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| **COA Academic Senate****Meeting Minutes****Thursday, February 20, 2025** |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:20 pmNote: For Virtual attendance, senators indicate their votes in the Zoom ChatQuorum: 50% + 1 In person Quorum: 7 or more senators (15 seats, 2 vacant) |
| **Senators in Attendance**: George Cruz, Jenn Fowler, Andrew Park (note-taker), Rich Kaeser, Bruce Pettyjohn, Sue Altenbach, Carla Pegues, Kwesi Wilson, Jacinda Marshall, Andrew Fittingoff, Cady Carmichael, Jody Campbell, Cynthia Haro, **Guests in attendance**: Iolani Sodhy-Gereben, Linda Dewrance, Jane McKenna, Jayne Smithson, Leslie Reiman |
| **Agenda Item**  | **Summary**  | **Motion**  |
| Agenda Review & Approval for February 20, 2025 | No changes. | Motion to approve Agenda February 20, 2025**First**: G. Cruz**Second**: C. PeguesM.S.U.  |
| Review of minutes February 6, 2025  | Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from February 6, 2025**First**: J. Marshall**Second**: C. PeguesM.S.U. |
| Action Items:1. Committee Appointments
 | **Summary of #1**Jenn Fowler started the agenda item with the reminder of CoA AS constitution requiring senate confirmation of committee appointments. Pending appointments are:* Facilities & Tech appointee: Jayne Smithson
* DAS representative: Jayne Smithson
 | Motion to approve the appointment as described.For Facilities & Tech:**First**: J. Marshall**Second**: S. AltenbachM.S.U.For DAS rep:**First**: C. Pegues**Second**: J. CampbellM.S.U. |
| Discussion Items:  1. Reschedule or Cancel April 3 Meeting: Spring Break
2. 2025-2026 FTEF Allocation Check-In
 | **Summary of #1**There was a brief discussion on whether to cancel or re-schedule the next regularly scheduled meeting falling within the spring break.General consensus: meeting will be cancelled and if something time-sensitive comes up, we can schedule a special meeting.**Summary of #2**J. Fowler introduced the item with a reminder where CoA is at in the Fall 2025 scheduling process.* Department chairs have submitted the Discipline Plans
* No draft schedules have been submitted yet (rollover schedules not yet available from the college admin).
* Some faculty have expressed concern over FTEF allocation not being received yet.
* There are other layoffs outside of faculty ranks (classifieds and admin) that will come up to Peralta board soon.
* There are talks of district-wide cuts; there may be reduction in FTEF allocation in AY25-26 compared to this year (AY24-25).

There was a robust discussion on the matter.Some points include:* Let’s add more courses as we see demands from students (overfilled classes and full waitlists)
* Large class size load factor (e.g. DVC)
* Sharing FTEF budget between departments
* Concerns for departments where classes fill but fill late
* Full time faculty are encouraged to consider declining extra-service assignments
* More dual enrollment is also something to consider
* Really need to see the FTEF budget to consider any concrete solutions
* SLO assessments
* ZTC task force

Participated in discussion: J. Fowler, C. Pegues, J. Campbell, C. Carmichael, Jane McKenna, Jayne Smithson, S. Altenbach, K. Wilson, Linda Dewrance,  |  |
| Officer Reports   | **President**: Including the items previously sent to the senators and available in senate SharePoint site:* ASCCC scholarship available for conference (APAHE meeting in Oakland in April; March 12 deadline for scholarship application)
* ZTC Task Force website available: <https://alameda.edu/our-college/college-leadership/ztc/>
* ASCCC Spring Plenary is happening in April. C. Haro (voting delegate), C. Pegues, and Iolani Sodhy-Gereben are attending from CoA.
* Reminder of ASCCC solidarity statement.
* One (1) sabbatical will be available for CoA (pending board approval in March).

**Vice President**: Starting to prepare for emeritus luncheon. Discussions still in progress for a joint event that includes honoring/celebrating classified professionals and admins alongside the retiring faculty.**Treasurer**: Nothing to report.**Secretary**: Nothing to report. |   |
| Announcements  | Iolani Sodhy-Gereben: reminder that the final list of Phase 3 CCN courses (listed by C-ID) were released this morning. Please look for additional information from CoA curriculum co-chairs (nothing requiring immediate action).J. Campbell and C. Pegues: Please participate in Black History Month activities; movie showing today and more activities announced and coming up. |  |
| DAS Updates/Actions | Highlights from this week’s DAS meeting:* Q&A with District COO Greg Nelson was postponed to the next meeting (esp. to answer questions about bookstore closing)
* Discussion on equivalency processes and min quals (CE committee memo shared; available on BoardDocs)
* Discussion on administrative procedure on program discontinuance (possibly updating the AP 4021).
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| Public Comment  | None. |  |
| Proposed agenda items for next meeting Thursday, March 6, 2025 | Call for additional proposed agenda items was made. Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:21 pm  | Meeting adjourned at 1:21 p.m. with all agenda items having been addressed. |  |