

ASSOCIATED STUDENTS OF THE COLLEGE OF ALAMEDA

Regular Meeting Minutes

March 21st, 2025 | 1:00 PM

In-Person Meeting Location: F building room F-216

Zoom Meeting Link: <https://peralta-edu.zoom.us/j/89150972434>

NOTICE IS HEREBY GIVEN that the *Associated Students of College of Alameda* will hold a **Regular** meeting on **March 21st, 2025, at 1:00 PM**. The meeting information is noted below. The ASCOA Council reserves the right to suspend the orders of the day if necessary to conduct business. All ASCOA Council meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodation should notify Natalie Rodriguez at nrodriguez@peralta.edu no less than three (3) working days prior to the meeting. The ASCOA Council will make efforts to meet requests made after such a date, if possible. Please contact Director Natalie Rodriguez at nrodriguez@peralta.edu for any agenda-related questions.

ORDER OF BUSINESS

1. Call to Order

Meeting was called to order at 1:03 p.m.

Motion to call to order: Senator Gomez

2nd motion: Treasurer Deap

2. Roll Call

- a. President, Erson Payopay – Present
- b. Vice President of Operations, Anne Gormley – Present
- c. Vice President of Programs, Shemicka Johnson – Present via Zoom
- d. Secretary, Abigail Yu – Present
- e. Treasurer, Julie Deap – Present
- f. Communications Officer, Carlene Beck – Present via Zoom
- g. Senator, Cristiana Gomez – Present
- h. Senator, Jubilee Lew – Present
- i. Senator, Kandi Patterson – Excused

3. Adoption of the Current Agenda (March 21st, 2025)

Motion to approve the current agenda with the amendment to agenda item 6f: VPO Gormley

2nd motion: Senator Lew

Vote: Unanimous

4. Adoption of the Minutes (March 14th, 2025)

Motion to approve the minutes: Secretary Yu

2nd motion: Senator Gomez

Vote: Unanimous

5. Public Comment – No public comment was made.

This Segment of the meeting is reserved for persons desiring to address the ASCOA Council on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and

fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASCOA Council may briefly respond to statements made or questions posed. Written statements may be submitted to the ASCOA Secretary for inclusion in the minutes. To place an item of discussion on a future agenda (Brown Act §54954.3) please contact Natalie Rodriguez, ASCOA Advisor at nrodriguez@peralta.edu

6. Standing Business

Motion to discuss item 7a ahead of schedule: VPO Gormley

2nd: Treasure Deap

- a. **New Appointments (Discussion & Action) - None**
- b. **Dismissals (Discussion & Action) - None**
- c. **Clubs – Review any recently submitted/pending club constitutions**
 - i. There are no updates to Pre-Med Club.
 - ii. VPO Gormley emailed the Dance Club with feedback that was discussed in the previous week's meeting. Director Rodriguez will be emailing the Dance Club with more feedback: Officers listed on the club packet are not registered students and the names of students who are interested are not reflected.
 - iii. A student is interested in creating an environmental club.
- d. **Events (Discussion & Action)**
 - i. On March 25th, there will be an event celebrating Women's Month during Tasty Tuesday. The Wall of Remembrance is a wall that is composed of index cards that students submitted. There will be a table for students to grab index cards and write about women who inspired them. The students will also be able to add a picture to the index cards. Miguel from FAB LAB should be able to help make banners for the event. There will be drop off boxes for students who will not be able to attend the event during Tasty Tuesday.
 - ii. ASCOA Leadership will be involved in the event. VPO Gormley suggest that the college's women's volleyball team be involved. Senator Gomez will contact the volleyball team to request for their names and photos to be posted in the F Building during the event.
 - iii. Communication Officer Beck will be making the flyers.
 - iv. 2-3 volunteers to help with making the display case at 10:30 a.m. on the day of the event. Communication Officer Beck volunteers. VPO Gormley will be able to volunteer until 11 a.m.
- e. **ASCOA Elections (Discussion)**
 - i. A candidate missed all candidate orientation meetings including the make-up candidate orientation meeting. The candidate will need to be appointed by ASCOA after the elections to become an ASCOA senator.
 - ii. For candidates to be on the ASCOA election ballot, they need to acquire a minimum of 50 student signatures.
 - iii. An email will be sent all to every student email and a QR code will be provided at the F Building.
 - iv. The vote for the Shuttle will also be on the ballot. The purpose of the Shuttle is to allow students a way to commute from one campus to another for free.
- f. **SSCCC (Discussion & Action)**
 - i. Additional spending of \$2,500 for lodging and flights. Prices of flights and hotels have increased.

