



MINUTES

Zero Textbook Cost (ZTC) Taskforce

Tuesday, February 18, 2025

12:00pm – 1:00pm

Location: Zoom

<https://peralta-edu.zoom.us/my/fowler>

Attendance: Diana Bajrami, Olga Fish, Jennifer Fowler, Rich Kaeser, Carla Pegues, Nicole Porter, Jayne Smithson

Approval of Agenda

- Moved, seconded, and unanimously carried.

Approval of 2/4/25 Meeting Minutes

- Moved, seconded, and unanimously carried.

ZTC Coordinator and Lead Faculty Update

- VPI Porter shared new positions will not be posted until after the 2/25/25 Board of Trustees meeting, even for grant-funded positions. The delay in process and impact on grant activities was discussed.

ZTC Work and POCR Alignment

- Rich proposed ideas for aligning optional Peer Online Course Reviews (POCR) with ZTC grant initiatives. Differences between POCR and ZTC were discussed. While there is alignment in areas like accessibility, further discussion and investigation is needed to determine appropriate uses and implementation. Jennifer and Carla will check with the Chancellor's Office if POCR is an allowable use of grant funding.

ZTC Degree Pathways Ideas

- Jayne discussed the importance of expanding ZTC efforts across disciplines to support degree pathways, highlighting the need to reach out to faculty teaching critical courses. None of the degrees written in to the grant can achieve ZTC

status without certain general education courses converted to ZTC. The taskforce should work with the Curriculum Committee to verify and update ZTC course lists and degree pathways. We need to finalize the payment structure to allow faculty to begin work. Add it to the next agenda.

Next Meeting: Tuesday 3/4/25 from 12:00pm – 1:00pm on Zoom: <https://peralta-edu.zoom.us/my/fowler>