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| **COA Academic Senate**  **Meeting Minutes**  **Thursday, February 20, 2025** | | |
| Meeting Called To Order at College of Alameda, H 280 & [Zoom](https://peralta-edu.zoom.us/my/fowler) at 12:20 pm  Note: For Virtual attendance, senators indicate their votes in the Zoom Chat  Quorum: 50% + 1  In person Quorum: 7 or more senators (15 seats, 2 vacant) | | |
| **Senators in Attendance**: George Cruz, Jenn Fowler, Andrew Park (note-taker), Rich Kaeser, Bruce Pettyjohn, Sue Altenbach, Carla Pegues, Kwesi Wilson, Jacinda Marshall, Andrew Fittingoff, Cady Carmichael, Jody Campbell, Cynthia Haro,  **Guests in attendance**: Iolani Sodhy-Gereben, Linda Dewrance, Jane McKenna, Jayne Smithson, Leslie Reiman | | |
| **Agenda Item** | **Summary** | **Motion** |
| Agenda Review & Approval for February 20, 2025 | No changes. | Motion to approve Agenda February 20, 2025  **First**: G. Cruz **Second**: C. Pegues M.S.U. |
| Review of minutes  February 6, 2025 | Any grammatical changes can be sent directly to A. Park or J. Fowler. | Motion to approve minutes from February 6, 2025  **First**: J. Marshall **Second**: C. Pegues M.S.U. |
| Action Items:   1. Committee Appointments | **Summary of #1**  Jenn Fowler started the agenda item with the reminder of CoA AS constitution requiring senate confirmation of committee appointments.  Pending appointments are:   * Facilities & Tech appointee: Jayne Smithson * DAS representative: Jayne Smithson | Motion to approve the appointment as described.  For Facilities & Tech: **First**: J. Marshall **Second**: S. Altenbach M.S.U.  For DAS rep: **First**: C. Pegues **Second**: J. Campbell M.S.U. |
| Discussion Items:   1. Reschedule or Cancel April 3 Meeting: Spring Break 2. 2025-2026 FTEF Allocation Check-In | **Summary of #1**  There was a brief discussion on whether to cancel or re-schedule the next regularly scheduled meeting falling within the spring break.  General consensus: meeting will be cancelled and if something time-sensitive comes up, we can schedule a special meeting.  **Summary of #2**  J. Fowler introduced the item with a reminder where CoA is at in the Fall 2025 scheduling process.   * Department chairs have submitted the Discipline Plans * No draft schedules have been submitted yet (rollover schedules not yet available from the college admin). * Some faculty have expressed concern over FTEF allocation not being received yet. * There are other layoffs outside of faculty ranks (classifieds and admin) that will come up to Peralta board soon. * There are talks of district-wide cuts; there may be reduction in FTEF allocation in AY25-26 compared to this year (AY24-25).   There was a robust discussion on the matter.    Some points include:   * Let’s add more courses as we see demands from students (overfilled classes and full waitlists) * Large class size load factor (e.g. DVC) * Sharing FTEF budget between departments * Concerns for departments where classes fill but fill late * Full time faculty are encouraged to consider declining extra-service assignments * More dual enrollment is also something to consider * Really need to see the FTEF budget to consider any concrete solutions * SLO assessments * ZTC task force   Participated in discussion: J. Fowler, C. Pegues, J. Campbell, C. Carmichael, Jane McKenna, Jayne Smithson, S. Altenbach, K. Wilson, Linda Dewrance, |  |
| Officer Reports | **President**: Including the items previously sent to the senators and available in senate SharePoint site:   * ASCCC scholarship available for conference (APAHE meeting in Oakland in April; March 12 deadline for scholarship application) * ZTC Task Force website available: <https://alameda.edu/our-college/college-leadership/ztc/> * ASCCC Spring Plenary is happening in April. C. Haro (voting delegate), C. Pegues, and Iolani Sodhy-Gereben are attending from CoA. * Reminder of ASCCC solidarity statement. * One (1) sabbatical will be available for CoA (pending board approval in March).   **Vice President**: Starting to prepare for emeritus luncheon. Discussions still in progress for a joint event that includes honoring/celebrating classified professionals and admins alongside the retiring faculty.  **Treasurer**: Nothing to report.  **Secretary**: Nothing to report. |  |
| Announcements | Iolani Sodhy-Gereben: reminder that the final list of Phase 3 CCN courses (listed by C-ID) were released this morning. Please look for additional information from CoA curriculum co-chairs (nothing requiring immediate action).  J. Campbell and C. Pegues: Please participate in Black History Month activities; movie showing today and more activities announced and coming up. |  |
| DAS Updates/Actions | Highlights from this week’s DAS meeting:   * Q&A with District COO Greg Nelson was postponed to the next meeting (esp. to answer questions about bookstore closing) * Discussion on equivalency processes and min quals (CE committee memo shared; available on BoardDocs) * Discussion on administrative procedure on program discontinuance (possibly updating the AP 4021). |  |
| Public Comment | None. |  |
| Proposed agenda items for next meeting  Thursday, March 6, 2025 | Call for additional proposed agenda items was made.  Please email J. Fowler for any other agenda items. |  |
| Adjournment at 1:21 pm | Meeting adjourned at 1:21 p.m. with all agenda items having been addressed. |  |