

ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

Regular Meeting Minutes

December 13th, 2024 | 1:00 PM

In-Person Meeting Location: F building room F-216

Zoom Meeting Link: <https://peralta-edu.zoom.us/j/89150972434>

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a *Regular* meeting on *December 13th, 2024*, at *1:00 PM*. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at nrodriguez@peralta.edu no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such a date, if possible. Please contact Director Natalie Rodriguez at nrodriguez@peralta.edu for any agenda-related questions.

ORDER OF BUSINESS

1. Call to Order

Meeting was called to order at 1:05 p.m.

Motion to call to order: Senator Beck

2nd motion: Senator Gomez

Vote: Unanimous

2. Roll Call

- a. President, Erson Payopay – Present
- b. Vice President of Operations, Anne Gormley - Present
- c. Vice President of Programs, Shemicka Johnson – Present (Via Zoom)
- d. Secretary, Abigail Yu - Present
- e. Treasurer, Jane Outlaw - Present
- f. Communications Officer, Khadiga Zaabal - Present
- g. Senator, Carlene Beck - Present
- h. Senator, Cristiana Gomez - Present
- i. Senator, Jubilee Lew - Present
- j. Senator, Julie Deap - Present

3. Adoption of the Current Agenda (December 13th, 2024)

Motion to approve with edits: Senator Beck

2nd motion: Treasurer Outlaw

Vote: Unanimous

4. Adoption of the Minutes (December 6th, 2024)

Motion to approve with edits: Treasurer Outlaw

2nd motion: Senator Deap

Vote: Unanimous

5. Public Comment – No public comment was made.

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at nrodriguez@peralta.edu

6. Standing Business

- a. **New Appointments (Discussion & Action) - None**
- b. **Dismissals (Discussion & Action) - None**
- c. **Clubs – Review any recently submitted/pending club constitutions – No updates**
- d. **Senator Office Hours (Discussion & Action)**

Director Rodriguez announced that there have been a lot of inconsistencies with AS leaders completing their hours. In the suggestions for dismissals will be made in the Spring semester based on unjustified office hour absences.

Will resume this topic at the next regular meeting on Friday, January 24, 2025.

7. New Business

a. Events (Discussion & Action)

- i. **Request for ASCOA sponsorship of the Welcome Week pastries and warm beverages for students** – Welcome Week will take place Tuesday, 01/21 - Friday, 01/24. This request is for a contribution of \$3,000 for pastries and coffee on Tuesday, Thursday, and Friday, as well as the sponsorship of the Pancakes with the President event on Wednesday. The funding source for this expense would be 2-72-244-5106-1-696000-6000-00

Treasurer Outlaw will be working on paperwork to approve the budget after the motion to approve is passed. Senator Deap will be helping Treasurer Outlaw with the paperwork.

Motion to approve the budget: Senator Gomez

2nd motion: Vice President Gormley

Vote: Unanimous

- ii. **Events Committee (Discussion & Action)**

Vice President of Programs Johnson and Vice President of Operations Gormley reported that they had done some research on how create a committee.

- a. The committee must have 2 ASCOA members
- b. VPP Johnson and VPO Gormley must present a proposal to ASCOA during the regular meeting and then the board votes to approve the creation of the Events Committee.
- c. President Payopay asked if who would chair the committee and where the agenda and minutes would be uploaded.

- i. Director Rodriguez commented that President Payopay's questions are questions to be asked after the establishment of the Events Committee. The agenda and minutes would be uploaded on a new page on COA's website under the ASCOA webpage.

Motion to table agenda item to next meeting: Vice President Gormley

2nd motion: Treasurer Outlaw

8. Reports (1 minute each)

- a. **Senators**

- i. Treasurer Outlaw has used her office hours to do research on event planning and CoA's non-profit status. Will work to learn more about how we can partner with vendors in possibly providing tax write offs.
- ii. Senator Beck toured a Spanish speaking student on campus and spoke on the student's discouragement and how the student's lack of confidence from past experiences. Senator Beck reminds the board to be more mindful, inclusive and welcoming. This student did not want to take English 1A due to past academic trauma.
- iii. Senator Deap approached her Latine colleague at the Welcome Center about the possibility of her joining AS in order to increase Latine representation. Unfortunately, her colleague's schedule is full at the moment.
- iv. President Payopay reported that he has formally invited the VPSS, Dr. Lewis, to give a speech on leadership.
 1. Dr. Lewis has responded and asked when the next two meeting dates will be. The next two meeting dates will be January 24th and January 31st.
 2. President Payopay asked how much time should be allocated for Dr. Lewis' speech.
 - a. Director Rodriguez states the time allocated for the speech should be no more than 15 minutes.

b. ASCOA Advisor: Director Natalie Rodriguez

- i. Director Rodriguez asked the board to sign up for tabling for Welcome Week from Tuesday to Friday, 9 a.m. to 1 p.m.
 1. President Payopay volunteered to table for Tuesday and Thursday, 10 a.m. - 1 p.m.
 2. VPO Gormley volunteered to table for all of Welcome Week, 9 a.m. - 1 p.m., except Wednesday after 11 p.m.
 3. VPP Johnson volunteered to table for Wednesday, 10 a.m. - 12 p.m.
 4. Treasurer Outlaw volunteered to table for Wednesday, 9 a.m. - 1 p.m.
 5. Senator Deap volunteered to table for Wednesday, 9 a.m. - 1 p.m.
 6. Senator Beck volunteered to table for all of Welcome Week, 9 a.m. - 1 p.m.
 7. Senator Gomez volunteered to table for Thursday, 11 a.m. - 12 p.m.
 8. Communications Officer Zaabal volunteered to table for Friday, 12 p.m. - 1 p.m.
 9. Secretary Yu volunteered to table for Friday, 9 a.m. - 1 p.m.
 10. Senator Lew volunteered to table for Friday, 9 a.m. - 1 p.m.

9. Communications from the floor – There was no communication from the floor.

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

10. Adjournment

Meeting was adjourned at 1:36 p.m.

Motion to adjourn: Senator Gomez

2nd motion: Senator Deap

Minutes submitted by Secretary Abigail Yu.