

## ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

### Regular Meeting Agenda

February 7th, 2025 | 1:00 PM

**In-Person Meeting Location: F building room F-216**

**Zoom Meeting Link: <https://peralta-edu.zoom.us/j/89150972434>**

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a *Regular* meeting on *February 7<sup>th</sup>, 2025*, at *1:00 PM*. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu) no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such a date, if possible. Please contact Director Natalie Rodriguez at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu) for any agenda-related questions.

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### ORDER OF BUSINESS

**1. Call to Order**

Motion was called to order at 1:06 p.m.

Motion to call to order: VPO Gormley

2<sup>nd</sup> motion: Sentaor Gomez

Vote: Unanimous

**2. Roll Call**

- a. President, Erson Payopay – Present
- b. Vice President of Operations, Anne Gormley – Present
- c. Vice President of Programs, Shemicka Johnson – Present (via Zoom)
- d. Secretary, Abigail Yu – Present
- e. Treasurer, Jane Outlaw – Absent
- f. Communications Officer, Khadiga Zaabal – Resigned
- g. Senator, Carlene Beck – Present
- h. Senator, Cristiana Gomez – Present
- i. Senator, Jubilee Lew – Absent (Excused)
- j. Senator, Julie Deap – Present (via Zoom)
- k. Senator, Kandi Patterson – Present (via Zoom)

**3. Adoption of the Current Agenda (February 7<sup>th</sup>, 2025)**

Motion to approve: Senator Beck

2<sup>nd</sup> motion: VPO Gormley

Vote: Unanimous

**4. Adoption of the Minutes (January 31<sup>st</sup>, 2025)**

Motion to approve: VPO Gormley

2<sup>nd</sup> motion: Secretary Yu

Vote: Unanimous

**5. Public Comment** – No public comment was made.

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. **Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at [nrodriguez@peralta.edu](mailto:nrodriguez@peralta.edu)**

**6. Standing Business**

**a. New Appointments (Discussion & Action)**

- i. Director Rodriguez informs Senator Patterson that the ASCOA Oath & Standards of Student Conduct Form needs to be signed.

**b. Dismissals (Discussion & Action)**

- i. Communications Officer Zaabal officially resigned from ASCOA.
- ii. Another senator has come forward, wanting to resign. Director Rodriguez is waiting for their resignation letter.

**c. Clubs – Review any recently submitted/pending club constitutions**

- i. VPO Gormley reported that a dance instructor is interested in starting a dance club. Since there is a student who is interested in starting a dance club already, Director Rodriguez will connect the dance instructor with that student.

**d. Senator Office Hours**

- i. Office hours are finalized and will begin the week of February 10<sup>th</sup>.

**e. ASCOA Elections**

- i. Director Rodriguez informed ASCOA there was an error in the Elections timeline. The last day to apply to join ASCOA is Tuesday, February 18<sup>th</sup>.
- ii. President Payopay formally appoints the Elections Committee. The Elections Committee consists of 5 members: President Payopay, VPP Johnson, Senator Beck, Senator Gomez, and Student Evie Ho.

**7. New Business**

**a. Onboarding Event for ASOCA Council Members (Discussion & Action)** – President of COA, Melanie Dixon has requested ASCOA to attend an onboarding event to better prepare the student council for committee meetings. She has asked for the date and times all ASCOA members would be available.

- i. Director Rodriguez informed ASCOA there was a misunderstanding about the onboarding event. The event was to train ASCOA on etiquette for the shared governance retreat meeting which has passed.
- ii. Director Rodriguez passed out the Shared Governance Handbook, which is an introduction to the shared governance committees.

**b. ASCOA Team Building Activity (Discussion & Action)** – Senator Beck has initiated a request for ASCOA to have a team building fitness class for ASCOA members.

- i. Senator Beck asked for the reason why we are losing senators. Senator Beck suggested collecting data on why there are senators resigning and that ASCOA should learn how to communicate with the student body. Senator Beck also asked every ASCOA member if they had time to participate in a team building activity.
- ii. VPP Johnson suggested that the team building activity should be changed to ASCOA promotion and that the event committee could create events for community bonding.

**c. ASCOA Introductory Video (Discussion & Action)** – VPP Johnson has initiated a request for to discuss the possibility of creating a quick video to post on social media platforms introducing the ASCOA senators, describing ASCOA's goals and current projects, and sharing office hours.

- i. VPP Johnson suggested that ASCOA should put up a 60 second video introducing each member, ASCOA's goals, and senator office hours. The video will be posted on ASCOA's social media page.
- ii. Director Rodriguez informed VPP Johnson that anything that has to do with ASCOA social media falls under the duty of the Communications Officer. ASCOA no longer has a Communications Officer and until a Communications Officer is appointed, ASCOA cannot proceed with the request.

**8. Reports (1 minute each)**

**a. Senators**

- i. President Payopay: The College Council voted on the Standards on Student degree and Student Jobs. The College Council will wait for a couple of years to see if there is an improvement or decline.
- ii. VPP Johnson: Joined District Technology Committee after being appointed by COA's Facilities/Technology Committee. The District Technology Committee went over new technology, changed how many numbers of members are allowed, announced that the student representatives will be the voice for all the Peralta schools and will need to figure out how to communicate with each school. The District Technology Committee plans to present forms for every school to get an estimate of what their needs are and how to fulfill them. Vendor systems will be changed so vendors can fill out forms and get paid earlier. Event Committee will meet on Tuesday, February 12<sup>th</sup>.
- iii. VPO Gormley: Informed ASCOA that according to the Brown Act, all members of ASCOA need to be present during the meeting. If there has not been a formal request to President Payopay, ASCOA members are not allowed to attend the meetings via online.

**b. ASCOA Advisor: Director Natalie Rodriguez**

- i. Feedback for ASCOA: There is a need for ASCOA to be more active in participating and engaging in student life. ASCOA is requested to support Black History Month and to attend events for Black History Month.
- ii. AC Transit EasyPass Referendum is scheduled to be on the student government elections for voting.
- iii. Army Recruits will be tabling at COA events. They asked whether they should come in uniforms or in civilian clothing.
  1. President Payopay and Secretary Yu thought it would look more professional if they came in uniform. VPO Gormley suggested that it would be better for them to be in civilian clothing, wearing military badges, to not scare undocumented students from coming to campus. It is agreed that army recruiters dress in civilian clothing and wear their military badges.
- iv. SSSCC will hold a board meeting on campus on Friday, March 7<sup>th</sup>. ASCOA is encouraged to attend. The meeting will take place from 12 pm - 5 pm and offers ASCOA training in 9+1 Student Rights, Brown Act, Robert's Rules of Order, Civic Engagement, and in Participating Governance at no cost. ASCOA meeting will be canceled on that day.
- v. On Thursday, March 20<sup>th</sup>, there is an all-student services retreat from 8:30 am – 4 pm. Breakfast and lunch are provided. ASCOA are encouraged to attend.

**9. Communications from the floor – There were no communications from the floor.**

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

**10. Adjournment**

Meeting was adjourned at 2:14 p.m.  
Motion to adjourn: VPO Gormley  
2<sup>nd</sup> motion: Senator Gomez

Minutes submitted by Secretary Abigail Yu.