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| **COA Academic Senate**  **Meeting Minutes**  **Thursday, November 21, 2024** | | |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:20 pm  Note: For Virtual attendance, senators indicate their votes in the Zoom Chat  Quorum: 50% + 1  In person Quorum: 7 or more senators (15 seats, 2 vacant) | | |
| **Senators in Attendance**: Rich Kaeser, Jenn Fowler, Andrew Park (note-taker), Bruce Pettyjohn, George Cruz, Sue Altenbach, Jacinda Marshall, Andrew Fittingoff, Edwin Ochong, Carla Pegues, Cynthia Haro, Jody Campbell,  **Guests in attendance**: Matt Goldstein, Drew Burgess (DAS rep), Mildred Lewis, Rhiannon Follenfant, Leslie Reiman, Blair Norton, Heather Sisneros, | | |
| **Agenda Item** | **Summary** | **Motion** |
| Agenda Review & Approval for November 21, 2024 | No changes. | Motion to approve Agenda November 21, 2024  **First**: J. Marshall **Second**: G. Cruz M.S.U. |
| Review of minutes  November 7, 2024 & November 12, 2024 | Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from November 7, 2024  **First**: S. Altenbach **Second**: C. Pegues M.S.U.  Motion to approve minutes from November 12, 2024  **First**: J. Campbell **Second**: J. Marshall M.S.U. |
| Action Items:   1. Resolution Advocating for ESOL Oral Communications Transferability to UC (J. Fowler) 2. Institutional Set Standards and Stretch Goals (R. Follenfant) | **Summary of #1**  J. Fowler shared the resolution and reminded the senate of last meeting’s first reading.   * The only change is from the ASCCC plenary where a similar resolution passed overwhelmingly. * When the resolution passes at ASCCC, the ASCCC leaders are tasked with working with UC partners. * CoA resolution would be helpful for ESOL faculty as they work with their state-level organizations. * Classes impacted would be the most advanced ESOL courses.   Q: How do ESOL classes transfer? (A: As elective units, probably.)  Participated in the discussion: Matt Goldstein, J. Fowler, Sue Altenbach, Cynthia Haro, Jacinda Marshall,  **Summary of #2**  J. Fowler introduced Rhi Follenfant to present the item.   * Student success data was analyzed in preparation for the ACCJC Midterm report. * Seeking senate approval on the update institutional set standards and stretch goals.   No questions or discussion. | Motion to approve the resolution.  **First**: B. Pettyjohn **Second**: C. Pegues M.S.U.      Motion to approve the updated institutional set standards and stretch goals.  **First**: C. Pegues **Second**: J. Marshall M.S.U. |
| Discussion Items:   1. First Read: ACCJC Midterm Report (M. Lewis) 2. Student Equity and Achievement (SEA) Report Update (M. Lewis) 3. Credit for Prior Learning (CPL) Update (H. Sisneros) | **Summary of #1**  J. Fowler introduced Dr. Mildred Lewis, CoA’s accreditation liaison officer, for presentation of the item.   * Academic senate appointees and administrators appointed by the president served on the team that produced the midterm report. * Also working with the sister colleges’ ALOs. * All the colleges are planning to have the ACCJC Midterm report approved by the board by February; CoA is hoping to have the report on January board agenda, after the second read at the December academic senate meeting. * Now seeking feedback.   Copies of the draft report were distributed and the main points of each part were summarized.  Participated in the discussion: Blair Norton, Jenn Fowler, Mildred Lewis,    **Summary of #2**  Mildred Lewis started the item with the discussion of the SEA report due this December at the end of the month.   * The report contains following elements: fiscal, metrics, and program updates. * Strategic Enrollment Plan (SEM) update (for 2-year period) is in the planning.   Other updates were also provided.  Q: Is there collaboration among the colleges in SEM approach? (A: No.)  Participated in the discussion: Matt Goldstein, Mildred Lewis.  **Summary of #3**  J. Fowler introduced Heather Sisneros, district-wide CPL lead, to discuss the item. Heather Sisneros presented “Faculty Process to make a course CPL Eligible (draft)”.   * CPL umbrella covers existing processes, such as AP credit and credit by examination. * Step-by-step process for making a course CPL-eligible was presented, with highlights from previous presentation feedback. * e.g. CoA curriculum committee expressed desire to keep approval for CPL within the existing curriculum approval process. * Trying to make the process streamlined for discipline faculty wanting to make their courses eligible for CPL. CPL eligibility will be documented in CurriQunet META. * Faculty (making departmental decisions) still control which individual courses are CPL-eligible.   Presentation was followed by a Q&A.  Q: Instructor is willing to do practicum and written exam for a student coming in with high level of skill; how soon can we make the course taught by this instructor CPL eligible? (A: We could get started in the process right away.)  Q: Marketing and outreach regarding CPL? (A: Working on it.)  Q: How (and on what timeline) will students learn about CPL and matters that impact transferability? (A: CSUs will take CPL credit; UCs might not. There will be an updated administrative procedure for CPL, which will probably go to board around February/March 2025.)  Q: Could we have more frequent updates regarding CPL, more than once a semester? (A: Sure.)  Participated in the discussion: Blair Norton, Heather Sisneros, J. Fowler, Drew Burgess, J. Marshall, |  |
| Officer Reports | **President**: Please consider volunteering for APU and Program Review validation in December.  **Vice President**: Nothing to report.  **Treasurer**: Nothing to report.  **Secretary**: Nothing to report. |  |
| Announcements | None. |  |
| DAS Updates/Actions | Drew Burgess gave the DAS update. |  |
| Public Comment | None. |  |
| Proposed agenda items for next meeting  Thursday, December5, 2024 | Call for additional proposed agenda items was made.  Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:18 pm | Meeting adjourned at 1:18 p.m. with all agenda items having been addressed. |  |