to Biology Professor Leslie Reiman. We are currently awaiting her response.

**7. New Business**

**a. Participatory Governance Committees without representation (Discussion & Action)**

Senator Carlene Beck elected to serve on the Professional Development Committee. Senator Julie Deap elected to serve on the Student Equity and Achievement Committee.

**b. Officer Position Voting post recall (Discussion & Action) - Voting took place with Senator Cristiana Gomez voting via Zoom. The following officers were elected:**

- i. President – Erson Payopay – Self-nominated. 2<sup>nd</sup> nomination from Senator Gormley. Uncontested. Unanimous win.
- ii. Vice President of Operations – Anne Gormley – Self-nominated. 2<sup>nd</sup> nomination from Senator Carlene Beck. Uncontested. Unanimous win.
- iii. Vice President of Programs – Shemicka Johnson won by anonymous votes of a majority 6 to 4.
  1. Shemicka Johnson – Self-nominated. 2<sup>nd</sup> nomination from Senator Carlene Beck. She has been a student at CoA for 3 years and is also a student worker at the FabLab. She is hands on and aware of what is happening on campus, concerns, and things that need to be fixed. She has experience in organizing and fundraising and is on the board of the LGBTQ organization.
  2. Jubilee Lew – Self-nominated. 2<sup>nd</sup> nomination from Senator Khadiga Zaabal. She has ideas for events & festivals as well as collaborations between student clubs and ASCOA. She served in multiple leadership roles in high school clubs including in the positions of secretary, treasurer, and co-president.
- iv. Secretary – Abigail Yu – Self-nominated. 2<sup>nd</sup> nomination from Jane Outlaw. Uncontested. Unanimous win.
- v. Treasurer – Jane Outlaw won by anonymous votes of a majority of 8 to 2.
  1. Jane Outlaw – Self-nominated. 2<sup>nd</sup> nomination from Senator Abigail Yu. Econ major. Interested in applying knowledge in real time. Familiar with budgeting. Dedicated to putting in the work. Currently serving on the budget committee.

- 2. Julie Deap – Self-nominated. 2<sup>nd</sup> nomination from Senator Jane Outlaw. Business/Econ major. Has hands-on, real-world experience. Interested in finding funds and support for the college. Looking to add funds to the school and learn more about negotiation.
  - vi. Communications Officer – Khadiga Zaabal. Self-nominated. 2<sup>nd</sup> nomination from Jane Outlaw. Uncontested. Unanimous win.
- c. ASCOA Constitution & Bylaws**  
 All Senators have reviewed and are confident in their knowledge of the constitution and Bylaws. They are comfortable in removing this item from further agendas. Senator Abigail Yu asked a question about the Election Committee chair selection. Senator Erson Payopay clarified that this applies only to the general election and not the internal officer election.
- d. Brown Act & Roberts Rules of Order**  
 Motion to table until after the holiday break was passed unanimously.  
 Motion: Anne Gormley  
 2<sup>nd</sup> motion: Abigail Yu
- e. Events**  
 Senators reviewed the attached list of events. Senator Jane Outlaw asked what the role of ASCOA is in organizing events. Senator Erson Payopay clarified that the purpose of the list is to give ASCOA options of events that they may want to participate in.

<b>Student Activities Events Calendar Academic Year 2024-25</b>	
<b>Event</b>	<b>Date</b>
<b>Commitment Day</b>	
<b>Orientation</b>	
<b>Commencement</b>	03/23/2024 (Historically takes place the Friday before Memorial Day)
<b>Welcome Week</b>	First week of class M - Th
<b>Tasty Tuesdays</b>	
<b>Undocumented Student Week of Action</b>	10/14 - 10/18
<b>Constitution Day</b>	10/17/2024
<b>World Suicide Prevention Day</b>	10-Sep
<b>Latinx Heritage Month</b>	09/15 - 10/15
<b>Constitution Day</b>	17-Sep
<b>National Coming Out Day</b>	10/11/2024
<b>Spirit Day</b>	17-Oct
<b>Diwali</b>	31-Oct
<b>Native American History &amp; Heritage Month</b>	11/1 - 11/30
<b>Dia de los Muertos</b>	11/01 - 11/02
<b>Veteran's Day</b>	11/11/2024
<b>World Aids Day</b>	1-Dec
<b>Martin Luther King Day</b>	1/20/2025
<b>Lunar New Year</b>	1/29/2025
<b>International Holocaust Remembrance Day</b>	1/27/2025

Black History Month	02/01 - 03/01
Ramadan	02/28 - 03/30/2025
Women's History Month	03/01 - 03/31
Disability Awareness Month	03/01 - 03/31
International Women's Day	8-Mar
Harriet Tubman Day	3/10/2025
Trans Day of Visibility	3/31/2025
Cesar Chavez Day	3/31/2025
Arab American History & Heritage Month	04/1 - 04/30
Autism Awareness Day	2-Apr
AAAPIDA Heritage Month	05/01 - 05/31
5 de mayo	5-May
Harvey Milk Day	5/22/2025
Memorial Day	5/26/2025
Pride Month	06/01 - 06/30
Juneteenth	19-Jun
Commencement Rehearsal	5/21/2024
Scholar's Banquet	Week of 05/12/2024
Commencement Briefing	5/22/2024

**f. Budget Overview**

Senators reviewed their budget for the academic year and received copies of the ASCOA Financial Request form as well as the memorandum from the California Community Colleges' State Chancellor's office on the Allowable Student Representation Fee Uses.