Motion to approve the additional spending of \$2,500 for lodging and flights: Secretary Yu

2nd motion: Senator Gomez

Vote: Unanimous
- g. **ASCOA Team Building Activity (Discussion & Action)**
 - i. Continued to be tabled until after Spring Break in April.
- h. **Shared Governance Handbook (Discussion)**
 - i. Director Rodriguez requested to remove agenda item for future agendas.

Motion to approve request: VPO Gormley

2nd motion: Treasurer Deap

Vote: Unanimous

i. Making meetings more welcoming and accessible

- i. Senator Patterson requested feedback from senators on how to make the space on campus more welcoming and how to make the meeting more accessible for senators who are attending via Zoom.
 - 1. Senator Patterson was excused from the meeting. ASCOA decided to table agenda item for the next meeting.

Motion to table: VPO Gormley

2nd motion: Senator Gomez

Vote: Unanimous

7. New Business

a. Deputy Chancellor & Chief Operating Officer Greg Nelson (Discussion) - COA's Bookstore (15 minutes)

- i. December 15th, the contractor for the bookstores across all the campuses wanted out of the contract. The contract was out of date.
- ii. The district is considering opening just one bookstore and an online bookstore that caters to all the campuses.
- iii. The goal is to find a vender by fall semester for the bookstore.
- iv. President Payopay: The bookstore needs to have a consistent schedule, have more high-quality snacks.
- v. Secretary Yu: The bookstore needs to provide books for each course offered at the campuses. The courses require books that the bookstore does not offer and lead to students buying books from another third-party store which can take up to half a month to deliver, which is an issue.
 - 1. COO Nelson: Faculty are not sending book adoption for their course to the bookstore, leading to the bookstore not offering those books. Working on adopting standard books for the same courses.
- vi. VPO Gormley: Digital key from bookstore for online textbooks need to work properly. Financial aid can also take some time to send money for books. The bookstore could have a vending machine for pens and pencils.
 - 1. COO Nelson: Will try to make book funds provided by financial aid be bookstore credit that is available at the start of the semester.
- vii. Communications Officer Beck: Dongle for smart books. The district should consider having a space for students to spend time in the bookstore. The bookstore should consider selling branded merchandise.
- viii. Treasurer: For students who are unable to commute, how will they be able to pick up textbooks from the bookstore if there is only one bookstore?
 - 1. COO Nelson: The shuttles from campuses will allow students to commute to pick up the books.
- ix. VPP Johnson: Will the shuttles deliver books from campus to another campus?
 - 1. COO Nelson: It would be difficult, but we'll consider it.
- x. COO Nelson: There will also be a pop-up store for book return and book buybacks.

b. COA Excellence / Student of the Year Award – President Dixon has requested that we assist in choosing a student for a Student of the Year Award for an upcoming awards ceremony May 2nd.

- i. President Payopay: Consider the idea to have a survey sent out that allows for nominations.
- ii. President Payopay requests to table agenda item.

Motion to table: Senator Gomez

2nd motion: Treasurer Deap

Vote: Unanimous

8. Reports (1 minute each)

a. Senators

- i. President Payopay: Laney is planning the basketball tournament (mentioned in the last meeting).

b. ASCOA Advisor: Director Natalie Rodriguez

- i. 2nd Annual Juried Student Exhibition, Showcase: April 16th – May 21st, Reception: April 30th, 4 – 6 p.m., Any Peralta Colleges student will be able to submit their art to be showcased and sold at the Annual Juried Student Exhibition. Submission due: March 23rd.
- ii. Headcount of Participating Student Leaders for the Commencement Ceremony at graduation: 6

9. Communications from the floor –There were no communications from the floor.

This time is reserved for any ASCOA Council Members to make announcements on items not on the agenda. A time limit of three (3) minutes per speaker and (15) fifteen minutes total shall be observed. No action will be taken and the total time limit for this shall not be extended.

10. Adjournment

Meeting was adjourned at 2:02 p.m.

Motion to adjourn: Senator Gomez

2nd motion: Secretary Yu

Minutes submitted by Secretary Abigail Yu.