**2024 - 2025 ASCOA Budget**

Acc	Account Descriptio	Fund	Fund Code Description	Cost C	Prog	Project	Project Description	Loc	Acc Lir	Activity Suff	ChartField3 Description	Budget Peri	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*
4999	Unallocated Budget	71	TRUST AND AGENCY FUNDS	244	1	6045	ASCOA	2	0	696600	Student Clubs	2025	\$ 1,896.00	\$ -	\$ -	\$ -	\$ 1,896.00
5890	Service Contract-Equipment	71	TRUST AND AGENCY FUNDS	244	1	6045	ASCOA	2	0	696600	Student Clubs	2025	\$ 3,104.00	\$ -	\$ -	\$ 3,103.74	\$ 0.26
4999	Unallocated Budget	72	Student Rep Fee Trust	244	1	0	General/Zero Project NO.	2	0	696000	Student And Co-curriculum Act	2025	\$ 35,943.00	\$ -	\$ -	\$ -	\$ 35,943.00
4999	Unallocated Budget	81	STUDENT REPRES. FEE-ALAMEDA	244	1	0	General/Zero Project NO.	2	0	696600	Student Clubs	2025	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 9,000.00
<b>TOTAL</b>													\$ 49,943.00	\$ -	\$ -	\$ 3,103.74	\$ 46,839.26

**8. Reports (1 minute each)**

**a. Senators**

**Erson Payopay:** Attempted to join the SEA Committee meeting but the link didn't work. Anna O'Neal from the LRC who is also on the committee will forward the correct link to Erson.

**Anne Gormley:** No visitors during this week's office hours.

**Jubilee Lew:** No report.

**Abigail Yu:** Held office hours from 1 – 4:30 pm. Left early on Tuesday. Attended the curriculum committee meeting where they had a conversation about common course numbering. Curriculum will be updated based on the state's template. In Fall 2025 there will be no more IGETC or GE Breadth Requirements they will be merged into the CalGETC. This change will not apply to anyone attending before Fall 2025.

**Jane Outlaw:** Attended a Trustee meeting along with Erson. College as interested in creating more campus life. Students have safety issue concerns and are interested in raising awareness of safety resources.

Interested in organizing a PCCD wide basketball tournament to raise awareness and raise campus morale.

**Khadiga Zaabal:** Held office hours Tuesday from 12:30 – 3 pm. There were no visitors.

**Carlene Beck:** No report.

**Cristiana Gomez:** Attended office hours Tuesday from 11 – 1pm, Wednesday from 2 –3 pm, and Thursday from 12 – 1 pm. The Health & Safety Committee will not meet until January.

**Shemicka Johnson:** – Attended the Outreach Task Force meeting. The goal is to get more eyes on CoA. Next semester there will be a social media campaign, “A Day in the Life” on TikTok. There was a conversation about Flex Day ideas and a student panel for campus pros and cons. The goal is to have more campus tours and make them more fun and engaging. More social media presence. Technology plans. Career Center focus – helping students understand what level of career you can get in your major. Finalizing the plan draft by December 18<sup>th</sup>. Senator Anne Gormley suggested that retired adults have money and time and would be a good target audience to outreach to. Senator Shemicka Johnson encouraged those with ideas to propose to the Outreach Task Force to email her directly.

**Julie Deap:** – Will need to split office hours to two hours each day due to work study schedule. Wants to add VPSS, Dr. Lewis, to agenda to give a talk on the topic of leadership. Will circle back with Dr. Lewis and inform the board of potential dates.

**b. ASCOA Advisor: Director Natalie Rodriguez**

1. The LRC will host an equity workshop on December 6<sup>th</sup> that all ASCOA student leaders are highly encouraged to attend. A flyer was distributed.
2. There is still a need for an additional student leader representative for the Outreach Task Force. Senators Carlene Beck and Jane Outlaw both agreed to join the task force.
3. Director Rodriguez reminded President Payopay that an ASCOA representative must be present at all Board meetings to provide the student government report. There was a lack of representation at the last board meeting. President Payopay agreed to coordinate directly with Board Clerck Sasha Amiri and his Vice Presidents.

**9. Communications from the floor – There was no communication from the floor.**

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

**10. Adjournment**

Meeting was adjourned at 2:14 p.m.

Motion to adjourn: Erson Payopay

2<sup>nd</sup> motion: Khadiga Zaabal

Vote: Unanimous

Minutes submitted by Director of Student Activities and Camus Life, Natalie Rodriguez.